



## Organization for Security and Co-operation in Europe

**Co-ordinator of OSCE Economic and  
Environmental Activities**

**Vienna, 16 June 2003**

### **CONTACT FOR LOGISTICS**

Elke Lidarik  
OSCE Conference Centre  
A-1010, Vienna, Austria  
Tel.: +43 1 531 37 503  
E-mail: [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)

### **TECHNICAL INFORMATION**

#### **1. Conference venue:**

The Conference will be held in the Conference Centre of the OSCE (Neuer Saal, 2<sup>nd</sup> Floor) at the Hofburg in Vienna, which has the following address:

Hofburg Congress Centre  
Heldenplatz 1010  
Vienna, Austria

#### **2. Participants:**

In reference to PC Decision No. 539 (PC.DEC/539, 10 April 2003), representatives of OSCE participating States, OSCE institutions and field operations, representatives of international organizations and representatives of non-governmental organizations will participate in the meeting. The partners for Co-operation and the Mediterranean Partners for Co-operation are invited to participate as well.

#### **3. Interpretation:**

Interpretation will be provided in the six working languages of the OSCE.

#### **4. Statements:**

The conference should stimulate a free-flowing discussion but should delegations wish to submit statements, they are kindly invited to submit an advance copy of formal statements and other contributions to the OSCE Secretariat - Office of the Coordinator of OSCE Economic and Environmental Activities (see contact details par. 10).

#### **5. Documents Distribution:**

The delegations will be provided with necessary facilities for the display and distribution of relevant publications, documents and information materials.

## 6. ACCREDITATION (Registration):

All participants, including the permanent accredited members of the OSCE Delegations in Vienna, are kindly requested to send in advance the attached registration form and to confirm attendance at lunch & reception to Conference Service. We thank OSCE delegations for submitting a comprehensive list of their members attending the conference (contact: Ms. Elke Lidarik by e mail [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)) or fax 531 37 577, Tel: +43 (0) 1 531 37-392 (deadline 27 June 2003).

Permanent accredited members of the OSCE Delegations in Vienna who take part in the conference will have access to the conference area with their regular OSCE Badges.

The other participants are kindly requested to contact the Conference's Registration at the Conference Centre before the Opening Plenary scheduled for Thursday, 3 July at 10:00 a.m. The Registration will be working on Wednesday 2 July from 2 until 5:30 p.m., on Thursday 3 July from 8 a.m. until 5:30 p.m., and on Friday 4 July from 9 a.m. until 1 p.m.

## 7. Technical equipment:

The delegations are invited to inform the OSCE Secretariat Conference Services in advance of the need for technical equipment to be made available during the Conference for presentation of audio- visual materials. Contact: Ms. Elke Lidarik: [elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)  
Fax: +43 (0)1 531 37-577, Tel: +43 (0) 1 531 37-392

## 8. Social event:

Participants will be invited to a Lunch/Reception hosted by the OSCE, Palais Pallavicini, Josefsplatz, 5, 1010 Vienna, Friday, 4<sup>th</sup> July, 12:30 – 14:00.  
Please note that the lunch of Thursday, 3<sup>rd</sup> July, will be provided to the participants as well.

## 9. Hotel booking:

In order to assist the delegations with accommodations in Vienna, find attached an overview of possibilities and contact information (**Annex 2**). Participants are responsible for their own travel and accommodation arrangements, which will not be paid for by the OSCE.

