

2019 OSCE Annual Police Experts Meeting (APEM)

“Artificial Intelligence and Law Enforcement: an Ally or an Adversary?”

Vienna, 23-24 September 2019

LOGISTICAL INFORMATION

1. Venue

The conference will take place in the “**Neuer Saal**” of the Hofburg Congress Centre, Heldenplatz, 1010 Vienna. OSCE Hofburg premises access map is available on the OSCE website: <https://www.osce.org/secretariat/20139>.

2. Media

OSCE Communication and Media Relations Section will provide appropriate media coverage by inviting and informing the press.

3. Registration *(only registered participants will be granted access to the venue)*

All participants are requested to **register online** through <https://events.osce.org/2019-aped/registration> or a link available on the Conference webpage in POLIS - <https://polis.osce.org/2019APEM> by **19 September 2019**.

OSCE online event registration system requires creating an account before registering to an event. Participants, who have already created an account in the OSCE online event registration system while registering for other event earlier this year (e.g. Drugs Conference, etc.), may use their account credentials to register for this and any other OSCE event in the future. One account can be used to register several participants, if necessary.

As registrations are subject to approval, participants must provide some personally identifiable information, including an e-mail address, when submitting an online registration request. Upon submitting the online registration, participants will see a message on the screen that their data has been successfully received. Upon approval of participation by the organizers, a separate email will be sent to the e-mail address indicated in the registration form.

After the registration, participants can access the online registration form and update some "non-mandatory" additional fields (i.e. date of arrival, accommodation, participation in the reception).

Badges may be picked up at the registration desk located in the temporary facility outside Hofburg, left hand side from the main entrance as of 8.30 on the conference days. A valid identification card with picture has to be presented in order to collect the OSCE badge.

Persons accredited to the OSCE in Vienna are not required to report to the registration/accreditation desk as they can access the conference venue using their regular OSCE badge.

4. Language

During the event, simultaneous English/Russian interpretation will be provided.

5. Technical equipment

In the Neuer Saal, Information and Communication Technology Services (ICT) staff will run presentations of the invited speakers from a booth in the back of the room. Presenters will be provided with a remote control to change slides. Presenters are requested to submit their presentations at least one week in advance to Mr. Arnar Jensson or Ms. Jenni Dimitrova (contact details below at p.11). It is also possible to use online presentations, such as Prezi, etc.

Please note that since Apple has stopped supporting QuickTime on Windows Operating System platform, there is a security risk to have this software installed on OSCE devices. Therefore, ICT has started the de-installation of QuickTime on OSCE devices. As a result, MP4 videos embedded into PowerPoint slides cannot be played any longer.

Please note that presenters wishing to test audio/visual equipment may do so one hour prior to each session on all days of the conference. Contributions from the floor cannot be supported with audiovisual equipment.

6. Visa

Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entering Austria.

Please be aware that it might take 14 days to get the requested Schengen visa. Therefore applicants are strongly advised to apply for visa well in advance.

Please note that it is NOT possible to have your visa issued at the Vienna International Airport upon arrival. Participants must be in possession of the appropriate identity documents for travel to Austria and medical insurance for the full duration of the intended stay.

Further details can be found on the Austrian MFA website www.bmeia.gv.at.

In case OSCE's assistance for your visa application is needed, please indicate it during the online registration process.

7. Travel Arrangements and airport transportation

Unless previously agreed with the organizers for sponsorship, participants are kindly requested to make their own travel arrangements, which will not be covered for by the OSCE.

Reaching Vienna Centre from the Airport:

Information on the transfers Vienna Airport – Vienna City can be found on the following website: www.viennaairport.com.

Taxis:

Taxis can be found in front of the arrival building of the airport. The fare depends on the destination in Vienna and is approx. € 40.00-50.00.

