

**Ministry of the Interior of the  
Republic of Lithuania**

**Ministry of Foreign Affairs of the  
Republic of Lithuania**



**Organization for Security and  
Co-operation in Europe**

**Special Representative and Co-ordinator  
for Combating Trafficking in Human  
Beings**

## **TECHNICAL NOTE**

### **VILNIUS CONFERENCE “PREVENTING TRAFFICKING IN HUMAN BEINGS: CHALLENGES AND SOLUTIONS”**

**Jointly organized by the Government of the Republic of Lithuania, Organization for Security and Co-operation in Europe and United Nations Office on Drugs and Crime in the framework of the United Nations Global Initiative to Fight Human Trafficking**

Vilnius, Reval Hotel Lietuva Conference Centre,  
25-26 October 2007

#### **Venue**

The conference **“Preventing Trafficking in Human Beings: Challenges and Solutions”** will take place on **Thursday 25 and Friday 26 October 2007** at the Reval Hotel Lietuva Conference Centre (Konstitucijos av. 20) Vilnius, Lithuania.

#### **Language**

Working languages of the conference will be English, Russian and Lithuanian. Simultaneous interpretation from/to these languages will be provided.

#### **Registration**

Participants are kindly requested to complete and return registration form (by e-mail/ or fax) to the Ministry of the Interior of the Republic of Lithuania **by Monday 15 October 2007** [julija.staskovskaja@vrm.lt](mailto:julija.staskovskaja@vrm.lt) or fax: +370 5 271 8794.

#### **Document distribution**

Participating States who wish to distribute documents are requested to send these materials in electronic format to the Ministry of the Interior of the Republic of Lithuania [<julija.staskovskaja@vrm.lt>](mailto:julija.staskovskaja@vrm.lt) **by Friday 19 October 2007**.

#### **Contact for General Questions**

Organization for Security and Co-operation in Europe  
Office of the Special Representative and Co-ordinator  
for Combating Trafficking in Human Beings  
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### **Shipments**

In particular those sent from outside the EU - may be delayed by Customs. Therefore, please e-mail or fax full details (AWB, proforma invoice etc.) to the Ministry of the Interior of the Republic of Lithuania as soon as the shipment is ready for despatch so that customs clearance, if required, may be requested in advance.

Shipments should be **despatched to reach Vilnius no later than Friday 19 October 2007** to ensure prompt delivery to the Conference Centre and should be addressed as follows:

Ministry of the Interior of the Republic of Lithuania  
Public Safety Department  
Sventararagio str. 2,  
LT-01510 Vilnius  
Lithuania

### **Visas**

To check visa requirements for Lithuania, please refer to the website of the Ministry of Foreign Affairs:

<http://www.urm.lt/index.php?332512519>

Kindly allow at least 10 working days for the processing of C visa applications. Should the consulate request a personalised invitation, in addition to the usual registration procedure for the conference, please also contact Mindaugas Simonaitis (see below), providing him with the following information:

your full name as shown in your passport, type and number of passport, issue and expiry date, issuing agency, home/work address, date of birth, address, e-mail and fax of the Lithuanian consulate at which the visa application will be made. Be prepared to provide proof of valid medical insurance for the duration of your stay in Lithuania.

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