



Organization for Security and Co-operation in Europe

TECHNICAL NOTE

Experts' Seminar on Innovative Approaches to Combating Violence against Women

State Komplex Koxi Vahdat, Dushanbe, Tajikistan
20 to 22 October 2008

Venue

The Experts' Seminar on Innovative Approaches to Combating Violence against Women (VAW) will take place from 20 to 22 October 2008 in:

State Komplex Koxi Vahdat, 107 Rudaki Avenue, Dushanbe, Tajikistan
Tel: (+ 992 372) 212024 / 212026/ 211120

Registration will start on Monday 20 October at 3 p.m. at the conference venue "State Complex Kohi Vahdat".

Language

The meeting will be held in English with simultaneous interpretation from/to English, Russian and Tajik.

Registration

Participants are kindly requested to complete and **return the registration form** to the OSCE Gender Section by **Monday 15 September 2008** by email: equality@osce.org or fax: + 43 1-514366996.

Exhibition

Participants are encouraged to bring along documents and other material on VAW, such as publications, posters, leaflets, videos, etc. A stand to display information from different countries and institutions will be available upon request.

Contact for general questions

Ms. Hanne Siaw, Programme Assistant
OSCE
Gender Section
Office of the Secretary General
Wallnerstrasse 6-6A, A-1010 Vienna, Austria
Tel: +43-1-514366294
Mob: + 43 (0)6648590997
Fax: + 43 1-514366996
Email: equality@osce.org

Contact in OSCE Office in Tajikistan:

Ms. Dilorom Khaidarova
dilorom.khaidarova@osce.org
12, Zikrullo Khojaev St.
734017 Dushanbe
Tel: + 992 372510034
Fax: + 992 372249159

Travel arrangements

Participants are requested to individually arrange for their travel, accommodation and visa. We strongly recommend that hotel and travel bookings are **made as quickly as possible**.

Unfortunately, the organizers are not in a position to cover the expenses incurred by the participants in this event.

No fee for participation is requested. Coffee breaks and lunch will be offered to all participants during the seminar (see agenda enclosed). Transportation will be provided to/from the airport and to/from the hotels and seminar location.

Visa requirements:

Participants are requested to make their own arrangements for securing a visa for entry into Tajikistan at the respective embassies/consulates of Tajikistan. See detailed information on visa procedures and a list of Tajik embassies/consulates abroad at the end of this document.

Flights to Dushanbe: Daily flights via Moscow and twice a week via Istanbul (Sundays and Wednesdays) Arrival in Dushanbe and departure from Dushanbe: Monday and Thursday Morning.

Health information for travellers to Tajikistan can be found at:

<http://wwwn.cdc.gov/travel/destinationTajikistan.aspx>

Please mention the “OSCE VAW Seminar” when you request and confirm your hotel reservation for possible preferential rates and for pre-booking done by the organizers. You may find the following list of hotels useful.

Hotel Taj Palace

(A limited number of rooms have been pre-booked for participants in the Seminar)
Number of single rooms: 19
Approx. rate/night: 120\$
Address: Republic of Tajikistan
Dushanbe
Tursunzade street 21/B
Phone: +(992 48) 7017171
Fax: + (992 48) 7011518
E-mail: sipar-21@mail.tj
www.taj-palace.tj

Hotel Tajikistan

(A limited number of rooms have been pre-booked for participants in the Seminar)
Number of single rooms: 24
Approx. rate/night: 120\$
734001, Republic of Tajikistan 22
Shotemur, Dushanbe city
Phone: + (992 37) 2213352, 6009933
Fax: + (992 37) 2215236, 2216262
E-mail: hotel@tojikiston.com
www.hotel-tajikistan.tj

Asia Grand Hotel

Number of single rooms: 7
Approx. rate/night: 130\$
Address: Republic of Tajikistan
Dushanbe
Tursunzade street 21/A

Vefa Center

Number of single rooms: 28
Approx. rate/night: 170\$
Address: Republic of Tajikistan
Dushanbe
Bohtar street 37/1

Tel/fax: + (992 44) 6007777
E-mail: asiaGH@mail.ru
www.asiagrandhogel.tj

Tel: + (992 47) 4410701-02
+ (992 47) 4410701-04
Fax: + (992 48) 7011507
E-mail: vefa1111@hotmail.com
vefa1111@yahoo.com

Hotel Avesto (basic standard, one star)
Number of single rooms: 35
(A limited number of rooms have been pre-booked for participants in the Seminar)
Approx. rate/night: 60\$
Address: Republic of Tajikistan
Dushanbe
Rudaki 105/1
Tel: + (992-372) 21 12 70, 21 12 76

Information on Tajikistan

Currency: The national currency is Somoni (1 US \$ = 3.43 Tajikistan Somonis; 1 € = 5.4 Tajikistan Somonis - rate July 2008).

