



Organization for Security and Co-operation in Europe

The Secretariat Procurement and Contracting Unit

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SUBJECT: Amendment and Clarifications to the Request for Proposal No. 10/2005 - Q&A Batch 1

Provision of Third Party Liability Insurance (excluding Third Party Liability Insurance for Motor Vehicles), Third-Party Liability Insurance for Forklift Vehicles, Environmental Impairment Liability Insurance, Property Owner's Liability Insurance

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The Organization for Security and Co-operation in Europe (the OSCE) has received the requests for clarifications from some bidders with regard to RFP No.10/2005.

In accordance with paragraph 4 "Amendments to RFP Documents" the OSCE hereby amends the bidding documents as follows:

Please note that the RFP submission deadline is extended until 8 June 2005 at 14:00 hours (CET).

Question and Answer Batch 1

In accordance with paragraph 3 "Clarification RFP Documents" of Instructions to Bidders, the OSCE would like to provide the following clarifications to all prospective bidders:

Question 1:

As we are an insurance broker: Do you have a preference for the involvement of a broker in this procurement process or would you rather prefer direct contact with insurance carriers?

Answer to Question 1:

In line with the Organizational policies, we would like to involve the Insurer/Underwriter into the contractual relations by establishing a tri-partite agreement to which all three parties would be bound. Hence, the relevant Insurer/Underwriter shall accept and agree to legally bind itself to any and all terms and conditions offered by a broker, who is submitting a proposal on behalf of such Insurer/Underwriter.

Question 2:

Who are the carriers that have insured the risks in question previously?

Answer to Question 2:

Please note that the OSCE cannot accommodate this question albeit the OSCE has worked with well reputed international companies and all relevant and material information on the subject matter has been disclosed in the RfP documents.

Question 3:

Is there a possibility to extend the deadline (June 2, 2005)? (From what we have heard insurers will probably not be able to quote in time to meet this deadline and consequently submit proposals in the required format in time)

Answer to Question 3:

As per this amendment, the submission deadline is extended until 8 June 2005, 14:00 hours CET.

Question 4:

With regard to "Tenant's Liability": Is the insurance of War Risk a requirement (is there a contractual liability for OSCE as a tenant to cover this risk)?

Answer to Question 4:

No

Yours faithfully,

Michael Dethlefsen
Chief, Procurement and Contracting Unit
