

Argentinierstrasse 34  
A-1040 Vienna  
Tel. +43-1-5058600  
Fax. +43-1-5058600388  
Email [esp.osce@mae.es](mailto:esp.osce@mae.es)  
Web: <http://www.osce.org/cio>

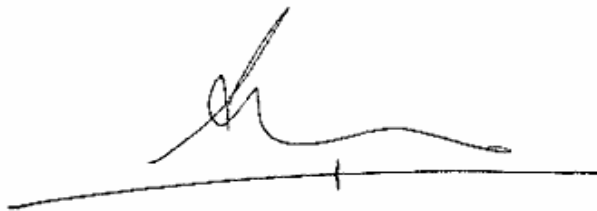
Vienna, 10 August 2007

Dear Colleagues,

Please find enclosed the organizational modalities for the OSCE Chairmanship's Conference on Intolerance and Discrimination against Muslims which will take place in Cordoba from 9 to 10 October 2007. The annotated agenda with confirmed speakers and moderators will be distributed by the beginning of September

Please also circulate the attached information to relevant national NGOs.

Sincerely yours,



Arturo Pérez Martínez  
Deputy Permanent Representative  
Chargé d'Affaires a.i.

To: All OSCE Delegations  
All OSCE Institutions  
OSCE Secretariat  
OSCE Missions and Other Field Activities  
OSCE Parliamentary Assembly  
All Partners for Co-operation

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

## I. VENUE

The Conference will be held in the Cordoba Conference Centre - Palacio de Congresos de Córdoba, located at: Calle Torrijos, 10. 14003 Cordoba, Spain. [www.cordobacongress.com](http://www.cordobacongress.com)

The plenary sessions will be held in the "Plenary Hall" of the Congress Palace, which seats 280 people. Owing to the limited number of seats, red floaters will be used in the Plenary Hall. Live transmission from the Plenary Hall to the Julio Romero de Torres Room (located on the ground floor - adjacent to the plenary room), including interpretation, will be available.

## II. LANGUAGES

During the plenary sessions, simultaneous interpretation will be provided in the six OSCE official languages (English, French, German, Italian, Russian and Spanish).

## III. PARTICIPATION

Representatives of OSCE participating States, OSCE Institutions and Field Operations, representatives of International Organizations, Partners for Co-operation as well as representatives of Non-Governmental Organizations are invited to participate in the meeting.

## IV. GUIDELINES FOR THE DEBATES

The intention is to develop a free-flowing discussion based on the keynote speeches, introductory remarks, background information and written statements circulated in advance or during the meeting. To this end, formal interventions in the form of prepared statements are not envisaged in the course of the Meeting and are discouraged.

Prepared statements, background documentation, comments or other written materials may be submitted in advance for circulation by the Documents Distribution Centre ([elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)), as well as advanced copies for interpreters only.

## V. SIDE EVENTS

Side events may be held in the course of the two days. Additional information on the content and objectives of any side event, as well as timing and duration will be made available at a later stage. Side events will be held in the Ambrosio de Morales Room, which is located on the top floor.

In order to guarantee efficient use of resources you are kindly requested to address your intentions to organize a side event to [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org). Please be informed that interpretation for side events will not be provided by the OSCE.

## VI. VISA MODALITIES

### 1. OSCE participating States:

- no visa required for diplomatic passports of all OSCE participating states
- no visa is required for service/official passports of all OSCE participating states, except for Uzbekistan
- For simple (regular) passports, visa is required for citizens of the following OSCE participating countries:  
Albania, Armenia, Azerbaijan, Belarus, Bosnia and Herzegovina, Georgia, Kazakhstan, Kyrgyzstan, the former Yugoslav Republic of Macedonia, Moldova, Montenegro, Russian Federation, Serbia, Tajikistan, Turkey, Turkmenistan, Ukraine, Uzbekistan

### 2. Partners for Co-operation:

- no visa required for Israel, Japan, Republic of Korea
- visa required on all types of passports (regular, service, diplomatic) for Afghanistan, Egypt, Mongolia
- visa required on regular service and diplomatic passports for Algeria, Jordan
- no visa required for diplomatic passports only for Tunisia and Morocco
- Visa required on regular/ service passport for Morocco
- Visa required on service and diplomatic passports for Thailand

Invitation letter is only needed to support visa application

Those, needing an invitation letter should send the request to [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org). The e-mail should contain the following information:

