TECHNICAL NOTE

ALLIANCE AGAINST TRAFFICKING IN PERSONS

Ending Impunity

Delivering justice through prosecuting trafficking in human beings

30-31 March, 2020
Vienna, Hofburg

Venue

The 20th High-level Alliance against Trafficking in Persons conference will focus on ways to address the declining rate of prosecutions of trafficking in human beings across the OSCE region.

It will take place on Monday, 30th March (afternoon) and Tuesday, 31st March, 2020 at the OSCE premises in the Hofburg Congress Center, Heldenplatz, 1010 Vienna.

For more information on access to Vienna and to the conference premises, please see the next page of this technical note.

Please note that access to the OSCE premises is permitted only upon presentation of a photo ID card (passport, national ID card or driver’s license) in accordance with lists notified in advance (see below).

Registration

Each participant is requested to register online before the deadline of Monday, 16th March, 2020 through the link https://events.osce.org/aat-ending-impunity/registration accessible via URL or QR code (for your mobile phone).

As registrations are subject to approval, participants will receive a confirmation e-mail once registration has been completed.

In case you did not register online via https://events.osce.org before, you need to first create an account with your email address and own password to be able to use the online registration system. Once this
account is created, you will have to access the system (with your password) once more to complete the registration.

- the log-in as well password created for this event will enable you to also register via “events.osce.org” for other OSCE events in the future.

If you have already an account (you have already registered for another event online in in the past), please use your log-in and password as the system will populate your data until a certain extent.

One single person may register different participants, with the use of the same password and email address.

Language

The meeting will be held in English with simultaneous interpretation from/to English, Italian, Russian, French, German and Spanish.

Visas

Visa support letters can be requested by e-mail to Ms. Elke Lidalik <elke.lidalik@osce.org>. Please note that visas will only be granted for the period of the seminar and that your request should be accompanied by a passport copy.

Please be aware that it might take 14 days to get the requested Schengen visa. Therefore applicants are strongly advised to apply for a visa well in advance.

Please note that it is NOT possible to have your visa issued at the Vienna International Airport upon arrival. Participants must be in possession of the appropriate identity documents for travel to Austria and medical insurance for the full duration of the intended stay.

Further details can be found on the Austrian MFA website www.bmeja.gv.at.

Social media

Active participation in the event is welcomed and encouraged – comments and questions can be sent prior to and during the event via Twitter, @osce_cthbg, @OSCE, and using the hashtag, #CTHB20.

Documents

Participants who wish to make documents available to participants are requested to send these materials in electronic format to the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings <info-cthbg@osce.org>, by Monday, 16th March, 2020. In addition, photocopiers will be available at the meeting venue for small quantities of materials.

Contact for General Questions

Ms. Jeyran Shafiyeva
Administrative Assistant,
OSR/CTHB
Tel: +43-1-51436 6256
<info-cthbg@osce.org>
Conference Venue: OSCE Congress Centre, Hofburg, Heldenplatz, Vienna

This is a short walk from U3 Herrengasse and U3/U1 Stephansplatz. When you reach Heldenplatz, the Congress Centre entrance is to your left (look for the flags).

Reaching Vienna Centre from the Airport:

Further information on the transfers Vienna Airport – Vienna City can be found on https://www.viennaairport.com/en/passengers.

Taxis:
A pick up at the airport can be booked in advance at a more moderate price from the companies:
- Vienna Airport Taxi Service (Tel: +43 1 99 74 105, webpage: http://www.vienna-airport-taxi-service.at/airport-taxi-vienna.html – price: € 30 one way)
- Airport Drivers (Tel: +43 1 22 82 250, webpage: https://www.airportdriver.at/en – price: € 34 one way)

Should you take a taxi from the stands at the airport exit, the price will be the one indicated on the counter plus an additional airport taxi fee (approx. 40-50 euro).

Trains:
a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn Lines 3 and 4) and taxis: http://www.cityairporttrain.com
   Price: € 11 one way; € 19 return - Trip: 16 min. non-stop.
   Schedule: every ½ hour
OR
b) Schnellbahn (S7) – to Vienna “Wien-Mitte-Landstraße/Hauptstraße” with direct access to the Underground (U-Bahn Lines 3 and 4) and taxis: http://www.schnellbahn-wien.at/netz/s7.htm
   Price: € 4.20 one way – Trip: 25 min.
   Schedule: every ½ hour

Bus Services Vienna Airport Lines (2 lines):
Price : € 8 one way; € 13 return - Trip: 20-40 min.
Buses go either to Morzinplatz/Schwedenplatz or to Südbahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.
Schedule: every ½ hour
https://www.viennaairportlines.at/en/ – Tel: +43 (1) 7007-32300
**Travel Arrangements**

Participants are requested to arrange individually for their travel, accommodation, transport, etc. You may find the following list of hotels useful. All costs related to the participation in this event must be covered by the participants or their agencies.

