

**250th Plenary Meeting**

PC Journal No. 250, Agenda item 5

**DECISION No. 317**

The Permanent Council,

Acting in accordance with the relevant provisions of the Financial Regulations (DOC.PC/1/96) as approved by the Permanent Council on 27 June 1996, as well as in accordance with its Decision No. 280, as approved by the Permanent Council on 17 December 1998.

Recalling its Decision No. 305 of 1 July 1999 concerning the establishment of the OSCE Mission in Kosovo,

- Approves the budget in the amount of EUR 48,023,000 for the OSCE Mission in Kosovo, as contained in Annex 1. The budget will be implemented on the basis of the proposal circulated by the Secretary General on 17 September 1999 (PC.IFC/49/99). Participating States are invited to make voluntary contributions in accordance with the provisions of the scale for large OSCE missions and projects adopted at Copenhagen. The post table for the internationally contracted staff in Kosovo and the Kosovo Secretariat augmentation is attached as Annex 2.
- Requests the Chairman-in-Office to issue an appeal to participating States, Partners for Co-operation, Mediterranean Partners for Co-operation and other States, and also international organizations and institutions, for voluntary contributions in particular for the substantive programmes of the Mission.

With regard to the internationally contracted staff in Kosovo, the Secretary General is authorized to fill a maximum of 60 positions in the Mission with staff on fixed term contracts and is tasked to review all contracted staff positions (including Secretariat augmentation) when the Mission build-up phase is over.

Further to PC.DEC/312 of 15 July 1999, all procurement activity should be conducted on a competitive basis and be cost effective, efficient and transparent.

This budget will be financed to the maximum extent possible by resources left over from the spending authorization (PC.DEC/282, PC.DEC/286) and from under-expenditures of OSCE Budgets funded under the scale for large OSCE missions and projects adopted at Copenhagen, as identified by the Secretary General as per 31 October 1999. Should it be necessary to bill participating States for two thirds of the budget in accordance with the provisions of the scale for large OSCE missions and projects, the Secretary General will submit a report on expenditures and voluntary contributions received before the final third of the budget is assessed.

1999 Budget for the OSCE Mission in Kosovo  
(1 July to 31 December 1999)

	EUR	EUR
Management		1,364,700
Administration		
Office of the Director of Administration and Support	233,900	
Financial Management	192,800	
Communications and IT Services	4,467,100	
Mission Security and Safety	443,600	
General Services(Logistics, Buildings Management, Procurement)	12,711,200	
Human Resources Management	1,042,600	
Skopje Support Group	952,400	
Regional Centres and Field Offices	<u>3,394,300</u>	23,437,900
Police Education and Development		8,577,100
Democratization		3,446,900
Media Affairs		895,500
Human Rights and Rule of Law		4,360,400
Election		<u>4,460,900</u>
TOTAL FOR THE MISSION		46,543,400
Secretariat Augmentation		1,392,600
ODIHR Augmentation		<u>150,000</u>
TOTAL FOR THE AUGMENTATION		<u>1,479,600</u>
GRAND TOTAL FOR THE OSCE MISSION IN KOSOVO		48,023,000

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED

OSCE MISSION IN KOSOVO

<b>Fund</b>	<b>Title of Post</b>	<b>Grade</b>
<b>Main Programme</b>		<b>of</b>
<b>Subprogramme</b>	<b>1999</b>	<b>Post</b>
<b>A. <u>OSCE Mission in Kosovo</u></b>		
<b>Office of the Head of Mission</b>		
<b>Office of the Deputy</b>	Internal Auditor	P4
<b>Department of Media Affairs</b>		
<b>Office of the Director</b>	Budget/Administrative Officer	P2
<b>Division of Independent Media Support</b>	Administrative Officer	P2
<b>Department of Elections</b>		
<b>Office of the Director</b>	Budget/Administrator Officer	P2
<b>Department of Administration and Support</b>		
<b>Office of the Director</b>	Director	D1
	Executive Assistant	P1
	Regional Resources Co-ordinator	P3
	Administrative Officer	P2
	Executive Secretary	G5
<b>Division of Financial Management</b>	Head of Financial Management	P5
<b>Accounts Section</b>	Reviewer of Accounts	P2
	Accountant	P1
<b>Treasurer Section</b>	Treasurer	P2
	Payments/Cashier	P1
<b>Budget Section</b>	Chief of Budget	P4
	Budget Officer	P2

