



Organization for Security and Co-operation in Europe

The Secretariat

Department of Management and Finance

Wallnerstrasse 6, A - 1010 Vienna, Austria

Date: 15 April 2010

Invitation to Bid No. 03/2010

Sale of Motor Vehicles

On behalf of the OSCE Spillover Monitor Mission to Skopje, the Secretariat of the Organization for Security and Co-operation in Europe (both hereinafter referred to as "the OSCE") invites sealed bids from eligible and qualified companies for the purpose of sale of motor vehicles (hereinafter called "the Vehicles") located in Skopje, FYR Macedonia.

With 56 participating States from Europe, Central Asia and North America, the OSCE forms the largest regional security organization in the world. It has 18 missions or field operations in South-Eastern Europe, Eastern Europe, South Caucasus and Central Asia. Please check www.osce.org to find more about the OSCE.

In addition to this Invitation to Bid the Bidding Documents also include:

Section I:	Instructions to Bidders
Section II:	Forms of Bid
Section III:	Vehicle Inspection Forms
Section IV:	Technical Specifications
Section V:	Form of Contract

Any Contract placed as a result of this Invitation to Bid shall be bound by the Form of Contract contained in the Bidding Documents.

Bids must be delivered at the following address:

**Organization for Security and Co-operation in Europe (OSCE)
Secretariat, Attn: Procurement and Contracting Unit
Wallnerstrasse 6, A-1010 Vienna, Austria**

Bids must be delivered on or before **10 May 2010, 12:00 hrs (CET)** in a sealed envelope marked with **"ITB No. 03/2010 – Sale of Motor Vehicles - Do Not Open Before 10 May 2010, 12:00 hrs (CET)"**.

Bids sent by e-mail and fax will not be accepted. The bid prices shall be quoted in EURO.

Partial bids submitted as the following complete lots will be accepted.

**Lot 1: VW Golf Variant
Lot 2: Nissan Terrano II
Lot 3: Jeep Cherokee
Lot 4: Scania Bus
Lot 5: DAF Truck**

The OSCE reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

Please address all your queries or questions or request for bidding documents in writing at the address given below and kindly refrain from any telephone calls or personal visits.

**OSCE Secretariat
Procurement and Contracting Unit
Attn: Mrs. Selma Bukvic-Sadovic, Senior Contracts Assistant
Email: selma.bukvic-sadovic@osce.org**