



Organization for Security and Co-operation in Europe

Date: April 12, 2006

Request for Proposal

No 07/2006/CPA83544

Provision of Telephone Communication Services to the OSCE

The Organization for Security and Co-operation in Europe (hereinafter referred to as "the OSCE") invites sealed proposals from qualified companies (hereinafter referred to as "the Bidders") for the provision of telephone communication services to the OSCE offices located in Vienna, Austria (hereinafter referred to as "the Services") according to the requirements as defined in the Request for Proposal Documents (hereinafter referred to as "the RFP Documents").

The RFP Documents include:

Section I:	Information to Bidders
Section II:	Terms of Reference
Section III:	Proposal Standard Forms
Section IV:	Form of Contract

The duration of any contract resulted from this tender will be for a period of one year from the date of its entry into effect. Subject to satisfactory performance of the Services by the Contractor, the contract may be extended on an annual basis for a maximum duration of three (3) consecutive years.

The OSCE cannot confirm to the successful company any minimum level of business and reserves the right to purchase the Services from other companies at any time during the contract duration.

Proposals must be delivered to the OSCE to the address stated below on or before **8 May 2006 at 12:00 hrs (CET)**. The address for the submission of Proposals is

**Organization for Security and Co-operation in Europe (OSCE)
Secretariat
Attn: Central Records and Documents Management Section
Kaerntner Ring 5-7
A-1010 Vienna, Austria**

Proposals sent by fax or e-mail will not be accepted.

Nothing in or relating to this Request for Proposal shall be deemed a waiver, expressed or implied, of any of the privileges and immunities of the OSCE. The OSCE reserves the right to accept or reject any Proposal, and to cancel, in whole or in part, or to suspend the solicitation process, or to reject all Proposals, at any time and without reason prior to the date of contract award.

A complete set of the RFP Documents may be obtained by interested bidders on the submission of written application to the address given below. Please address your queries or comments in writing and kindly refrain from any personal visits or telephone calls.

**OSCE Secretariat
Procurement and Contracting Unit
Kärntner Ring 5-7
A-1010 Vienna, Austria
Attn: Ms. Gerhild Kernberger, Procurement Assistant
Email: gerhild.kernberger@osce.org
Fax: + 43 1 514 36 567**