



## **Organization for Security and Co-operation in Europe**

**The Secretariat Department of Management and Finance**

**Kärntner Ring 5-7, A-1010 Vienna**

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**SUBJECT: Request for Proposals No. 67057**  
for development of application for the OSCE Policing Online database

**Deadline for submission of Proposal: July 15, 2005, 17.00 hours (CET).**

**Proposals should be send by Post.**

**Faxed or emailed proposals will be accepted.**

**PAGES:** one(1) incl. this cover page

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Dear Sir/Madam,

The Organization for Security and Co-operation in Europe (OSCE) is an international organization with fifty-five (55) participating States, almost four thousand (4000) staff and mission members and eighteen (18) field activities and four specialised institutions. It is involved in a wide range of security, democratisation and conflict prevention activities in Europe, the Caucasus and Central Asia. The OSCE is a regional security arrangement in the sense of Article VIII of the United Nations Charter and the Secretariat is located in Vienna, Austria. More information about the OSCE can be obtained from the Organization's website: <http://www.osce.org>.

You are hereby invited to submit a technical and financial proposal for services specified in the attached Terms of Reference.

In order to enable you to prepare and submit your proposal the following documents are attached and form an integral part of Request for Proposals documents:

1. Instructions to Bidders (Annex A)
2. Terms of Reference (Annex B)
3. Technical Proposal – Standard Forms (Annex C) –
4. Financial Proposal – Standard Forms (Annex D) -
5. OSCE General Conditions of Services Agreement (Annex E)
6. Agreement of Confidentiality and Non-Disclosure (Annex F)

**DEADLINE FOR SUBMISSION OF PROPOSALS: 15 July 2005, 17.00 HOURS (CET).**

Further information and the RFP Documents can be obtained from the OSCE at the address below. Please address your queries or comments in writing and kindly refrain from any personal visits or telephone calls.

**OSCE Secretariat**  
**Procurement and Contracting Unit**  
**Kärntner Ring 5-7, A-1010 Vienna, Austria**  
**Attn: Ms. Selma Sadovic, Senior Contracts Assistant**  
**Email: [selma.sadovic@osce.org](mailto:selma.sadovic@osce.org)**  
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