Bank facilities: Bank services and exchange operations can be done at exchange offices situated in the city. A bank facility will be available at the conference venue.

Electric current: The standard voltage in the electric circuit of Dushanbe is 220 V. Electric plugs may not correspond to plugs of your electric appliance; therefore the use of an adapter might be necessary.

Insurance: The organizing committee is not responsible for the loss of property and personal injury, including insurance certificates for such cases.

Time: Dushanbe time differs from GMT by +5 hours.

Weather: The daily temperature in Dushanbe in October is usually between 10 - 20°C, but the actual weather conditions should be checked before departure.

- Information on the OSCE Activities in Tajikistan
<http://www.osce.org/dushanbe/>
- A selection of socio-economic-political indicators on men and women in Tajikistan and Central Asia
http://www.osce.org/gender/item_11_29802.html

ANNEX 1

The following procedures for visa application have been established. Participants may choose one of these options:

1. At the Consulate of Tajikistan

In countries with a Tajik embassy/consulate (see ANNEX 2) participants can apply by submitting the following documents:

- invitation for the conference, issued by the OSCE, or the registration form for the Conference;
- completed visa application form – see ANNEX 2;
- two photos.

2. At the airport of Dushanbe at arrival:

Participants can also apply for a visa following the procedure described below in order to receive the visa at the Dushanbe airport upon arrival.

a) By sending the following documents to OSCE Office in Tajikistan - Tel: (+992 372) 21 40 63, 24 33 38

- completed visa application form (see ANNEX 2);
- copy of passport with photo (the original is to be submitted at the airport).

Documents can be sent either by e-mail to Parviz.Rajabov@osce.org or to Mustafo.Mamadnazarov@osce.org or by fax: (+992 372) 24 91 59, 51 01 37.

b) Upon arrival at the Dushanbe Airport, participants must present the visa support letter together with their passport and two photos.

In case of any questions please contact the OSCE Office in Tajikistan:

parviz.Rajabov@osce.org

Mustafo.Mamadnazarov@osce.org

Consular Department of the Ministry of Foreign Affairs of the Republic of Tajikistan:
 Tel.: (+992 372) 21-15-60; 21-04-70; Fax: (+992 372) 21-15-60;
Diplomatic representatives and consular departments of the Republic of Tajikistan abroad

Country	Telephone	Fax	Mailing address
Austria tajikembassy@chello.at	(43-1) 409 82 66 11	(4-31) 409 82 66 14	АО.Н bev Botchafter A-1090 Vienna, Universitats Strasse 8/1A
Islamic Republic of Iran tajemb-iran@mail.ru	(98-21) 229 95 84 280 92 49	(98-21) 280 92 99	Майдони Ниёварон Хиёбони Шаҳид Зинали, к3,10
China People's Republic td@-l.net.cn	(86-10) 65 32 30 39	(86-10) 65 32 30 39	Beijing, 100 600 # 5-1-41 Ta Yuan Diplomatic Compound
Consulate of RT in Pakistan tajikcns@isb.comsats.net.pk	(92-51) 229 46 75	(92-51) 229 97 10	House 90, Main Double Road, F-10/1, Islamabad
Turkish Republic tajemb_turkey@hotmail.com	(90-312) 446 16 02 0535-232 18 02	(90-312) 446 36 21	M. Gandhi Cad. 36 06700 Ankara, Turkey
Federal Republic of Germany tajem-germ@embassy-tajikistan.de	(49-30) 347 93 00	(49-30) 347 930 29 347 930 18	Otto – Allee 84 10585 Berlin
Belgium tajemb-belgium@skynet.de	(322) 640 69 33	(322) 649 01 95	Avenue Louise 362-365, 1050 Brussels
Afghanistan FMakhkamov@tojikiston.com	00873763010311	00873763010313	г. Кабул Вазир Акбархон р- н Сараки-10, бинои 3
USA tajik.embassy@verizon.com	(202) 223 60 90	(223) 223 60 91	1725 K Street, N.W., Suite 409, Washington D.C.
Republic of Belarus tajemb-belarus@rambler.ru	8-10 (37517) 226 19 44	8-10 (37-517) 226 76 13	Minsk, Kirova str. 17
Republic of Kazakhstan	8-10 (7-3272) 54 28 69 93 51 65	8-10 (7-3272) 54 28 69	Almaty, 480053, Al-Farabi str. 96
Russian Federation tajikistan@rcbmail.ru	8-10 (7-095) 290 57 36 290 02 70	8-10 (7-095) 291 89 98	Moscow, Granatny pereulok,13
Turkmenistan embtd@online.tm	8-10 (9-9312) 35 56 96 39 34 31 39 42 55	8-10 (9-9312) 39 31 74	Ashkhabad, Gurungan str., 14
Republic of Uzbekistan temb@online.ru	8-10 (9-98712) 54 99 66 54 84 13 152 54 79		Tashkent, M. Torobi square, 19
Kyrgyz Republic tojsaforat@exnet.kg	8-10 (9-93612) 22 00 94	8-10 (996-312) 22 00 94	Bishkek

