



Organization for Security and Co-operation in Europe

Date: 9 May 2008

Invitation to Bid No. 11/2008 Supply and Delivery of Power Generators to the OSCE

The Secretariat of the Organization for Security and Co-operation in Europe (hereinafter called "the OSCE") invites sealed bids from qualified suppliers for the supply and delivery of power generators, accessories and service parts (hereinafter called "the Goods").

The objective of this tender is to obtain competitive bids and enter into corporate window contract(s) with the successful bidder(s). The OSCE Secretariat located in Vienna and/or the OSCE missions/institutions will be issuing the individual Purchase Orders to the contractor(s) on an "as and when" required basis that shall constitute the basis for the supply and delivery of the Goods and/or the provision of Related Services by the contractor(s) to the locations specified in such Purchase Orders on the basis of the terms and conditions of the corporate window contract(s).

It is expected that the contract duration shall be twelve (12) months from the date of contract signature with possibility of four (4) annual extensions. An aggregate duration of the contract placed as a result of this tender shall not exceed five (5) years. Throughout the term of the contract, the OSCE shall be under no obligation to buy any or all of the Goods specified in the bidding documents (hereinafter called "the Bidding Documents") from the contractor. The OSCE cannot confirm to the successful company any minimum level of business and reserves the right to purchase power generators, accessories and service parts from other companies at any time during the contract duration.

The Bidding Documents include:

- Section I: Instructions to Bidders
- Section II: Forms of Bid
- Section III: Form of Contract

Bids must be delivered at the following address:

**Organization for Security and Co-operation in Europe (OSCE), Secretariat
Wallnerstrasse 6
A-1010 Vienna, Austria**

Bids must be delivered on or before **June 11, 2008, 12:00 hrs (CET)** in a sealed envelope marked with "**Bid for the Supply and Delivery of Power Generators to the OSCE - ITB No. 11/2008 - Do Not Open Except in Presence of Tender Opening Board**".

Bids sent by e-mail and fax will not be accepted. The bid prices shall be quoted in EURO. Partial bids submitted as the following complete lots will be accepted.

Lot 1: Category Medium

Lot 2: Category Large

The OSCE reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

A complete set of the Bidding Documents may be obtained by interested bidders on the submission of written application to the address given below. Please address all your queries or questions in writing at the address given below and kindly refrain from any telephone calls or personal visits.

**OSCE Secretariat
Procurement and Contracting Unit
Wallnerstrasse 6, A-1010 Vienna, Austria
Attn: Mrs. Selma Bukvic-Sadovic, Senior Contracts Assistant
Email: selma.bukvic-sadovic@osce.org
Fax: + 43 1 514 36 6283**