



**Organization for Security and Co-operation in Europe
Office in Yerevan**

**REQUEST FOR QUOTATION # 11, 2008
FOR SALE OF VEHICLES**

O S C E O f f i c e i n Y e r e v a n



Organization for Security and Co-operation in Europe

Office in Yerevan

DATE: 30.07.08

TO: All interested firms/persons

FROM: Olga Jukova, Chief of Fund Administration

PAGES: 11

SUBJECT: Request for Quotation, Sale of Vehicles

Dear Sir/Madam,

1. The OSCE office in Yerevan, (hereinafter called “the OSCE”) invites you to submit your price quotation for the following vehicles:

Lot 1: Volkswagen Passat 1.9 TDI

Lot 2: Mitsubishi Pajero 2800 LWB

Lot 3: Mitsubishi Pajero 2.8 GL

as specified in Annexes A, B.

2. Vehicles can be viewed under below address during the following times:
Date 1: 06.08.08 from 9:00 to 13:00
Date 2: 12.08.08 from 14:00 to 18:00
3. Your quotation shall be submitted in a **sealed envelope** and addressed to:

Ms. Hermine Manoucharyan
Procurement/Administrative Assistant
OSCE Office in Yerevan
Teryan Str. 89
4. Your quotation shall be made in English language and clearly specifies the lot number.
5. The deadline for receipt of quotations is: 15.08.08 at 18:00
6. Your quotation should be submitted as per the following instructions:

(i) Please provide detailed compliance remarks to the requirements as specified in the Schedule of Requirements **(Annex C)**.

(ii) Prices shall be quoted in EURO and as per the Price Schedule **(Annex D)**.

(iii) Your quotation shall be valid for a period of 30 days from the deadline for receipt of quotations.

(iv) Your quotation shall bear the reference RFQ Title and shall be marked: **Do not open before 16.08.08**

7. Quotations determined to be substantially responsive to the requirements specified in this RFQ will be evaluated by comparison of their prices. The sales contract will be awarded to the bidder offering the highest evaluated price.

8. The OSCE reserves the right to accept or reject any quotation, and to annul, in whole or in part, or to suspend the process and reject all quotations at any time prior to the award, without thereby incurring any liability to the affected firm or firms or any obligation to inform the affected firm or firms of the reasons for the OSCE's action.

9. Nothing in or relating to this RFQ shall be deemed a waiver, expressed or implied, of any of the privileges and immunities of the OSCE.

10. Please note that the OSCE will not notify the unsuccessful bidders.

Sincerely yours,
Olga Jukova,
Chief of Fund Administration,
Fund administration Unit.

Annex A: "Vehicle Inspection Form"
Annex B: "Technical Specifications of the Vehicles for Sale"
Annex C: "Schedule of Requirements"
Annex D: "Price Schedule"

Annex A: “Vehicle Inspection Form”

Lot 1: Volkswagen Passat 1.9 TDI

Manufacturer	Model	Type
Volkswagen	Sedan / 2000	VW Passat 1.9 TDI
Ch-No:	Engine – No:	Mileage
WVWZZZ3BZYP169135	AJM093884	93,505



Technical condition of vehicle:

Engine:	requires repair	Interior:	good
Gearbox:	requires repair	Body:	good
Brakes:	good	Tires:	45%
Suspension:	good	Air Conditioner:	good

Equipment of the Vehicle

Radio/Cassette/Antenna	Yes	First Aid Kit	Yes
Service - Book	No	Warning Triangle	No
Operation – Manuel	No	Fire Extinguisher	No
Multi – Lock	Yes	Snow Chains	No
Spare Tire	Yes	Towing Rope	No
Vehicle Tool Kit	No	Electric Jump Cables	No
Set of Rubber/Carpet Mats	Yes		

Lot 2: Mitsubishi Pajero 2800 LWB

Manufacturer	Model	Type
Mitsubishi	Station Wagon / 1999	Pajero 2800 LWB
Ch-No:	Engine – No:	Mileage
JMYHNV360YJ000189	4M40 CT6402	About 200,000