A pick-up at the airport can be booked in advance at a more moderate price from the companies:

- Vienna Airport Taxi Service (Tel: +43 1 9974105, webpage www.vienna-airport-taxi-service.at/airport-taxi-vienna.html - price: 30 EUR one way)
- Airport Drivers (Tel: +43 1 22 82 250), webpage www.airportdriver.at/en – price: 33 EUR one way

Trains:

a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn Line 3 and 4) and taxis: www.cityairporttrain.com

Price: €11 one way; €19 return, if purchased online.

Price: €12 one way; €21 return, if purchased from a ticket machine.

Schedule: every ½ hours: Airport-Vienna 9/39 min. after every full hour;

Vienna-Airport 7/37 min. after every full hour. Trip: 16 min. non-stop.

OR

b) Schnellbahn_(S7) – to Vienna “Wien-Mitte-Landstraße/Hauptstraße” with direct access to the Underground (U-Bahn Line 3 and 4) and taxis.

<http://www.schnellbahn-wien.at/netz/s7.htm>

Price: €4.80 one way.

Bus Services Vienna Airport Lines (2 lines)

Price €8 one way; €13 return,

Buses go either to Morzinplatz/Schwedenplatz (U-1 and U-4), to Donauzentrum (U-1) or to Wien Westbahnhof via Hauptbahnhof (S-Bahn, U-3 and U-6).

Schedule: Airport-Vienna/Schwedenplatz: every 45/15 min. after full hour;

Schwedenplatz- Airport: every 00/30 min. after full hour

Trip: 20 min. one way

www.postbus.at

To get around in Vienna

For taxi service within Vienna, please call +43 1 31300 or +43 1 40100

Public transportation information is available at:

<http://www.wienerlinien.at/wl/ep/home.do?tabId=0>

8. Accommodation:

Unless previously agreed with the organizers for sponsorship, participants are kindly requested to make their own hotel arrangements, which will not be paid for by the OSCE. For your convenience, a list of hotels in Vienna is attached (Annex 1).

9. Social event:

A cocktail reception for all participants, hosted by the 2019 OSCE Slovak Chairmanship, will take place on 23 September 2019 (venue and time tbc).

11. Points of Contact:

Substantial and Logistical issues:

Mr. Arnar Jensson

Police Affairs Office/Adviser on

Reporting and Analysis,

TNTD/SPMU

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Mr. Michal Vanco

Third Secretary, Head of Unit

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Mobile: +43 676 745 00 26

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Logistics/Administration:

