

## 2023 Warsaw Human Dimension Conference

2-13 October 2023

### INFORMATION FOR PARTICIPANTS

#### MEETING RULES

This is a Chairmanship-in-Office (CiO) event. This document outlines the rules that will apply.

#### PROGRAMME

The meeting will last ten working days and consist of:

- an opening session;
- eight thematic plenary sessions; and
- a closing session.

The full programme, which provides more detail, sets a framework for our discussions, and highlights the focus areas is available at the event's website:

<https://www.osce.org/chairmanship/2023whdc>

#### CODE OF CONDUCT

The Code of Conduct, published separately on the 2023 WHDC website, lays out what kind of conduct is expected from participants and what conduct cannot be tolerated by event organizers. By attending the event, all participants express their agreement to abide by its terms.

#### RIGHT TO SPEAK & RULES FOR DISCUSSION

– ***Right to speak:***

- At the opening session, only the delegations of participating States can make statements;
- At thematic plenary sessions, all participants may request to take the floor;
- At the closing session, only the delegations of participating States can make statements.

- **To request the floor**, please sign up for the Speakers' list ahead of the plenary session at which you would like to speak. A line will form in the plenary hall 1 hour before the session begins.
- **Opening session**: The list of participating State speakers will open at 13:00 on the first day of the Conference. All that sign up will be given the floor. The list of those who have signed up 30 minutes before the session will be printed in the room. States will also have a possibility to sign up (via back table) during the opening session.
- **Thematic plenary sessions**: Those wishing to do so should sign up on the speakers' list that will be open at 9:00 the morning of each session. There will be 40 slots on the speakers' list and 20 on the reserve list;
- **Closing session**: MFA directors on human rights issues (or other equivalent representatives of the OSCE participating States) will be given the floor by raising their hand or indicating their wish to speak to the CiO representatives in the room before the session. All other Delegations of participating States should sign up on a reserve speakers' list that will open at 9:00 on Friday.
- **When given the floor**, please introduce yourself, give your name and the organization you represent and then address your comments directly on the topic of the session. Please keep your contribution brief and to the point. Feel free to ask questions relating to the discussion.
- **Speaking time**: Participants should not speak for longer than 3 minutes, unless the moderator decides otherwise based on the number of registered speakers.

**Statements**: In order to facilitate interpretation, statements should be submitted electronically at <https://meetings.odihr.pl> before the start of the session. Delegations of participating States may also wish to distribute any statements via the OSCE distribution system, by sending their statements to [documents@osce.org](mailto:documents@osce.org).

- **Speak clearly and slowly**: If the speaking time is limited, please do not try to compensate by speaking faster.
- **Language condoning or inciting violence is prohibited**: All participants are expected to adhere to the principles of tolerance and non-discrimination, in line with the OSCE

commitments. The Helsinki Document precludes the participation of “persons or organizations which [...] publicly condone terrorism or the use of violence.”

- **Right of Reply:** OSCE participating States wishing to exercise their right of reply (RoR) regarding any statement made by another participant during the plenary sessions of the conference shall submit their RoRs in writing. Written RoRs (a maximum of one for each participating State for a given session) should be submitted electronically via the [meetings.odihr.pl](https://meetings.odihr.pl) platform, and will be made available to participants at the same platform. RoRs submitted on the same day when the statement that the reply relates to was made will be announced by the moderator during the next plenary session drawing delegates attention to them.

## SESSION MODERATORS

Each session will be chaired by a moderator. The moderators are responsible for opening and closing the sessions and for granting the floor to conference participants. They are authorized to ensure order and smooth running of the sessions, and may for this purpose change the limit time for statements, call speakers out of order, or deny the floor, including when the speaking time is not respected, if an intervention from the floor is not on the topic of the session, or when an intervention from the floor is not in line with the Code of Conduct of this conference.

## PROCEDURAL ISSUES

Any registered participant wishing to raise a procedural issue (points of order) will be able to do so directly with representatives of the CiO in the room. Procedural issues are not to be raised from the floor.

## SUBMISSION OF DOCUMENTS

Any registered participant present at the Conference who wishes to distribute documents during the meeting will be able to do so through the “*Submit a document*” function at [meetings.odihr.pl](https://meetings.odihr.pl) platform, in accordance with guidelines available on the website prior to the event. There are no translation services available. Submitted documents will be accessible on the meetings platform to registered conference participants.

## OTHER INFORMATION

### SEATING

The participating States will each have a seat at the main table with a name plate, similar to that of the Permanent Council. Representatives of Partners for Co-operation and OSCE executive structures, as well as representatives of civil society and international organizations, will have a number of assigned seats. The exact seating map will be made available.

### INTERPRETATION

Interpretation will be available in English and Russian language, with Ukrainian interpretation available on request.

### HEALTH AND SAFETY

The health and safety of all participants are of paramount importance. A paramedic will be on site from 8:00am to 5:00pm for the entire conference.

### LIVE STREAM

The opening, thematic plenary sessions and closing sessions will be live streamed on the Conference webpage.