



Organization for Security and Co-operation in Europe

Office of the Special Representative and Co-ordinator
for Combating Trafficking in Human Beings

TECHNICAL NOTE *ALLIANCE AGAINST TRAFFICKING IN PERSONS*

People at risk: combating human trafficking along migration routes

6–7 July 2015
Vienna, Hofburg

Venue

The 15th High-level *Alliance Against Trafficking in Persons* conference entitled “People at risk: combating human trafficking along migration routes” will take place on **Monday 6 and Tuesday 7 July 2015** at the OSCE premises in the Hofburg Congress Center, Heldenplatz, A-1010 Vienna.

For more information on access to Vienna and to the conference premises, please see the next page of this technical note.

Please note that access to the OSCE premises is permitted only on presentation of a photo ID card (passport, national ID card or driver’s licence) in accordance with lists notified in advance (see below).

Registration

Participants are kindly requested to fill out the registration form, specifying their affiliation, and return it by email to Ms. Elke Lidarik, < elke.lidarik@osce.org > no later than **Friday 19 June 2015**. Please note that the registration is only definite upon receipt of a confirmation email from the OSCE.

Language

The meeting will be held in English with simultaneous interpretation from/to English, Italian and Russian, French, German and Spanish.

Visas

Visa support letters can be requested by email to Elke Lidarik < elke.lidarik@osce.org >. Please note that visas will only be granted for the period of the seminar and that your request should be accompanied by a passport copy.

Please be aware that it might take 14 days to get the requested Schengen visa. Therefore applicants are strongly advised to apply for visa well in time.

Please note that it is NOT possible to have your visa issued at the Vienna International Airport upon arrival. Participants must be in possession of the appropriate identity documents for travel to Austria and medical insurance for the full duration of the intended stay.

Further details can be found on the Austrian MFA website: www.bmeia.gv.at

Social media

Active participation in the event is welcomed and encouraged – comments and questions can be sent prior to and during the event via Twitter, @OSCE, and using the hashtag #cthb15. Think tanks from the OSCE region are encouraged to follow the discussions and participate via Twitter.

Web streaming

In order to reach a wider audience for the conference, we will also be offering a live web stream of the event on the conference webpage. This webpage can be found under the following address: <http://www.osce.org/event/alliance15>

Documents

Participants who wish to make documents available to participants are requested to send these materials in electronic format to the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings < info-cthb@osce.org >, by **Friday 26 June 2015**. In addition, photocopyers will be available at the meeting venue for small quantities of materials.

Contact for General Questions

Ms. Claire Jessel
Tel: +43-1-51436 6256
Fax: +43-1-51436 6853
< info-cthb@osce.org >

Conference Venue: OSCE Congress Centre, Hofburg, Heldenplatz, Vienna

This is a short walk from U3 Herrengasse and U3/U1 Stephansplatz. When you reach Heldenplatz, the Congress Centre entrance is to your left (look for the flags).



Reaching Vienna Centre from the Airport:

Further information on transfers from Vienna Airport to Vienna City can be found at: <http://www.viennaairport.com>

Taxis:

A pick up at the airport can be booked in advance at a more moderate price from the companies:

- C&K (Tel: +43 1 44444 – price: € 34 one way)

- Airport Drivers (Tel: +43 1 22 82 250 – price: € 34 one way)
- Airport Taxi Schwechat (http://www.airporttaxi-wien.at/en_aptaxi.php – price: € 30 one way)

Should you take a taxi from the stands at the airport exit, the price will be the one indicated on the counter plus an additional airport taxi fee (total approx. € 40–50).

Trains:

a) City Airport Train (CAT) – to Vienna “Wien-Mitte–Landstraße/Hauptstraße” with access to the Underground (U-Bahn Lines 3 and 4) and taxis: <http://www.cityairporttrain.com>

Price: € 11 one way; € 17 return – Trip: 16 min. **no**-stop.

Schedule: every ½ hour

OR

b) Schnellbahn (S1, S2 or S7) – to Vienna “Wien-Mitte–Landstraße/Hauptstraße” with direct access to the Underground (U-Bahn Lines 3 and 4) and taxis: <http://www.schnellbahn-wien.at/netz/s7.htm>

Price: € 4.20 one way – Trip: 28 min.

Schedule: every ½ hour

Bus Services Vienna Airport Lines (2 lines):

Price: € 8 one way; € 13 return – Trip: 20–40 min.

Busses go either to Morzinplatz/Schwedenplatz or to Südbahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.

Schedule: every ½ hour

http://www.postbus.at/en/Airportbus/Vienna_AirportLines/index.jsp – Tel: +43 1 7007-32300

Travel Arrangements

Participants are requested to arrange individually for their travel, accommodation, transport, etc. You may find the following list of hotels useful. All costs related to the participation in this event must be covered by the participants or their agencies.

We s t r o n g l y recommend that hotel and travel bookings are made as quickly as possible.

Suggested Hotels & Guesthouses in Vienna

Please mention the OSCE when you request and confirm your reservation for possible preferential rates.

Hotel Bristol*****

Kärntner Ring 1

1010 Vienna

Tel: +43-1-515160

Fax: +43-1-51516-550

www.westin.com/bristol

reservations.bristolvienna@westin.com

Hotel Marriott*****

Parkring 12a

1010 Vienna

Tel: +43-1-515 18-53

Fax: +43-1-515 18 6736

Res.code: OSXC, Pref. number: 036545

vienna.marriott.info@marriott-hotels.com

K+K Hotel Maria Theresia****

Kirchberggasse 6

1070 Vienna

Tel: +43-1-521 23 135

Fax: +43-1-521 23 70

www.kkhotels.com

kk.maria.theresia@kuk.at

K+K Palais Hotel*****

Rudolfsplatz 11

1010 Vienna

Tel: +43-1-533 13 53

Fax: +43-1-533 13 53-70

www.kkhotels.com

kk.palais.hotel@kuk.at

Hotel am Parkring*****

Parkring 12

1010 Vienna

Tel: +43-1-514800

Fax: +43-1-5148040

[www.schick-](http://www.schick-hotels.com/pages/parkring/start_parkring_hotel_e.html)

[hotels.com/pages/parkring/start_parkring_hotel_e.html](http://www.schick-hotels.com/pages/parkring/start_parkring_hotel_e.html)

Hotel Mercure Wien Zentrum*****

Fleischmarkt 1

1010 Vienna

Tel: +43-1-534 600

Fax: +43-1-534 60 232

www.accor-hotels.com/mercure_wien_zentrum.htm
H0781@accor.com

Hotel Mailbergerhof****
Annagasse 7
1010 Vienna
Tel: +43-1-512 06 41
Fax: +43-1-512 06 41 10
www.mailbergerhof.at
reception@mailbergerhof.at

Hotel Intercontinental
Johannesgasse 28
1037 Vienna
Tel: 43-1-711 220
Fax: +43-1-713 44 89 / 711 22 62
vienna@interconti.com

Hotel Wandl***
Petersplatz 9
1010 Vienna
Tel: +43-1-534 550
Fax: +43-1-534 55 77
www.hotel-wandl.com
reservation@hotel-wandl.com

Hotel Post***
Fleischmarkt 24
1010 Vienna
Tel: +43-1-515 83 0
Fax: +43-1-515 83 808
www.hotel-post-wien.at
office@hotel-post-wien.at

Starlight Suiten Hotel
Am Salzgries 12
1010 Vienna
Tel: +43-1-535 92 22
Fax: +43-1-535 92 22-11
www.starlighthotels.com
reservations@starlighthotels.com

Hotel Kärntnerhof***
Grashofgasse 4
1011 Vienna
Tel: +43-1-512 19 23
Fax: +43-1-513 22 28/33
www.karntnerhof.com
karntnerhof@netway.at

Hotel Schweizerhof
Bauernmarkt 22
1010 Vienna
Tel: +43-1-533 19 31/32
Fax: +43-1-533 02 14
www.schweizerhof.at
office@schweizerhof.at

Suite Hotel
Mariahilfer Straße 32-34

1070 Vienna
Tel: +43-1-521 72-0
Fax: +43-1-521 72-15

NH Wien
Mariahilfer Strasse 32-34
1070 Vienna
Tel: +43 1 52172 165
Fax: +43 1 52172 15
www.nh-hotels.com

Pension (Guesthouse) Pertschy****
Habsburgergasse 5
1010 Vienna
Tel: +43-1-534 49 0
Fax: +43-1-534 49 49
http://www.pertschy.com/
pertschy@pertschy.com

Hotel Congress***
Wiedner Gürtel 34
1040 Vienna
Tel: +43-1-505 55 060

K & T Boardinghouse (Modest)
Mariahilfer Str. 72/18
1070 Vienna
http://www.kaled.at/
Tel: +43-1-523 29 89

Hotel-Pension Haydn
Mariahilfer Strasse 57-59
1060 Vienna,
Tel: +43-1-587 4414-0
Fax: +43-1-586 1950
Email: info@haydn-hotel.at
http://www.haydn-hotel.at/

Pension Nossek
Graben 17
1010 Vienna
Tel: +43-1-533 70 41
Fax: +43-1-535 36 46
www.pension-nossek.at
reservation@pension-nossek.at

Pension-Guesthouse Suzanne***
Bei der Oper
Walfischgasse 4
1010 Vienna
Tel: +43-1-513 25 07
Fax: +43-1-513 25 00
www.pension-suzanne.at
info@pension-suzanne.at

Atel Pension/Guesthouse Attachee****
Wiedner Hauptstrasse 71

1040 Vienna
Tel: +43-1-505 18 17

Hotel Papageno
Wiedner Hauptstraße 23-25
1040 Vienna
Tel: +43-1-504 67 44
Fax: +43-1-504 67 44 22

www.hotelpapageno.at
reservation@hotelpapageno.at

Information on Vienna
(including hotel booking):

<http://info.wien.at/article.asp?IDArticle=9010>

<http://info.wien.at>

Shipments

Shipments of materials for distribution, in particular those sent from outside the EU, **may be delayed by Customs**. Therefore, please e-mail or fax full details (AWB, *pro forma* invoice with details of contents etc.) to the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings (info-cthb@osce.org) as soon as the shipment is ready for dispatch so that customs clearance, if required, may be requested in advance. This applies whether the parcel is sent by postal services or by courier.

As the OSCE Congress Centre is unable to hold materials for more than several days prior to events, shipments will only be accepted **between Thursday 15 June 2015 and Friday 3 July 2015**. They should be addressed as follows:

OSCE Vienna
Documents Distribution
Ref: Alliance against Trafficking in Persons / 6-7 July 2015 (Neuer Saal)
Kongresszentrum Hofburg, Heldenplatz
A-1600 Vienna
Austria

Please note that if you have not notified the OSCE Office of the Special Representative and Co-ordinator for Combating Trafficking in Human Beings (info-cthb@osce.org) in advance of your shipment (content and size), it will be returned to you by the OSCE Congress Centre.