3rd OSCE-wide Seminar on Passenger Data Exchange
31 October – 1 November 2019

TECHNICAL NOTE

MEETING VENUE

The Seminar will be held at OSCE premises in the Hofburg, Vienna: [https://www.hofburg.com/en](https://www.hofburg.com/en)

The nearest Tram Stop is the Ring/Volkstheater with Tram lines 1, 2, 71 and D. The nearest Metro Stations are: Herrengasse U3 and Stephansplatz U1 and U3.

TRAVEL

Unless previously agreed with the organizers, participants are responsible for making their own travel arrangements (including transfers, if travelling by plane).

For participants travelling by car, parking space in a hotel garage is available and each participant is responsible for making the corresponding arrangements directly with the hotel upon check in.

Sponsored participants will be required to make their own transport arrangements, both to/from the airport/train station and for the duration of their stay in Vienna. Please, note that OSCE Terminal Allowance (TA), fixed rate of 20 EUR/terminal, will be provided only for sponsored participants to cover the transport arrangements to/from the airport.

The most convenient and environmentally-friendly way to get to the city from Vienna International Airport is by taking the City Airport Train/CAT ([www.cityairporttrain.com](http://www.cityairporttrain.com)), which takes 16 minutes and goes directly to Wien Mitte/Landstrasse. Another inexpensive option will be to take the airport bus to the city centre ([https://www.viennaairportlines.at/en/](https://www.viennaairportlines.at/en/)) or to take the train to the main train station ([https://www.oebb.at/en/](https://www.oebb.at/en/)).
The city of Vienna has an excellent public transport network, which consists of the underground (U-Bahn), trams, buses and a fast running local train network (S-Bahn). It is very reliable with most services running on a regular 4-10 minute interval. Single ticket will cost you 2.30 EUR. It is valid for one journey within one zone. You can change as often as is necessary, but you may not travel on a circular route or go back to your starting point. You can also purchase 24h (7.60 EUR), 48h (13.30 EUR) or 72h (16.50 EUR) tickets valid for unlimited travel for one adult within Vienna.

Tickets can be purchased at most main underground stations or in the tobacco shops (TABAK). Please note that daily tickets have to be validated in one of the blue stamp machines (Entwerter). If you are caught travelling on public transport without a validated ticket there is an instant cash fine of 100 EUR.

For detailed maps over Vienna’s public transport network, please see the following:
- [https://www.wienerlinien.at/eportal3/ep/channelView.do/pageTypeId/66533/channelId/-2000644](https://www.wienerlinien.at/eportal3/ep/channelView.do/pageTypeId/66533/channelId/-2000644)

For smartphone owners, you can download the following applications: for the public transport schedule and station location: Qando Wien and for purchasing the ticket on-line: Wiener Linien.

**REGISTRATION**

In order to be able to enter the seminar premises (Hofburg), the participants are kindly requested to register their attendance at the following link: [https://events.osce.org/passenger-data-exchange/registration/Site/Register](https://events.osce.org/passenger-data-exchange/registration/Site/Register).

**ACCOMMODATION**

Unless previously agreed with the organizers, participants are kindly requested to make their accommodation arrangements at their own expenses. There are many possibilities for accommodation in Vienna, also in close proximity to the meeting venue in the city centre. Early booking is recommended. ([Hotel List is attached](#))
**WORKING LANGUAGE**

The working language of the meeting will be **English with Russian translation.**

**CATERING**

Lunch and coffee will be served free of charge.

**CONTACT POINTS**

If you have any further questions or additional concerns, you can contact Mr. Armin Dervoz ([armin.dervoz@osce.org](mailto:armin.dervoz@osce.org)) or Mr. Gorancho Stojkovski ([Gorancho.stojkovski@osce.org](mailto:Gorancho.stojkovski@osce.org)).

**HOTEL LIST**

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<tr>
<th>City</th>
<th>Hotel</th>
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<th>Rate (€) DETAIL</th>
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<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:rainer@schick-hotels.com">rainer@schick-hotels.com</a></td>
<td>€ 86-116/€ 124-159 incl breakfast</td>
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<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:city.central@schick-hotels.com">city.central@schick-hotels.com</a></td>
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<td><a href="http://www.falkensteiner.com">www.falkensteiner.com</a> en/hotel/schottenfeld <a href="mailto:reservierung.wien@falkensteiner.com">reservierung.wien@falkensteiner.com</a></td>
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<td><a href="http://www.schick-hotels.com">www.schick-hotels.com</a> <a href="mailto:sabine.pollak@schick-hotels.com">sabine.pollak@schick-hotels.com</a></td>
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