- Name of the person in need of invitation letter
- Date and place of birth
- Passport number
- Date of issuance and expiry date of the passport
- Nationality
- Scheduled arrival and departure date

More information about visa modalities, including the applica-

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

tion form, can be retrieved from the website of the Ministry of Foreign Affairs: [http://edit.mae.es/en/MenuPpal/Consulares/Servicios+Consulares/Informacion+a+Extranjeros/Visados/visas\\_embllondon.htm](http://edit.mae.es/en/MenuPpal/Consulares/Servicios+Consulares/Informacion+a+Extranjeros/Visados/visas_embllondon.htm)

A list of Spanish diplomatic missions can be found on: <http://edit.mae.es/en/WebEmbajadasConsulados>

## VII. REGISTRATION/ACCREDITATION

Please find enclosed the registration forms. The completed form and a colour photo should be sent to [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es) by 28 September 2007 at the latest. For your convenience the forms are available in electronic format to be filled in with Adobe Acrobat and easily returned by email.

In addition, a complete list of all members who will attend the conference should be sent from the Permanent Missions in Vienna to [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org). Such a list would facilitate the accreditation process and would ensure that all delegation members are listed in accordance with their respective rank and seniority.

We kindly ask participants to contact the Conference's accreditation desk at the Palacio de Congress de Cordoba in order to obtain the badges. By using the opportunity of advanced registration on 8 October delays in issuing the conference badges before the opening of the conference on 9 October could be avoided. Participants should be aware that accreditation on the spot could take longer than hour.

The accreditation desk will be open

- on Monday, **8 October 2007**, from 2 p.m. until 9 p.m.
- on Tuesday, **9 October 2007** and on Wednesday, **10 October**, from 7.30 a.m. until the end of the meetings

For your convenience the forms are available in electronic format to be filled in with Adobe Acrobat and easily returned by email.

## VIII. CATERING

Lunch and refreshments will be offered to all participants on the conference days. A reception to all participants will be offered on the evening of the 9th of October followed by a cultural event.

## IX. DISPLAY OF BACKGROUND/INFORMATION MATERIAL

Participants will be provided with necessary facilities for the display and distribution of relevant publications, documents, and information materials. Specific requests should be sent to Estefania ([direccion@concordcongresos.com](mailto:direccion@concordcongresos.com))

## X. TECHNICAL EQUIPMENT

The Plenary room as well as the room foreseen for side events will be equipped with technical facilities for power point presentations. The equipment consists of a large screen, projector, laptop (Microsoft windows XP, office XP) with remote control.

## XI. WORKING AREAS

Appropriate working facilities for delegations will be arranged in the Ramirez de Arellano Room (located on top floor) and for NGOs in the Patio Italiano (located on ground floor). This area will be accessible on 8 October from 2 p.m. and will be operational throughout the duration of the conference (9 and 10 October). It will be equipped with desks, computers (Microsoft windows XP and office XP, USB ports), printers, phones, fax machine and a copier.

The working area for press will be established in the "filmoteca", next to the Palacio de Congresos de Córdoba.

## XII. ACCOMODATION

In order to assist participants with accommodation in Cordoba, an overview of hotels as well as contact information is attached. Please fill in the annexed form and send it to:

Cordoba Conference Centre  
C/ Torrijos, 10. 14003 Córdoba  
e-mail: [palacio@concordcongresos.com](mailto:palacio@concordcongresos.com)  
Phone number: + 00 34 957 483112  
Fax number: + 00 34 957 483925

## XIII. TRANSPORTATION/TRAVEL

Participants are kindly advised to use the high speed train (AVE, in Spanish) from Madrid or Sevilla. Information about the train schedule can be obtained from the following website hosted by the Spanish Railroad Network (RENFE): [www.renfe.es](http://www.renfe.es). Shuttle service will be provided between the hotels and the conference venue on the days of the event. (except for the following hotels: Conquista-

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

dor, NH Amistad, Maimónides, Hospedería El Churrasco, Lola).  
An information desk for questions related to transportation, tourist information, conference schedule will be established at the Cordoba train station.

Please note that smooth transport procedures can only be ensured when indicating the date and time of arrival and departure as well as hotel in the accommodation booking form and the accreditation forms.

## XIV. LUGGAGE STORAGE

Please take note that for security reasons, luggage cannot be stored at the Congress Palace including during the closing day of the Conference. We, therefore, would recommend that luggage be stored at the hotels.

