

## **Call for Short Project Applications:**

### **Turning Words Into Action to Address Anti-Semitism**

From the 2004 Berlin Declaration onwards, the Organization for Security and Co-operation in Europe's (OSCE) participating States have made numerous commitments to preventing and responding to manifestations of anti-Semitism and other acts of intolerance, or discrimination against persons or communities based on ethnic origin or religion or belief. The OSCE's 2014 Basel Ministerial Council Declaration No. 8 on Enhancing Efforts to Combat anti-Semitism specifically tasked the Office for Democratic Institutions and Human Rights (ODIHR) to:

- offer to participating States best practices on efforts to counter anti-Semitism, including by consulting civil society, to effectively identify and address contemporary manifestations of anti-Semitism;
- facilitate the exchange of best practices among participating States on educational initiatives and other measures to raise awareness of anti-Semitism and overcome challenges to Holocaust education; and
- promote dialogue and strengthen the capacity of civil society to foster mutual respect and understanding in order to advance the cause of co-operation between different communities.

The Office is now developing the Turning Words Into Action to Address Anti-Semitism project, funded by extrabudgetary contributions from the Federal Republic of Germany, to strengthen the capacity of OSCE participating States and civil society to prevent and respond to contemporary anti-Semitism. ODIHR will undertake extensive activities geared toward developing new channels of assistance for participating States and ways of encouraging governments to fulfill their commitments.

To underpin other activities, deepen outreach to affected communities and promote all stakeholders' efforts, ODIHR will collect and promote examples of good practice from across the OSCE area by funding a limited number of short projects carried out at the grassroots level in 2016. In this way ODIHR plans to tap into existing knowledge, skills and human resources to highlight effective practical experiences of civil society and government offices.

Funded projects must support ODIHR's efforts: to assist national education policy-makers and practitioners to reach a common understanding of how to address anti-Semitism following a human rights-based approach to education that is grounded in the international human rights framework; and to equip civil society organizations in building coalitions to jointly counter anti-Semitism, as part of an overall agenda that promotes equality and human rights. ODIHR intends to promote the most successful short projects as best practices during 2017-2018.

ODIHR encourages applications with a gender-sensitive approach to the following three lots:

**Lot 1: Addressing anti-Semitism following a human rights-based approach to education**

*Who can apply?*

Universities, museums, schools (14-18 age group), ministries of education, teaching and training institutes/colleges, students' unions, civil society organizations

Applications can be submitted alone or in partnership.

*What can be funded?*

Activities could include, but are not limited to: development of educational tools<sup>1</sup>; research; educational visits; academic workshops and conferences; public lectures and/or debates; radio broadcast; training and/or training material; dramatic productions; exhibitions; storytelling and/or essay competitions; and student journalism.

**Lot 2: Promoting the use of art or media to counter anti-Semitism<sup>2</sup>**

*Who can apply?*

Museums, schools, cultural centres, ministries of culture, centres for higher education, private individuals (min. age 18 years), ethnic, religious or belief communities, civil society organizations.

Organizations are encouraged to submit their applications in partnership.

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<sup>1</sup> Innovate approaches including use of web-based tools are welcome.

<sup>2</sup> Projects must comply with OSCE commitments and the international human rights framework.

*What can be funded?*

Activities could include, but are not limited to: photography and other art forms, including exhibitions; infographics; posters; short film production; media; web content and social media; drama productions or courses; research; and museum exchange.

**Lot 3: Using coalitions to promote tolerance, equality and human rights, with a focus on addressing anti-Semitism**

*Who can apply?*

Civil society and activist groups, ethnic, religious or belief communities, cultural associations, youth groups, schools, student unions, municipality administrations

Applications must be submitted in partnership.

*What can be funded?*

Activities could include, but are not limited to: research; development of coalition building tools; educational exchange visits, including joint visits to memorial sites; workshops and conferences; public lectures/debates or other events; radio broadcast/podcasts; training and/or training material; drama productions or courses; exhibitions; storytelling/essay competitions; student journalism; and media campaigns.