We strongly recommend that hotel and travel bookings are made as quickly as possible.

**Suggested Hotels in Vienna**

Please mention the OSCE when you request and confirm your reservation for possible preferential rates.

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<tr>
<th>Hotel Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
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<tbody>
<tr>
<td>Hotel Ibis Wien Mariahilf ***</td>
<td>Mariahilfer Gürtel 22-24 1060 Vienna</td>
<td>+43 1 599 98</td>
<td>+43 1 597 0990</td>
<td><a href="mailto:H0796@accor.com">H0796@accor.com</a></td>
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<tr>
<td>Hotel Mercure Wien Zentrum ****</td>
<td>Fleischmarkt 1a 1010 Vienna</td>
<td>+43 1 534 600</td>
<td>+43 1 5346 0232</td>
<td><a href="mailto:H0781@accor.com">H0781@accor.com</a></td>
</tr>
<tr>
<td>Best Western Hotel Erzherzog Rainer ****</td>
<td>Wiedner Hauptstraße 27-29 1040 Vienna</td>
<td>+43 1 22 111</td>
<td>+43 1 22 111 350</td>
<td><a href="mailto:rainer@schick-hotels.com">rainer@schick-hotels.com</a></td>
</tr>
<tr>
<td>NH Wien City ****</td>
<td>Mariahilfer Straße 32-34 1070 Vienna</td>
<td>+43 1 521 720</td>
<td><a href="mailto:nhwienCity@nh-hotels.com">nhwienCity@nh-hotels.com</a></td>
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<tr>
<td>Hotel Capricorno Wien ****</td>
<td>Tel: +43 1 524 5600</td>
<td><a href="mailto:nhcollectionwienzentrum@nh-hotels.com">nhcollectionwienzentrum@nh-hotels.com</a></td>
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<tr>
<td></td>
<td>Schwedenplatz 3-4 1010 Vienna</td>
<td>Tel: +43 1 533 31 040</td>
<td>Fax: +43 1 533 76 714</td>
<td><a href="mailto:capricorno@schick-hotels.com">capricorno@schick-hotels.com</a></td>
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<tr>
<td>Hotel Royal ****</td>
<td>Singerstraße 3 1010 Vienna</td>
<td>Tel: +43 1 515 68 0</td>
<td><a href="mailto:royal@kremslehnerhotels.at">royal@kremslehnerhotels.at</a></td>
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<tr>
<td>Hotel Graben ****</td>
<td>Dorotheergasse 3 1010 Vienna</td>
<td>Tel: +43 1 512 15 31 0</td>
<td><a href="mailto:graben@kremslehnerhotels.at">graben@kremslehnerhotels.at</a></td>
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<td>NH Wien Zentrum ****</td>
<td>Mariahilfer Straße 78 1070 Vienna</td>
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<td>Hotel Marriott Vienna ****</td>
<td>Parkring 12a 1010 Vienna</td>
<td>Tel: +43 1 515 18 0</td>
<td>Fax: +43 1 515 18 6736</td>
<td><a href="mailto:vienna.marriott.info@marriotthotels.com">vienna.marriott.info@marriotthotels.com</a></td>
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<tr>
<td>Sofitel Vienna Stephansdom ****</td>
<td>Praterstraße 1 1020 Vienna</td>
<td>Tel: +43 1 906 160</td>
<td>Fax: +43 1 906 162 000</td>
<td><a href="mailto:H6599@sofitel.com">H6599@sofitel.com</a></td>
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Shipments

Shipments of materials for distribution, in particular those sent from outside the EU, may be delayed by Customs. Therefore, please e-mail or fax full details (AWB, proforma invoice with details of contents etc.) to the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings (info-cthb@osce.org) as soon as the shipment is ready for dispatch so that customs clearance, if required, may be requested in advance. This applies whether the parcel is sent by postal services or by courier.

As the OSCE Congress Centre is unable to hold materials for more than several days prior to events, shipments will only be accepted between Monday, 23rd March and Friday, 27th March, 2020. They should be addressed as follows:

OSCE Vienna
Documents Distribution
Ref: Alliance against Trafficking in Persons conference / 30-31 March 2020
(Neuer Saal) Kongresszentrum Hofburg, Heldenplatz
1010 Vienna
Austria

Please note that if you have not notified the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings (info-cthb@osce.org) in advance of your shipment (content and size), it will be returned to you by the OSCE Congress Centre.