## XIV. CONTACT POINTS

### ● Organization and logistics (meeting rooms, side events)

Elke Lidarik  
OSCE Vienna  
Hofburg - Heldenplatz. 1010 Vienna  
e-mail: elke.lidarik@osce.org  
Phone number: +43 1 531 37 392,  
Fax: +43 1 531 37 577

### ● For registration, accreditation and general enquiries

Barbara Baggetto  
Task Force for the Spanish Chairmanship  
Email: colaboradores.bbv@maec.es  
Phone: +34 91 379 96 69,  
Mobile: + 34 696 16 60 44 (from September 1st)  
Fax: + 34 91 394 86 32

### ● Hotel Accommodation:

Cordoba Conference Centre  
C/ Torrijos, 10  
14003 Córdoba  
E-mail: palacio@concordcongresos.com  
Phone number: + 00 34 957 483112  
Fax number: + 00 34 957 483925

## HOTELS

Hotel	Distance from Conference Centre	SINGLE	DOUBLE
AC CÓRDOBA ****	20 min.	116€	127€
CIUDAD DE CÓRDOBA	20 min.	131€	139€
CONQUISTADOR****	2 min.	151€	159€
HESPERIA****	10 min.	130€	140€
	Superior	145€	155€
LAS ADELFA****	35 min.	131€	139€
MACIÁ ALFAROS ****	15 min.	154,5€	164€
NH AMISTAD****	4 min.	140,5€	156€
OCCIDENTAL	25 min.	108€	126€
PALACIO DEL BAILIO*****	15 min.	206€	206€
PARADOR DE LA ARRUZAF****	25 min.	141€	186€
CORDOBA CENTER****	20 min	125€	140€
MAIMÓNIDES ***	1 min.	141€	149€
NH CALIFA ***	15 min.	104€	115€
CASA DE LOS NARANJOS	15 min.	70€	70€
HOSPEDERÍA EL CHURRASCO	4 min.	125€	145€
HOTEL LOLA	4 min.	80€	99,38€

## NOTES:

- Prices are per room per night. (Breakfast is included). VAT Not included.
- Availability will be confirmed by email or fax.
- The payment will be done directly to the hotel. Credit Card details are only asked as guarantee.
- In the event of cancellation within 72h of arrival or no show, the card will be charged with the amount of the first night.
- Hotels reservations can only be guaranteed until September 15th. Please send your forms as soon as possible.
- To speed up the process of reservations, please send the accommodation form to the Conference Centre who will take charge of processing your reservation on the chosen hotel
- Shuttle service will be provided between the hotels and the conference venue on the days of the event (except for the following hotels: Conquistador, NH Amistad, Maimónides, Casa de los Naranjos, Hospedería el Churrasco and hotel Lola ).

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007



## REGISTRATION FORM FOR DELEGATIONS

1. State/ Delegation:
  2. Surname:
  3. First name:
  4. Position/ Title:
  5. Place and date of Birth:
  6. Citizenship:
  7. Passport No:
  8. Sex:
  9. Delegation's address:
  10. Name of hotel:
- Phone:                      Fax:
- Email:                      Date check out:
- Date:                      Signature:

NOTE: You are kindly requested to return this registration form duly completed no later than 28 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es)  
Each member is kindly asked to return the complete form with one colour digital picture in .jpg (size 2.5 x 3 cm maximum size 2MB). Please name the picture with your "lastname\_firstname.jpg"

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

# IO

## REGISTRATION FORM FOR INTERNATIONAL ORGANISATIONS

- |                             |                          |
|-----------------------------|--------------------------|
| 1. Organisation:            |                          |
| 2. Surname:                 |                          |
| 3. First name:              |                          |
| 4. Position/Title:          |                          |
| 5. Place and date of Birth: |                          |
| 6. Citizenship:             |                          |
| 7. Passport No:             | Issued by:               |
| 8. Sex:                     |                          |
| 9. Institution address:     |                          |
| Phone:                      | Fax:                     |
| Email:                      |                          |
| 10. Name of hotel:          |                          |
| Date check in:              | Date check out:          |
| Arrival date and time:      | Departure date and time: |
| Date:                       | Signature:               |

NOTE: You are kindly requested to return this registration form duly completed no later than 28 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es). Each member is kindly asked to return the complete form with one colour digital picture in .jpg (size 2.5 x 3 cm maximum size 2MB). Please name the picture with your "lastname\_firstname.jpg"

