



Organization for Security and
Co-operation in Europe

Title: Providing administrative and logistic support services for a regional workshop on customs procedures and licensing issuance: integrating the national processing of dual use goods and conventional weapons through information sharing on 9-11 October 2012 in Kyiv, Ukraine

Reference Number: PR272136

Procurement Procedure: RFQ

Programme: Forum for Security Co-operation Support

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Issue date: 22 August 2012

Deadline: 28 August 2011, 12:00 noon Vienna time (GMT +01:00)

Description of Services: Together, the Conflict Prevention Centre (CPC) and the Transnational Threats Department (TNT) plan a regional workshop on Customs Procedures and Licensing Issuance: Integrating the National Processing of Dual Use Goods and Conventional Weapons through Information Sharing. The objective of the assignment is to provide comprehensive administrative and logistic support services for a regional workshop on Customs Procedures and Licensing Issuance: Integrating the National Processing of Dual Use Goods and Conventional Weapons through Information Sharing, organized in Kyiv, Ukraine, by the OSCE Secretariat on 9-11 October 2012. The winner of the RFQ shall ensure the highest quality of organisational and logistic support of the event, including accommodation, airport transfers, providing conference facilities, technical equipment and catering, printing out information materials and securing event support services and staff, with the total number of participants being 50.

Expected Contract Duration: One-off Purchase