# Privacy Policy for the Permanent Mission of the Slovak Republic to the Organization for Security and Co-operation in Europe in Vienna

We consider the privacy of visitors to our website to be extremely important. This privacy policy document describes the types of personal information that is collected, archived and used by the Permanent Mission of the Slovak Republic to the Organization for Security and Co-operation in Europe in Vienna.

#### **Data Controller and Owner**

Permanent Mission of the Slovak Republic to the Organization for Security and Co-operation in Europe in Vienna

Our website
Opernring 3-5
Vienna, 1010
Austria
pm.vienna@mzv.sk

Last Edited on 2019-03-13

#### INFORMATION COVERED BY THIS PRIVACY POLICY

This privacy policy covers personal information, including any information we collect, use and share, as described further below. This privacy policy applies to all websites of the Permanent Mission of the Slovak Republic to the Organization for Security and Co-operation in Europe in Vienna.

#### Collection of information

Information is collected only through submissions, for example photo competitions or other communication initiatives.

#### Use of information

Information is used only in accordance with transparent Terms and Conditions pertaining to relevant communication initiatives.

## **Protection of information**

Personal information is stored through secured networks and is only accessible to a limited number of persons with special access rights to such systems and under strict confidentiality terms. In addition, all sensitive/credit information you supply is encrypted via Secure Socket Layer (SSL) technology. We implement a variety of security measures when a user submits or accesses their information to maintain the safety of your personal information.

#### Use of cookies

We only use cookies that exist on all websites by default. We do not use any additional cookies to monitor your behavior on our website.

#### Third-party disclosure

We do not sell, trade, or otherwise transfer to outside parties your Personally Identifiable Information.

#### Third-party links

We do not include or offer third-party products or services on our website.

## Google

We do not use Google AdSense Advertising on our website.

#### **CAN SPAM Act**

The CAN-SPAM Act is a law that sets the rules for commercial email, establishes

requirements for commercial messages, gives recipients the right to have emails stopped from being sent to them, and spells out tough penalties for violations.

## Use of your email address

We collect your email address in order to send information upon request/consent, respond to inquiries, and/or other requests or questions.

## To adhere to CANSPAM, we agree to the following:

If at any time a user would like to unsubscribe from receiving future emails, email notification of such will ensure prompt removal from all correspondence lists.

#### PRIVACY POLICY RELATED TO PHOTO CONTESTS

#### **Information Collected**

In the course of a photo contest, we obtain the information as described below.

- Email address;
- Instagram username;
- Any other personal information collected during the short-listing process; and
- Entry photograph.

We collect information from you when you enter our contest via email or Instagram.

#### Use of information

To send periodic emails regarding the contest and to notify you about the results of the contest.

#### **Retention/Archiving of Data**

Submitted photographs from the contest are saved for no longer than two years.

## **Sharing of Information**

We do not share any data collected from you with any other entity. Data we collect always stay within our system and is used solely for the purpose of notification regarding the results of our contests or information about currently open contests.

If media houses wish to report about winners and finalists, we will provide contact details only upon receipt of prior approval.

We do not share personal information with other corporations to avoid unsolicited offers or advertisements.

## Your rights

Your privacy is highly important to us. You have a number of rights in accordance with this privacy policy, such as:

- the right to access your data,
- the right to request correction of inaccurate personal data or deletion of unlawfully processed personal data,
- the right to restrict the processing of data,
- the right to data portability.
- the right to withdrawal of consent, and
- the right to object to the processing of data. If you believe that processing of your
  personal data infringes the law on personal data protection, or your rights according
  to the law on personal data protection were violated in other way, you may file
  a complaint with the Office for Personal Data Protection of the Slovak Republic.

Contact details of the legal person responsible for the protection of personal data:

Ministry of Foreign and European Affairs of the Slovak Republic

Hlboká cesta 2

833 36 Bratislava

Slovak Republic

Email: ochranaudajov@mzv.sk

## **OUR WEBSITES**

https://www.mzv.sk/web/pmvienna-en

If any more information is required or if there are any questions about our privacy policy, please contact us by email at pm.vienna@mzv.sk.