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

# BA

## REGISTRATION FORM FOR INTERNATIONAL ORGANISATIONS

1. Institution / Mission:

2. Surname:

3. First name:

4. Position/Title:

5. Place and date of Birth:

6. Citizenship:

7. Passport No:

Issued by:

8. Sex:

9. Organisation's address:

Phone:

Fax:

Email:

10. Name of hotel:

Date check in:

Date check out:

Arrival date and time:

Departure date and time:

Date:

Signature:

NOTE: You are kindly requested to return this registration form duly completed no later than 28 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es). Each member is kindly asked to return the complete form with one colour digital picture in .jpg (size 2.5 x 3 cm maximum size 2MB). Please name the picture with your "lastname\_firstname.jpg"

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

# NGO

## NGO REGISTRATION FORM

- |                             |                          |
|-----------------------------|--------------------------|
| 1. Organisation:            |                          |
| 2. Surname:                 |                          |
| 3. First name:              |                          |
| 4. Position/Title:          |                          |
| 5. Place and date of Birth: |                          |
| 6. Citizenship:             |                          |
| 7. Passport No:             | Issued by:               |
| 8. Sex:                     |                          |
| 9. Organisation's address:  |                          |
| Phone:                      | Fax:                     |
| Email:                      |                          |
| 10. Name of hotel:          |                          |
| Date check in:              | Date check out:          |
| Arrival date and time:      | Departure date and time: |
| Date:                       | Signature:               |

NOTE: You are kindly requested to return this registration form duly completed no later than 28 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es). Each member is kindly asked to return the complete form with one colour digital picture in .jpg (size 2.5 x 3 cm maximum size 2MB). Please name the picture with your "lastname\_firstname.jpg"

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007



## REGISTRATION FORM FOR OSCE SECRETARIAT, OSCE INSTITUTIONS AND FIELD OPERATIONS

1. Institution/Mission:

2. Surname:

3. First name:

4. Position/Title:

5. Place and date of Birth:

6. Citizenship:

7. Passport No:

Issued by:

8. Sex:

9. Institution address:

Phone:

Fax:

Email:

10. Name of hotel:

Date check in:

Date check out:

Arrival date and time:

Departure date and time:

Date:

Signature:

NOTE: You are kindly requested to return this registration form duly completed no later than 28 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es). Each member is kindly asked to return the complete form with one colour digital picture in .jpg (size 2.5 x 3 cm maximum size 2MB). Please name the picture with your "lastname\_firstname.jpg"

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007



## MEDIA ACCREDITATION FORM

1. Last name:
2. First name (s):
3. Nationality:
4. Place and date of Birth:
7. Passport No:
8. Date of Issue:
9. Date of expiry:
10. Media outlet:
11. Country of head office:
12. Office telephone:
13. Fax:
14. Office address:
15. E-mail address:
10. Type of Medium:  
News Agency   Print Press   TV   Radio   On line   Other (please specify)
16. Function:  
Journalist   Photo journalist   Cameraman   Technician
17. Press card number
18. Issued by:
19. Date of issue:

*NOTE: Please send an email with the completed accreditation form AND a digital photograph in .jpg or .gif format before 15 September 2007 to: [osce.cordoba.accred@maec.es](mailto:osce.cordoba.accred@maec.es)  
Both the completed accreditation form and the digital photograph must be attached to the email.  
The accreditation form submitted will be passed on to the Security Services for security clearance prior to accreditation. An e-mail confirmation will be sent to the media representative as soon as possible. For any questions please contact: Spanish Ministry of Foreign Affairs, Press Department, +34 696165952*

# CONFERENCIA SOBRE INTOLERANCIA Y DISCRIMINACIÓN HACIA LOS MUSULMANES

OSCE CHAIRMANSHIP CONFERENCE ON INTOLERANCE AND DISCRIMINATION AGAINST MUSLIMS



ESPAÑA 07 Presidencia española 2007

## ACCOMODATION FORM

Surname:

Name:

DELEGATION/ORGANISATION/INSTITUTION:

Address:

City:

Post Code:

Country:

Phone number:

Fax:

E-mail:

REQUESTED HOTEL:

ROOM TYPE:

SECOND OPTION HOTEL:

NUMBER OF ROOMS:

ARRIVAL DATE:

DEPARTURE DATE:

CREDIT CARD TYPE (VISA, MASTERCARD, AMERICAN EXPRESS):

CREDIT CARD NUMBER:

VALID TO: