

The OSCE Project Co-ordinator in Ukraine is seeking qualified and motivated persons to fill position of:

Dialogue Facilitation / Social Conflict Mediation Expert

This Vacancy Notice is issued for the purpose of expanding the OSCE Project Co-ordinator's Roster with the experts in mediation and dialogue facilitation. Successful applicants will be included into the Roster, with the possibility of being contacted in case of an assignment, for which they possess relevant qualifications.

Background information:

The OSCE Project Co-ordinator in Ukraine is working on implementation of several initiatives related to promotion of National Dialogue in the country as part of overall response of the Organization to crisis developments in and around Ukraine. To that end the Co-ordinator is looking for local experts with good experience and necessary qualifications to prepare, organize and support various dialogue efforts in the capacity of facilitators. Those efforts will consist of events of various formats, they will be focused on conflict prevention and/or mitigation; they may deal with a broad range of potentially controversial and conflict-related issues, including societal, political or economic issues, relations between various state authorities with civil society and public in general.

Task:

The consultant will work under the supervision of a Project Officer, designated by the OSCE Project Co-ordinator.

The consultant will be tasked:

- To provide tailor-made expertise supporting OSCE mediation, dialogue or crisis response efforts in Ukraine;
- To provide expertise that is relevant in mediation processes, including gender responsiveness, mediation and dialogue process design, powersharing, national minorities;
- To analyse situations of actual or potential conflict, map conflict actors and develop action plan to address the issues involved;
- To assist Project Officers in planning and preparing dialogue events, defining their modalities and dialogue tools to be used;
- To support the work of OSCE representatives leading mediation, dialogue and crisis response efforts;
- To facilitate dialogue sessions; draft reports and perform evaluation using various tools, such as questionnaires and feedback forms;
- To design and conduct interactive training, coaching and retreat sessions related to mediation and dialogue facilitation for broad range of stakeholders, including experts, government officials and civic activists;
- To draft methodological guidelines for stakeholders on dialogue efforts, prepare background notes on mediation and dialogue-related topics;
- To report on the specific assignment as well as identifying future needs;
- Any other relevant tasks, as needed.

The applicant should be ready for the duty trips to various parts of Ukraine.

Qualifications:

Mandatory:

- University degree;
- Training Certificates in mediation and dialogue facilitation, preferably with international organizations;
- Minimum two years of experience in the field of mediation and dialogue facilitation in Ukraine, knowledge of local dialogue culture, perceptions and sensitivities;
- Extensive experience in conflict resolution processes through facilitation and dialogue;
- Demonstrated understanding of dialogue dynamics and processes with direct experience in facilitation and dialogue in Ukraine;
- Substantial experience in conducting conflict analysis and actor mapping;
- Experience in identifying and designing potential and relevant dialogue activities and projects and their subsequent implementation, monitoring and reporting;
- Experience in liaising with governmental and non-governmental organizations;
- Computer literacy (especially related to software necessary to deliver presentations);
- Excellent drafting, analytical and communication skills;
- Professional fluency in Ukrainian and Russian.

Qualifications below would be considered as an asset:

- University degree in political or social sciences, psychology, law or related field;
- Working experience with international organizations or international mediators;
- Experience in organizing and delivering trainings/ seminars in dialogue facilitation;
- Knowledge of English.

This position is for residents of Ukraine only. We strongly encourage applicants to use the online application system at www.osce.org/employment; the Vacancy Number is **VNUKRC00445**. The deadline for applications is **26 February 2017**. If you have difficulties with the online system you may use the OSCE's off-line Application Form available at www.osce.org/ukraine/employment; you should complete the Application Form and send it *via e-mail* to oscepcu-recruitment@osce.org indicating the title of the position on the Application Form and in the cover message subject. Applications received after the published deadline will not be considered. Due to the high volume of applications, only short-listed candidates will be contacted. Details of the assignment and contract may be further discussed during the interviews.

The OSCE retains the discretion to re-advertise the vacancy, to cancel the recruitment, to offer an appointment at a lower grade or to offer an appointment with a modified job description or for a different duration.

The OSCE is committed to diversity and inclusion within its workforce, and encourages qualified female and male candidates from all national, religious, ethnic and social backgrounds to apply to become a part of the organization.

Please be aware that the OSCE does not request payment at any stage of the application and review process.