Technical condition of vehicle:

Engine:	consuming oil	Interior:	good
Gearbox:	requires repair	Body:	good
Brakes:	requires repair	Tires:	20%
Suspension:	requires repair	Air Conditioner:	requires repair

Equipment of the Vehicle

Radio/Cassette/Antenna	Yes	First Aid Kit	Yes
Service - Book	No	Warning Triangle	No
Operation – Manuel	No	Fire Extinguisher	No
Multi – Lock	Yes	Snow Chains	No
Spare Tire	Yes	Towing Rope	No
Vehicle Tool Kit	No	Electric Jump Cables	No
Set of Rubber/Carpet Mats	Yes		

Lot 3: Mitsubishi Pajero 2.8 GL

Manufacturer	Model	Type
Mitsubishi	Station Wagon / 1999	Pajero 2.8 GL / V36
Ch-No:	Engine – No:	Mileage
JMYHNV360YJ000192	4M40 CT4963	189,706



Technical condition of vehicle:

Engine:	requires heavy-duty repair	Interior:	good (left-rear door opening handle is broken)
Gearbox:	requires repair	Body:	good
Brakes:	requires replacement	Tires:	20%
Suspension:	requires repair	Air Conditioner:	requires repair

Equipment of the Vehicle

Radio/Cassette/Antenna	Yes	First Aid Kit	Yes
Service - Book	No	Warning Triangle	No
Operation – Manuel	No	Fire Extinguisher	No
Multi – Lock	Yes	Snow Chains	No
Spare Tyre	Yes	Towing Rope	No
Vehicle Tool Kit	No	Electric Jump Cables	No
Set of Rubber/Carpet Mats	Yes		

Annex B: “Technical Specifications of the Vehicle for Sale”

Lot 1: Volkswagen Passat 1.9 TDI

Make	Volkswagen
Model	Passat Sedan 1.9 T-Diesel 4x2
Chassis – No:	WVWZZZ3BZYP169135
Engine Type/No.	AJM093884
Model Code	VWPASSAT 1.9 TDI
Specification	General Export
Steering	LHD – Left-hand driven / Power Steering
Engine	1896 cc, 4 Cylinder, 99.9 kW /134.0 HP
Transmission	Manual, 5 seed
Suspension	Regular
Brakes	Front: Ventilated Disc – Rear: Disc- Servo-assisted-ABS
Tires / Rim	195/60 R14 All Season – Rim: 14” Steel
Doors	4
Seats	Front: 2 – Rear: 3
Upholstery	Cloth
Dimensions	Length: 4575 mm Width: 1705 mm Height: 1430 mm
Ground clearance	130 mm
Weight	Cross Vehicle Weight: 1210 KG
Color	White
Options included	Air – Condition
	Mult T-Lock
	Front Grill Guard
	AM/FM Radio, Cassette Player, Speakers & Antenna
	Defogger Rear window
Import Customs Status	Under temporary Import Status in Republic of Armenia

Lot 2: Mitsubishi Pajero 2800 LWB

Make	Mitsubishi
Model	Pajero 2800 LWB High-Roof 4WD
Chassis – No:	JMYHNV360YJ000189
Engine Type/No.	4M40 CT6402
Model Code	V36VHNDL
Specification	General Export (For use under extreme climatic and physical conditions).
Steering	LHD – Left-hand driven / Power Steering
Engine	2.835 cc, 4 Cylinder, 71 kW/97 HP
Transmission	Manual, 5 seed, 4x4 traction
Suspension	Heavy Duty
Brakes	Front: Ventilated Disc – Rear: Drum
Tires / Rim	235/75 R15 All Season – Rim: 15” Steel
Doors	5
Seats	Front: 2 – Rear: 3 / Back: 2 side bench
Upholstery	Cloth
Dimensions	Length: 4645 mm Width: 1695 mm Height: 1985 mm
Ground clearance	205 mm
Weight	Cross Vehicle Weight: 1870 KG - Payload: 630 KG
Color	White
Options included	Air – Condition
	Mult T-Lock
	Front Grill Guard
	AM/FM Radio, Cassette Player, Speakers & Antenna
	Defogger Rear window
Import Customs Status	Under temporary Import Status in Republic of Armenia

