

## **Organizational modalities**

### **Preparation for the Seminar**

Chiefs of defence/general staff or other senior officials and relevant academics from participating States will be invited to attend the Seminar. Following appropriate consultations between the FSC Chair, delegations, and the Seminar co-ordinator, the Chairperson of the FSC will invite relevant international organizations, institutions and personalities. The Mediterranean Partners for Co-operation (Algeria, Egypt, Israel, Jordan, Morocco and Tunisia) as well as the Asian Partners for Co-operation (Afghanistan, Australia, Japan, Republic of Korea, Mongolia and Thailand) will also be invited to attend the Seminar.

The Chairperson of the FSC will nominate a moderator and a rapporteur for each session. He will also select keynote speakers and panellists for each session from among the names proposed by participating States. Keynote speakers will be requested to submit their presentation for circulation to delegations no later than Monday 18 April 2011.

A final preparatory meeting will be organized on 23 May 2011 between the FSC Troika, Seminar chairperson, and moderators, keynote speakers, rapporteurs and panellists to discuss in detail the conduct of the Seminar and how to best to manage it to achieve the desired results.

The Secretariat, in accordance with its departmental responsibilities, will support the Seminar chairperson and the FSC Chairperson in administrative and budgetary preparations for the Seminar.

An evening cocktail reception will be organized by the FSC Chair on the 24 May 2011.

Other necessary organizational arrangements will be dealt with by Working Group B of the FSC.

### **Conduct of the Seminar**

The Seminar will be chaired by the FSC Chairmanship (Italy) and will begin with a short introduction (as part of session 1).

A key objective of the Seminar is to have interactive dialogue inspired by the keynote speakers and panellists. With this in mind, to promote interactive discussion, delegations are requested not to read any prepared general statements during the Seminar.

Each working session will be introduced by the session moderator (up to five minutes), followed by presentations by up to two keynote speakers (up to fifteen minutes each), after which discussion will take place. The debate will be stimulated by appropriate interventions from up to four panellists per session (up to five minutes each). Interventions from the floor will be very welcome and should be limited to a maximum of five minutes per speaker. In order to ensure the effective conduct of the Seminar, the moderator of each session will facilitate and focus the discussions and stimulate an interactive debate by introducing questions related to the topics dealt with by that session or by reordering the sequence of interventions. The moderator is also responsible for ensuring equal access to the

floor and for providing all participants with the opportunity to intervene within the established time frame of the session. During each session, the moderator may adjust the above time limits depending on the number of requests for the floor and the time available at that session. Speakers who exceed the set time limits will be notified by the moderator.

Prior to session 4 of the Seminar, each rapporteur, after appropriate consultation with the relevant session moderator, will submit a brief report to the moderator of session 4 covering the issues addressed during their respective working sessions.

The moderator of session 4 (who will have observed the entire Seminar) will provide an overview of the three preceding sessions and will contribute to the discussion on emerging findings. Seminar participants may also offer observations on possible issues for future OSCE/FSC consideration.

On the basis of the reports provided by the rapporteurs for each of the four sessions, the FSC Chairperson will present a summary report of the discussions (after the completion of the Seminar) that will be brought to the attention of the FSC.

Interpretation will be provided between the official languages of the OSCE.

Other OSCE rules of procedure and working methods will, *mutatis mutandis*, be applied to the Seminar.