## HOTELS

When booking your room please refer to **'OSCE-Conference'**

		<i>tel./fax</i>	<i>price €</i>
		<i>country code</i>	
<i>single/double</i>		<i>+43 area code (0)1</i>	<i>room</i>
Hotel <b>INTERCONT</b>	Johannesgasse 28, 1037 Vienna Vienna@interconti.com	tel.711 22-126 fax 713 44 89	165,-
Hotel <b>RADISSON SAS</b>	Parkring 16 1010 Vienna sales.Vienna@radissonsas.com	tel.515 17-0 fax 512 22 16	206,50

Hotel <b>VIENNA PLAZA</b>	Schottenring 11 1010 Vienna info_Vienna-plaza@hilton.com	tel.313 90-0 fax 313 90-160	209,-
Hotel <b>MARRIOTT</b>	Parkring 12 a 1010 Vienna mhers.vleat@marriott.com	tel.515 18-53 fax 515 18-6736	199,-/249,- 299,-
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Hotel <b>GRABEN</b>	Dorotheergasse 3 1010 Vienna graben@kremslehnerhotels.at	tel.512 15 31 fax 512 15 31-20	72,-/102,-
Hotel <b>TYROL</b>	Mariahilferstrasse 15,1060 Vienna reception@hotel-tyrol-vienna.com	tel.587 54 15 fax 587 54 15-9	99,-/139,-
<b>ASTRON</b> Vienna Airport	Flughafen Wien 1300 Vienna vienna-airport@astron-hotels-de	tel.701 51-0 fax 706 28 28	137,-/155,-
Hotel <b>ASTORIA</b>	Führichgasse 1 1015 Vienna	tel.515 77-0 fax 515 77-82	106,-/149,-
Hotel <b>JOHANN STRAUSS</b>	Favoritenstrasse 12 1040 Vienna	tel.505 76 24 fax 505 76 28	84,-/121,-
Hotel <b>AMADEUS</b>	Wildpretmarkt 5 1010 Vienna	tel.533 87 38 fax 533 87 38-38	85,-/160,-
Hotel <b>MAILBERGERHOF</b>	Annagasse 7 1010 Vienna	tel.512 06 41 fax 512 06 41-10	140,-/195,-
Hotel <b>MARC AUREL</b>	Marc Aurel-Strasse 8,1010 Vienna	tel.533 36 40 fax 533 00 78	85,-/125,-
<b>KAISER FRANZ JOSEF</b> Apt.Resid enz	1190 Vienna Sieveringer Strasse 4	tel.32 900 fax 320 73 55	78,-/99,-
Hotel <b>WANDL</b>	Petersplatz 9 1010 Vienna	tel.534 550 82,- fax 534 55 77 (-10 %)	
Hotel <b>CARLTON OPERA</b>	Schikanedergasse 4 1040 Vienna	tel.587 53 02-0 fax 581 25 11	70,-/100,-
<b>ASTRON Suite Hotel</b>	1070 Vienna 'Mariahilf 'Mariahilferstrasse 32-34	tel.521 72-0 94,- fax 521 72-15	
Hotel <b>DREI KRONEN</b>	Schleifmühlgasse 25 1040 Vienna	tel.587 32 89-0 fax 587 32 89-11	72,-/101,-
Hotel <b>CLIMA CITYHOTEL</b>	Theresianumgasse 21a,1040 Vienna	tel.505 16 96 fax 504 35 52	67,-/95,-

Hotel <b>KÄRNTNERHOF</b>	Grashofgasse 3 1011 Vienna	tel.512 19 23 fax 513 22 28-33	92,-/120,-
Hotel <b>POST</b>	Fleischmarkt 24 1010 Vienna	tel.515 83-0 fax 515 83-808	42,-/+
Hotel <b>WIENER STAATSOPER</b>	zur Krugerstrasse 11 1010 Vienna	tel.513 12 74 fax 513 12 74-15	84,-/124,-
Pension <b>NOSSEK</b>	Graben 17 1010 Vienna	tel.533 70 41 fax 535 36 46	66,-/105,-
<b>CORDIAL</b> Appartments **,***,****	Kösslergasse 5 1060 Vienna	tel.(0)676 403 44 80 fax 587 43 72-88 (-40 %)	65,-/130,-
<b>NETHOTELS</b>	office@nethotels.com www.nethotels.com	tel.710 19 19 fax 710 19 20	