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED (Continued)

OSCE MISSION IN KOSOVO

<u>Fund</u>	Title of	Grade
Main Programme	Post	of
Subprogramme	1999	Post
<b>Division of Human Resources Development</b>	Head of Human Resources	P5
Personnel Section	Chief of Personnel	P4
	Personnel Officer/Local Staff	P2
	Personnel Officer/Local Staff	P2
	Personnel Officer/International Staff	P2
	Personnel Officer/International Staff	P2
	Personnel Officer/International Staff	P2
	Personnel Officer/Data Base Administrator	P2
	Personnel Officer/Accommodation	P2
Medical Services Section	Senior Medical Officer	P4
	Medical Officer	P2
	Medical Officer Training	P2
	Counsellor	P4
	Counsellor	P4
	Counsellor	P4
Training Section	Chief of Training	P3
	Training Officer	P2
	Training Officer	P2
<b>Division of General Services</b>	Head of General Services	P5
Logistics Support Services	Chief of Logistics	P4
	Logistics Co-ordinator	P3
	Logistics Officer	P3
Material Control	Material Control Officer	P2
Supply	Supply Co-ordinator	P3
	Supply Officer	P2
	Supply Officer	P2
	Supply Officer	P2
	Customs Co-ordinator	P2
	Customs Officer	P2
	Inventory Co-ordinator	P2
	Inventory Officer	P2
	Warehouse Co-ordinator	P2
	Warehouse Officer	P2
Maintenance	Maintenance Co-ordinator	P2

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED (Continued)

OSCE MISSION IN KOSOVO

<b>Fund</b>	Title of	Grade
<b>Main Programme</b>	Post	of
Subprogramme	1999	Post
	Maintenance Officer	P2
	Fleet Management Officer	P2
	Fleet Management Officer	P2
Transport Management	Transport Co-ordinator	P3
	Transport Officer	P2
	Movement Control Officer	P2
Procurement	Chief of Procurement and Contractual Services	P4
	Procurement Officer	P2
	Procurement Officer	P2
	Contracting Officer	P2
Buildings Management	Chief of Buildings Management	P4
Services	HQ Facility Management Officer	P2
	Facility Management Officer	P2
Planning and Engineering	Electrical Engineer	P3
	HVAC Engineer	P3
	Building Engineer	P3
Electrical Maintenance	Electrical Maintenance Officer	P2
HVAC Maintenance	HVAC Officer	P2
Building Construction and Space Allocation Unit	Building Construction Officer	P2
	Space Allocation Officer	P2
<b>Communications and Information Technology Services Division</b>	Head of Communications and Information Technology	P5
Radio Communications Section	Chief, Radio Communications Radio Communications Officer	P3 P2
Telecommunications Section	Chief, Telecommunication Satellite Communication Officer Switching Communications Officer Transmission Communications Officer	P3 P2 P2 P2
Information Technology Section	Chief, Information Technology IT Officer IT Officer IT Officer IT Officer	P4 P3 P3 P3 P3

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED (Continued)

OSCE MISSION IN KOSOVO

<b>Fund</b>	Title of	Grade
<b>Main Programme</b>	Post	of
Subprogramme	1999	Post
	IT Officer	P3
Archives and	ACS Co-ordinator	P2
Communication Services	ACS Officer	P2
	Registry Officer	P1
Communications	Administrative Officer	P2
Administration Unit		
<b>Mission Security and Safety</b>	Head of Mission Security	P4
<b>Division</b>	Security Officer - Mission	P3
	Security Officer - Building	P2
<b>Skopje Support Group</b>	Administration and Finance Co-ordinator	P2
	Finance Officer	P2
	Procurement Officer	P2
<b>Department of Democratization</b>		
<b>Office of the Director</b>	Budget/Administrative Officer	P2
<b>Department of Police Education and Development</b>		
<b>Administration and Support</b>	Chief-Administration and Finance	P3
	Finance Officer	P2
	Accountant	P1
	Personnel Officer	P3
	Personnel Officer	P2
	Administration Officer	P2
	IT Officer Database Developer	P3
	Network Administrator	P2
	Communications Officer	P2
	Chief, Facilities and Logistics	P3
	Security Officer	P2
	Fleet Management Officer	P2
	Fleet Engineer	P1
	Supply Officer	P2

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED (Continued)