Ms. Jeni Dimitrova

Office: +43 1 514 36 6941

Mobile: +43 664 884 74 872

E-mail: jeni.dimitrova@osce.org

Visa Support

Ms. Elke Lidarik

Office: +43 1 514 36 6392

E-Mail: elke.lidarik@osce.org

SUGGESTED HOTELS & GUESTHOUSES IN VIENNA

<i>Name</i>	<i>Address and contact details</i>
Hotel Bristol	Kärntner Ring 1, 1010 Vienna Tel: +43-1-515160 Fax: +43-1-51516-550 www.westin.com/bristol , reservations.bristolvienna@westin.com
Hotel Marriott	Parkring 12a, 1010 Vienna Tel: +43-1-515 18-53 Fax: +43-1-515 18 6736 Res.code: OSXC, Pref. number: 036545 vienna.marriott.info@marriotthotels.com
K+K Hotel Maria Theresia	Kirchberggasse 6, 1070 Vienna Tel: +43-1-521 23 135 ; Fax: +43-1-521 23 70 www.kkhotels.com , kk.maria.theresia@kuk.at
K+K Palais Hotel****	Rudolfplatz 11, 1010 Vienna Tel: +43-1-533 13 53 ; Fax: +43-1-533 13 53-70 www.kkhotels.com , kk.palais.hotel@kuk.at
Hotel am Parkring	Parkring 12, 1010 Vienna Tel: +43-1-514800 ; Fax: +43-1-5148040 www.schickhotels.com/pages/parkring/start_parkring_hotel_e.html
Hotel Mercure Wien Zentrum****	Fleischmarkt 1, 1010 Vienna Tel: +43-1-534 600 ; Fax: +43-1-534 60 232 www.accorhotels.com/mercure_wien_zentrum.htm H0781@accor.com
Hotel Mailbergerhof****	Annagasse 7, 1010 Vienna Tel: +43-1-512 06 41 ; Fax: +43-1-512 06 41 10 www.mailbergerhof.at , reception@mailbergerhof.at
Hotel Intercontinental	Johannesgasse 28, 1037 Vienna Tel: 43-1-711 220 Fax: +43-1-713 44 89 / 711 22 62 vienna@interconti.com
Hotel Wandl***	Petersplatz 9, 1010 Vienna Tel: +43-1-534 550 ; Fax: +43-1-534 55 77 www.hotel-wandl.com , reservation@hotel-wandl.com
Hotel Post***	Fleischmarkt 24, 1010 Vienna Tel: +43-1-515 83 0 ; Fax: +43-1-515 83 808 www.hotel-post-wien.at
Hotel CAPRICORNO Wien	www.schick-hotels.com capricorno@schick-hotels.com
Hotel STEFANIE Wien	www.schick-hotels.com sabine.pollak@schick-hotels.com
Starlight Suite Hotel	Am Salzgries 12, 1010 Vienna Tel: +43-1-535 92 22 Fax: +43-1-535 92 22-11 www.starlighthotels.com , reservations@starlighthotels.com
Hotel Kärntnerhof***	Grashofgasse 4, 1011 Vienna Tel: +43-1-512 19 23 Fax: +43-1-513 22 28/33 www.karntnerhof.com , karntnerhof@netway.at

Hotel Schweizerhof	Bauernmarkt 22, 1010 Vienna Tel: +43-1-533 19 31/32 Fax: +43-1-533 02 14 www.schweizerhof.at , office@schweizerhof.at
Suite Hotel	Mariahilfer Straße 32-34, 1070 Vienna Tel: +43-1-521 72-0 Fax: +43-1-521 72-15
NH Wien	Mariahilfer Strasse 32-34, 1070 Vienna Tel: +43 1 52172 165 Fax: +43 1 52172 15 www.nh-hotels.com
Cordial Apartments	Köstlergasse 5, A- 1060 Wien Tel.: +43(0)1 587 43 72 Email: office@cordial-vienna.at , www.cordial-appartements.at
Pension (Guesthouse) Pertschy****	Habsburgergasse 5, 1010 Vienna Tel: +43-1-534 49 0 Fax: +43-1-534 49 49 http://www.pertschy.com , pertschy@pertschy.com
Hotel Congress***	Wiedner Gürtel 34, 1040 Vienna Tel: +43-1-505 55 060
K & T Boardinghouse (Modest)	Mariahilfer Str. 72/18, 1070 Vienna http://www.kaled.at/ Tel: +43-1-523 29 89
Hotel-Pension Haydn	Mariahilfer Strasse 57-59, 1060 Vienna Tel: +43-1-587 4414-0 Fax: +43-1-586 1950 Email: info@haydn-hotel.at , http://www.haydn-hotel.at
Pension Nossek	Graben 17, 1010 Vienna Tel: +43-1-533 70 41 Fax: +43-1-535 36 46 www.pension-nossek.at , reservation@pension-nossek.at
Pension-Guesthouse Suzanne***	Bei der Oper, Walfischgasse 4, 1010 Vienna Tel: +43-1-513 25 07 Fax: +43-1-513 25 00 www.pension-suzanne.at , info@pension-suzanne.at
Atel Pension/Guesthouse Attachee****	Wiedner Hauptstrasse 71, 1040 Vienna Tel: +43-1-505 18 17
Hotel Papageno	Wiedner Hauptstraße 23-25, 1040 Vienna Tel: +43-1-504 67 44 Fax: +43-1-504 67 44 22 www.hotelpapageno.at . reservation@hotelpapageno.at