



**BIDDING DOCUMENTS FOR
THE REMOVAL OF OLD, AND SUPPLY, DELIVERY AND
INSTALLATION OF NEW VERTICAL STRIP BLIND
TO THE
OSCE MISSION IN KOSOVO**

No. ESS/83338/TXH/06/1

IMPORTANT NOTE!

BIDDERS MUST REFRAIN FROM ALTERING ANY CONTENT OF THE ORIGINAL OSCE INVITATION To Bid (ITB) DOCUMENTS RECEIVED FROM THE OSCE. ANY ASPECT OF THEIR BID THAT CONFLICTS WITH, DEVIATES FROM, OR IS IN ADDITION TO THE OSCE INVITATION To Bid DOCUMENT TERMS AND CONDITIONS, MUST BE LISTED SEPERATELY IN THE BIDDER'S BID, CLEARLY HIGHLIGHTED. ANY SUCH INFORMATION THAT IS NOT CLEARLY MARKED AND IS SUBSEQUENTLY OVERLOOKED BY THE OSCE DURING BID EVALUATION AND CONTRACT AWARD, SHALL BE DEEMED INVALID AND BY DEFAULT THE BIDDER SHALL BE HELD TO THE OSCE INVITATION To Bid DOCUMENT TERMS AND CONDITIONS IN ANY CONTRACT AWARDED!

08 FEBRUARY 2006



**ORGANIZATION FOR SECURITY AND CO-OPERATION IN
EUROPE
MISSION IN KOSOVO**

**Invitation To Bid (ITB)
No. ESS/83338/TXH/06/1**

**THE REMOVAL OF OLD, AND SUPPLY, DELIVERY AND INSTALATION OF NEW
VERTICAL STRIP BLINDS TO THE
OSCE MISSION IN KOSOVO**

The OSCE Mission in Kosovo (hereinafter called "the OSCE Entity") invites sealed bids from qualified Suppliers for the removal of old, and supply, delivery and installation of the new vertical strip blinds together with blinds construction (track):

The Bidding Documents include:

Section I:	Bidding Instructions
Section II:	Bid Data Sheet
Section III:	General Conditions of Contract (Goods)
Section IV:	Forms of Bid
Section V:	Schedule of Requirements
Section VI:	Scope of Work, inclusive with all Annexes and Contractor Instructions

A complete set of Bidding Documents may be obtained by interested bidders by submitting a written request to the fax or e-mail address indicated below:

Fax: +381 38 249 984 or +381 38 500 188
Satfax VSAT: +47 51 848 793
E-mail: Procurement.Omik@osce.org

Bids must be delivered to the office at the address given below on or before 03 March 2006 13:00hrs Kosovo time in a sealed envelope marked with "**Bid for the removal of old, and supply, delivery and installation of new vertical strip blinds to the OSCE Mission in Kosovo, ITB Ref. No. ESS/83338/TXH/06/1 - Do Not Open Before 03 March 2006 13:15hrs**". Bids sent by e-mail and fax will not be accepted. The bid prices shall be quoted in Euros.

Partial bids will be NOT accepted for any combination of works required as per the Scope of Works lot I and lot II.

There will be a **mandatory site visit** at OMIK HQ reception area at 10:00 hours on Monday 20 February, where technical questions can be addressed and any additional requirements discussed to the Chief Engineering Support Section Mr. Benny Adkins

The OSCE Entity reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

Please address all your queries or questions by email only to Teuta.Xhakija@osce.org and refrain from any telephone calls or personal visits.

Ms. Nina Hartley

Chief, Procurement and Contractual Services Section
OSCE Mission in Kosovo, OSCE HQ, Prishtinë/Priština, Kosovo-UNMIK