



Organization for Security and Co-operation in Europe

Office in Baku

Fund Administration Unit

The Landmark III, 96 Nizami St., AZ1010 Baku, Azerbaijan

Invitation for Tender Bidding

AZE 6/2010

Supplier for production of Public Services Announcements on Urgent Matters on OSCE Commitments for OSCE Office in Baku

Date: 1 April 2010

The OSCE Office in Baku (hereinafter referred to as “the OSCE”) invites sealed proposals (hereinafter referred to as “Proposal(s)”) from eligible and qualified companies (hereinafter referred to as “the Bidders”) for production of the Public Services Announcements on Urgent Matters on OSCE Commitments (hereinafter referred to as “the Services”), according to the requirements as defined in the documents (hereinafter referred to as “the Bidding Documents”).

The Bidding Documents include:

Section I:	Instructions to Bidders (to be viewed at http://www.osce.org/tenders/)
Section II:	Bidding Data Sheet
Section III:	Technical Proposal Standard Forms
Section IV:	Financial Proposal Standard Forms
Section V:	Terms of Reference (“TOR”)
Section VI:	General Conditions of Contract (Services) (to be viewed at http://www.osce.org/tenders/)

Proposals must be delivered to the OSCE to the following address on or before **22 April 2010, 12:00 hrs (GMT+4)**:

Organization for Security and Co-operation in Europe (OSCE)
Office in Baku
Attn: Fund Administration Unit
The Landmark III, 96 Nizami St.
AZ1010 Baku, Azerbaijan

The prices shall be quoted in Azerbaijani Manat (AZN). The Services are expected to commence 1 May 2010.

The OSCE reserves the right to accept or reject any proposal, and to annul, in whole or in part, or to suspend the bidding process and to reject all Proposals, at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

Please address your queries or comments in writing and kindly refrain from any personal visits or telephone calls.

OSCE Office in Baku

The Landmark III, 96 Nizami St., AZ1010 Baku, Azerbaijan