



# **Organization for Security and Co-operation in Europe**

**The Secretariat**

**Procurement and Contracting Unit**

Wallnerstrasse 6, A - 1010 Vienna

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Date: August 5, 2008

## **Clarification Note No. 3**

### **Request for Proposal No. 20/2008/CPA146604 - Provision of Leadership/Management Training Services to the OSCE**

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The Organization for Security and Co-operation in Europe ("the OSCE") has received the request for clarification from potential bidders with regard to RFP No. 20/2008/CPA146604.

In accordance with paragraph 3 "Clarification of RFP Documents" of Section I – Information to Bidders - the OSCE would like to provide the following clarification:

#### **Question 1:**

We wonder whether we should include in our financial offer the conference facility, including food and accommodation (and transport to the training venues from Vienna) for the trainees too?

#### **Answer to Question 1:**

Prospective bidders do not need to include in their proposal costs for the venue, meals, accommodation or travel for the participants in the training.