Варакаи равонид*Визовая анкета***Visa Application Form**

(БО ХАРҶОИ ЧОПИ ПУР КАРДА МЕШАВАД / TO BE FILLED WITH CAPITAL PRINT-LETTERS)

1	Насаб / Фамилия / Surname	
2	Ном / Имя / First Name	
3	Номи падар / Отчество Patronymic-Second name	
4	Сана ва махали таваллуд Дата и место рождения Date and Place of Birth	
5	Шахрванди / Гражданство Nationality	
6	Чинс / Пол / Sex	
7	Холати оилави / Семейное положение Marital Status	
8	Вазифа ва чои кор Должность и место работы Position and current employer	
9	Махали икомати доими Постоянное место жительства Permanent Address	
10	Шиноснома / Паспорт / Passport №	
	Навъ / Вид / Type	
	Кай ва кадом маком додааст Когда и кем выдан Date and Place of Issue	
	Мӯхлати эътибор Срок действия Date of Expiry	
11*	Мақсади сафар Цель поездки Trip purpose	
12	Мӯхлати икомат дар Тоҷикистон Сроки пребывания в Таджикистане Duration of stay in Tajikistan Date of entry	
13	Микдори омаду рафт Количество въезда и выезда Number of entry and exit	

14	Ном ва нишони тарафи даъваткунанда Название и адрес приглашающей стороны Name and address of inviting side	
15	Нишони икомат дар Тоҷикистон Адрес пребывания в Таджикистане Your intended address in Tajikistan	
*	Барои гирифтани иҷозати вуруд ба минтакаи сарҳади номи ноҳияе, ки ба онҳо сафар карданиед ишора намоед / Для получения разрешения на въезд в пограничную зону укажите районы, которые вы намерены посетить / To receive the GBAO permit underline the names of regions that you intend to visit.	ДАРВОЗ, ВАНЧ, РУШОН, ИШКОШИМ, МУРГОБ, ш. ХОРУГ. DARVOZ, VANJ, RUSHON, ISHKOSHIM, MURGAB, t. KHOROG
16	Ташрифоти кабли ба Тоҷикистон Предыдущие визиты в Таджикистан Previous visit to Tajikistan	

Ман тасдиқ менамоем, ки тамоми маълумоте, ки дар варакаи раводиди аз тарафи ман нишон дода шудаанд дуруст ва пурра мебошанд. Ба ман маълум аст, ки маълумоти бардурӯг метавонанд сабаби рад намудани дархост барои додани раводид, аз эътибор соқит намудани раводиди додашуда, инчунин дигар чорабинихое, ки нисбати чунин амал конунгузори Чумхурии Тоҷикистон муайян намудааст, гарданд.

Я заверяю, что все данные, добросовестно указанные мною в анкете, являются правильными и полными. Мне известно, что ложные данные могут стать причиной отказа в выдаче, или аннулирования уже выданной визы, а также принятия других мер в соответствии с законодательством Республики Таджикистан.

Я обязуюсь покинуть территорию Республики Таджикистан по истечению срока действия визы.

I declare to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and taking measures according to legislation of the Republic of Tajikistan.

I undertake to leave the territory of the Republic of Tajikistan upon the expiry of the visa, if granted.

Имзо/Подпись/Signature _____

Сана/Дата/Date

Барои истифодаи хидмати

Для служебного пользования
For official use

Аз тарафи корманди муассисаи консули пур карда мешавад
Заполняется сотрудником консульского учреждения
To be filled by the officer of the Consular Department

Дода шуд / Выдана / Issued:

раводиди / виза / visa No _____

навъ / вид / type _____

мўхлат / срок / duration _____

сана / дата / date of issue _____

имзо / подпись / signature

мўхр / печать / stamp