Lot 3: Mitsubishi Pajero 2.8 GL

Make	Mitsubishi
Model	Pajero 2.8 GL STW High-Roof 4WD
Chassis – No:	JMYHNV360YJ000192
Engine Type/No.	4M40 CT4963
Model Code	V36VHNDL
Specification	General Export (For use under extreme climatic and physical conditions).
Steering	LHD – Left-hand driven / Power Steering
Engine	2.835 cc, 4 Cylinder, 71 kW/97 HP
Transmission	Manual, 5 seed, 4x4 traction
Suspension	Heavy Duty
Brakes	Front: Ventilated Disc – Rear: Drum
Tires / Rim	235/75 R15 All Season – Rim: 15” Steel
Doors	5
Seats	Front: 2 – Rear: 3 / Back: 2 side bench
Upholstery	Cloth
Dimensions	Length: 4645 mm Width: 1695 mm Height: 1985 mm
Ground clearance	205 mm
Weight	Cross Vehicle Weight: 1870 KG - Payload: 630 KG
Color	White
Options included	Air – Condition
	Mult T-Lock
	Front Grill Guard
	AM/FM Radio, Cassette Player, Speakers & Antenna
	Defogger Rear window
Import Customs Status	Under temporary Import Status in Republic of Armenia

Annex C: “Schedule of Requirements”

Schedule of Requirements	
Requirement	Compliance Remark (to be completed by the bidder)
<u>Transfer of Ownership:</u> OSCE will undertake all administrative and legal acts in order to allow handing over of the vehicle within one week after awarded buyer has settled the payment	
<u>Payment:</u> The awarded buyer will be requested to settle the payment by bank transfer (bank details will be provided upon sales award) or by cash	
<u>Collection schedule:</u> The vehicle may be kept at OSCE premises free of charge for a period of time not exceeding 14 (fourteen) days from the date the payment is received on the OSCE bank account. In case the vehicle is not collected within the above time frame, the OSCE reserves the right to claim any expenses associated with, including but not limited, the storage, insurance, associated service and maintenance costs, etc.	
<u>Insurance and Insignia:</u> OSCE shall terminate any insurance coverage for the vehicle with effect from the date of transfer of ownership and will remove any OSCE insignia from the vehicle, incl. OSCE number plates	
<u>Warranty:</u> The vehicle is sold without a warranty of any kind on an as-is basis	
<u>After-sales service:</u> The OSCE does not carry any liability for service/maintenance of the vehicle beyond the transfer of ownership date	
<u>Registration Status:</u> Vehicle will be de-registered with MFA/Protocol Department and is under temporary import status in Republic of Armenia. The buyer shall undertake any acts required by the legislation of the Republic of Armenia to register the vehicle and settle any applicable tax/customs duties or export the vehicle from the territory of the Republic of Armenia, as the case may be	
<u>OSCE Staff Members not to benefit:</u> Bidders shall warrant that no official or employee of the OSCE has been or will be admitted by them to any direct or indirect benefit arising from this Invitation to Bid	

Bidder's Name: _____

Bidder's Contact Details: _____

Signature: _____

Date: _____

Annex D “Price Schedule”

Lot #	Make and Model	Chassis No.	Purchase Date	Original Purchase Price (Euro)	Actual Mileage (km)	Offered Purchase Price (Euro)
1	Volkswagen Passat 1.9 TDI	WVWZZZ3BZYP169135	30.11.1999	23,698.37	93,505	
2	Mitsubishi Pajero, 2800 LWB	JMYHNV360YJ000189	30.11.1999	21784.13	About 200,000	
3	Mitsubishi Pajero, 2.8 GL	JMYHNV360YJ000192	26.08.99	17068.20	189,706	

Bidder's Name: _____

Bidder's Contact Details: _____

Signature: _____

Date: _____