OSCE MISSION IN KOSOVO

<b>Fund</b>	Title of	Grade
<b>Main Programme</b>	Post	of
Subprogramme	1999	Post
<b>Department of Human Rights and Rule of Law</b>		
<b>Office of the Director</b>	Budget/Administrative Officer	P2
<b>Division of Rule of Law, Judicial Support, Ombudsman Support</b>	Administrative Officer	P2
<b>Gnjilane Regional Centre and Field Offices</b>		
<b>Regional Centre Support Staff</b>	Administration and Finance Co-ordinator	P2
	Personnel Officer	P2
	Supply Officer	P2
	Communications Network and Information Technology Officer	P2
	Transport Officer	P2
	Security Officer	P2
<b>Mitrovica Regional Centre and Field Offices</b>		
<b>Regional Centre Support Staff</b>	Administration and Finance Co-ordinator	P2
	Personnel Officer	P2
	Communications Network and Information Technology Officer	P2
	Transport Officer	P2
<b>Prizren Regional Centre and Field Offices</b>		
<b>Regional Centre Support Staff</b>	Administration and Finance Co-ordinator	P2
	Personnel Officer	P2
	Supply Officer	P2
	Communications Network and Information Technology Officer	P2
	Transport Officer	P2
	Security Officer	P2

POOL OF INTERNATIONALLY CONTRACTED STAFF POSITIONS  
OF WHICH 60 MAY BE FILLED (Continued)

OSCE MISSION IN KOSOVO

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<b>Fund</b>	Title of	Grade
<b>Main Programme</b>	Post	of
Subprogramme	1999	Post

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**Pec Regional Centre and Field Offices**

<b>Regional Centre Support Staff</b>	Administration and Finance Co-ordinator	P2
	Personnel Officer	P2
	Supply Officer	P2
	Communications Network and Information Technology Officer	P2
	Transport Officer	P2
	Security Officer	P2

**Pristina Regional Centre and Field Offices**

<b>Regional Centre Support Staff</b>	Administration and Finance Co-ordinator	P2
	Administration Officer	P2



## POST TABLE FOR INTERNATIONALLY CONTRACTED STAFF

## OSCE MISSION IN KOSOVO

<u>Fund</u>		Title of	Grade
<u>Main Programme</u>		Post	of
<u>Subprogramme</u>		1999	Post
<b>B. <u>Secretariat augmentation</u></b>			
Auditing Services		Internal Auditor	P2
		Internal Auditor	P2 S
Conflict Prevention		Mission Liaison Officer	P4
Centre		Mission Staffing Officer	P2
		Mission Staffing Officer	P2
		Mission Staffing Assistant	G5
		Mission Staffing Assistant	G5
		Secretary	G4
		Secretary	G5
		Mission Monitoring Assistant	G5
Operations Section		Deputy Supply Officer	P2
		Deputy Procurement Officer	P2
		Senior Communications Assistant	G6
		Secretary A	G5
		Supply Assistant	G5
		Transport Assistant	G5
		Maintenance Assistant	G5
		Procurement Assistant	G5
		Procurement Assistant	G5
		Supply Clerk	G3
		Maintenance Clerk	G3
		Data Entry Clerk (Supply)	G2
		Date Entry Clerk (Transport)	G2
		Driver	G2
General Services		Archivist	G4
		Archivist	G4
		Senior Administrative Assistant	G6
		General Services Assistant	G4
		Messenger	G2
		Cleaner	G1
		Cleaner	G1
Finance Section		Budget Clerk	G2
Accounts		Finance Officer	P2
		Senior Finance Assistant	G6
		Finance Assistant	G5

POST TABLE FOR INTERNATIONALLY CONTRACTED STAFF (Continued)

OSCE MISSION IN KOSOVO

<b>Fund</b>		Title of Post 1999	Grade of Post
<b>Main Programme</b>			
<b>Subprogramme</b>			
	Treasury	Finance Assistant	G5
		Cashier	G5
		Treasury Assistant - half time	G4
	Human Resources Management	Personnel Officer	P2
		Personnel Assistant	G5
		Data Entry Clerk	G3
	Information Technology Section	IT Co-ordinator	P3
		Programming Assistant - Oracle	G6
		IT Assistant to IT Co-ordinator	G5
		Programming Assistant - augmentation	G5
		IT Assistant (Helpdesk)/Kärtnerring	G4

C. **ODIHR augmentation**

**Human Dimension**

**Activities**

Democratization

Liaison Officer

P3