



## **Supplementary Human Dimension Meeting**

**8 - 9 October 2018  
Hofburg, Vienna**

**Human Rights and Education:  
Promoting human rights, peaceful coexistence and security in the OSCE region  
through education**

### **SIDE EVENT INFORMATION**

#### **Supplementary Human Dimension Meeting (SHDM) – Side Events**

**General information:** OSCE participating States, international organizations, civil society and other participants may organize side events on relevant human dimension issues<sup>1</sup>. Side events provide an opportunity for the participants to discuss issues that have not been fully covered during the working sessions, since limited time is assigned to each topic. Side events are meant to facilitate informal discussions between representatives of governments, civil society and international organizations. SHDM participants actively used this opportunity in the past.

ODIHR will co-ordinate side events' organization and make necessary logistical arrangements in terms of booking the rooms. The participants organizing a side event will be responsible for its logistics (catering, presentations and technical facilities, interpretation, financing etc.) and for its content.

The side events are organized and scheduled exclusively at the request of registered participants of the Human Dimension Meetings. The description of the side events is provided by the organizers. It might be edited by ODIHR for language but not for content. Responsibility for the content remains with the organizers. Neither the text nor the side events themselves necessarily reflect the views of the OSCE.

#### **Practical arrangements:**

**Requesting a room for a side event:** To book a side event, please register first in the ODIHR Registration System (<https://meetings.odihr.pl>) and then proceed to side event booking. The opening and closing dates for side event booking are indicated on <https://meetings.odihr.pl> and [https://www.osce.org/shdm\\_3\\_2018](https://www.osce.org/shdm_3_2018). The booking system is based on the first come, first served basis.

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<sup>1</sup> The Helsinki Document of 1992 (Chapter IV) called for increasing the openness of CSCE activities and expanding the role of NGOs. In particular, in paragraph (15) of Chapter IV the participating States decided to facilitate during CSCE meetings informal discussion meetings between representatives of participating States and of NGOs, and to provide encouragement to NGOs organizing seminars on CSCE-related issues.

**Available time slots:** Monday, 8 October, 13.00 – 14.45 and Tuesday, 9 October, 13.00-14.30.

**Venue:** Three side event rooms in Hofburg on **Monday, 8 October** (Rooms 531, 532 & 533), and three on **Tuesday, 9 October** (532, Bibliotheksaal & Ratsaal). Simultaneous interpretation is only possible in Room 533, Ratsaal & Bibliotheksaal.

**Refreshments:** After you have successfully booked a room for your side event, and if you plan to offer refreshments (sandwiches, soft drinks, water, coffee, tea, etc.), you may arrange them **at your expense**, contacting **as soon as possible** following your booking any of the companies below:

- Joëlle Catering, Ms. Joelle Raverdy, [raverdy.joelle@gmail.com](mailto:raverdy.joelle@gmail.com), 0664 53 35 418
- Catering Kultur, [office@cateringkultur.at](mailto:office@cateringkultur.at), 0664 886 375 36
- M-Eventcatering, Ms. Ildiko Velastin, [velastin@m-eventcatering.at](mailto:velastin@m-eventcatering.at), 408 89 05 23
- TipTopTable, Ms Margit Köffler, [office@tiptoptable.at](mailto:office@tiptoptable.at), 0664 101 16 94

**Interpretation:** Simultaneous/consecutive interpretation services can be provided upon request **at the expense of the side event organizer**. After successfully booking a side event room, interpretation services may be arranged by contacting Ms. Friederike Schlegl at [Friederike.Schlegl@osce.org](mailto:Friederike.Schlegl@osce.org), Head of OSCE Vienna Language Services.

**Promotion of the events:** ODIHR will post the schedule of side events on the dedicated SHDM webpage a few days before the start of SHDM the meeting. The organizers may undertake additional promotional efforts of their side events, **at their expense**.

Contact person at ODIHR:

Ms. Agnieszka Kasztalska at [agnieszka.kasztalska@odihr.pl](mailto:agnieszka.kasztalska@odihr.pl)

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