



## **Supplementary Human Dimension Meeting**

### **On Effective Multilateralism in the OSCE Human Dimension**

**15-16 July 2019  
Hofburg, Vienna**

#### **SIDE EVENT INFORMATION**

##### **General information**

OSCE participating States, international organizations, civil society and other participants may organize side events on relevant human dimension issues<sup>1</sup>. Side events provide an opportunity for the participants to discuss issues that have not been fully covered during the working sessions, since limited time is assigned to each topic. Side events are meant to facilitate informal discussions between representatives of governments, civil society and international organizations. SHDM participants actively used this opportunity in the past.

ODIHR will co-ordinate side events' organization and make necessary logistical arrangements in terms of booking the rooms. The participants organizing a side event will be responsible for its logistics (catering, presentations and technical facilities, interpretation, financing etc.) and for its content.

The side events are organized and scheduled exclusively at the request of registered participants of the Supplementary Human Dimension Meeting. The description of the side events is provided by the organizers. It might be edited by ODIHR for language but not for content. Responsibility for the content remains with the organizers. Neither the text nor the side events themselves necessarily reflect the views of the OSCE.

##### **Practical arrangements**

**Requesting a room for a side event:** To book a side event, please register first in the ODIHR Registration System (<https://meetings.odihr.pl>) and then proceed to the side event booking. The opening and closing dates for a side event booking are indicated at <https://meetings.odihr.pl> and [https://osce.org/odihr/shdm\\_2\\_2019](https://osce.org/odihr/shdm_2_2019). The booking system is based on the first come, first served basis.

**Available time slots:** Monday, 15 July, 13:00 – 14:45 and Tuesday, 16 July, 13:00 – 14:30.

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<sup>1</sup> The Helsinki Document of 1992 (Chapter IV) called for increasing the openness of CSCE activities and expanding the role of NGOs. In particular, in paragraph (15) of Chapter IV the participating States decided to facilitate during CSCE meetings informal discussion meetings between representatives of participating States and of NGOs, and to provide encouragement to NGOs organizing seminars on CSCE-related issues.

**Venue:** Three side event rooms in Hofburg on **Monday, 15 July** (Bibliotheksaal and Rooms 532 & 533), and three on **Tuesday, 16 July** (Bibliotheksaal and Rooms 532 & 533). Simultaneous interpretation is only possible in Bibliotheksaal and Room 533.

**Refreshments:** After successfully booking a side event room for your side event, refreshments (sandwiches, soft drinks, coffee, tea, etc.) may be arranged for at the expense of the side event organizer, by contacting as soon as possible, following your booking, any of the companies below:

- Joelle Catering, Ms. Joelle Raverdy, [info@joelle-catering.com](mailto:info@joelle-catering.com), 0664 53 35 418
- Catering Kultur, [office@cateringkultur.at](mailto:office@cateringkultur.at), 0664 886 375 36
- M-Eventcatering, Ms. Ildiko Velastin, [velastin@m-eventcatering.at](mailto:velastin@m-eventcatering.at), 408 89 05 23
- TipTopTable, Ms. Margit Koffler, [office@tiptoptable.at](mailto:office@tiptoptable.at), 0664 101 16 94
- Impact Catering Solutions, [office@impacts.at](mailto:office@impacts.at)

**Mineral water and glasses will be available in all meeting rooms.**

**Interpretation:** Simultaneous/consecutive interpretation services can be provided upon request at the expense of the side event organizer. After successfully booking a side event room, please refer, **ASAP**, to the OSCE Language Services Section: [Friederike.Schlegl@osce.org](mailto:Friederike.Schlegl@osce.org), [Simona.Martusciello@osce.org](mailto:Simona.Martusciello@osce.org), [Laura.Capeller@osce.org](mailto:Laura.Capeller@osce.org), for further information.

**Promotion of the events:** ODIHR will post the schedule of side events on the dedicated SHDM webpage a few days before the start of the SHDM meeting. The organizers may undertake additional promotional efforts of their side events, at their own expense.

Contact person at ODIHR:

Ms. Ireneusz Stepinski at [ireneusz.stepinski@odihr.pl](mailto:ireneusz.stepinski@odihr.pl)

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