**Selection process**

Projects will be selected through a competitive review process that is final. Applicants must demonstrate how their project addresses the aims of the lot they are applying for, how they will reach their target group and how their project integrates gender in its design and implementation. Project documentation must be complete and present a convincing case that the project has potential for success and replication across the OSCE, and can be managed within the time frame and budget proposed. Priority will be given to shorter projects that demonstrate sustainability, innovation and value for money, and that target young people (under 24) or women. The applications that receive the

most points will be considered for funding, according to the resources available and ODIHR's capacity to oversee them.

Please note: groups or organizations that practice any form of terrorism, discrimination, intolerance or other human rights violations, or that promote dominance by one ethnic, religious, political or gender group (including political parties or religious organizations) do not qualify for funding. If any applicant tries to influence the decision of the Selection Board, their application will no longer be considered.

### **Duration and timeframe**

Accepted proposals are expected to begin work in September 2016 and must be completed by 30 November 2016.

One representative of each project that receives funding will be invited to present their results at ODIHR at an event in Warsaw on Friday, 25 November 2016. (The cost of travel will be covered by ODIHR and should not be included in the project budget).

A narrative and financial report on the project, including financial documentation with original invoices for all costs claimed, must be submitted in English to ODIHR by 1 December 2016. (Financial documentation may be submitted in local languages but a translation into English must accompany each item).

### **Budget**

Project proposals should be in the range of 5,000-40,000 EUR.

If a project involves more than one party, a separate budget must be submitted for each party's activities within the project.

### **Funding modalities**

ODIHR will only fund short projects which, in their final form, directly and clearly support the objectives and parameters of the Turning Words into Action to Address Anti-Semitism project. ODIHR reserves the right to amend project proposals in agreement with the applicant before making a commitment to fund it. Final funding modalities will be decided by ODIHR after consideration of the project and

budget that have been submitted, and discussion with successful applicants. ODIHR may use implementing partner agreements, consultancy contracts, direct payments by ODIHR to a service provider, etc.

There are 3 options for funding, as follows, and applicants may already choose to structure their project in line with one of them:

- ODIHR funds a single organization or implementing partner that manages all activities within the project without subcontracting (e.g., travel, event, staff inputs);
- The project tasks and budget are divided clearly between two or three organizations and ODIHR funds each implementing partner separately to manage its part of the project without further subcontracting (e.g., travel, event, staff inputs), each party must satisfy the respective criteria below; or
- For smaller projects, ODIHR pays the supplier(s) directly, (e.g., expert inputs, travel, conference facilities).

*For applications from organizations that wish to be considered implementing partners:*

- Ministries or government entities, non-governmental organizations, and UN agencies or international organizations can be accepted implementing partners;
- Project partnerships can be national or international, but all applicants and partners must be registered in one of the 57 OSCE participating States and operate in conformity with national legislation in the areas in which they are active;
- Implementing partners may not further sub-contract, including with experts or other partners, (i.e., all activities that form part of the project must be carried out by payroll staff); and
- The following documents may be requested from you after the submission deadline: filled in and signed Supplier Registration Form; Compliance Certificate; copy of the legal registration document (indicating the country of origin, date of establishment, address etc.); a copy of your mission statement, copy of the official statute/charter; a list (with CVs, if available) of all board members, key management personnel, and proposed project staff; your organization's registered address; a list of previous projects, including the donor, implementation period and respective monetary values; copies of the most recent financial statements; confirmation that

the organization has a qualified staff member (preferably a qualified bookkeeper) capable of fulfilling OSCE reporting requirements; evidence of a legally registered bank account (if legally permitted in country of operation).

*For applications from individuals or for projects that include activities/services that ODIHR may fund directly:*

- If the project envisages using experts/consultants to deliver training, research, etc., applicants should attach to their application a terms of reference for the work to be done, a brief profile for the required person, including minimum years of experience and one or two CVs of consultants who satisfy these requirements;
- Proposed experts/consultants may not be civil servants or immediate family members of the staff of the applicant organization(s);
- Proposed experts/consultants should be nationals of one of the 57 OSCE participating States;
- Applicants will need to explain, briefly in writing, how proposed experts/consultants were identified and to confirm that the selection process was transparent and competitive, and there is no real or perceived conflict of interests. (This is not necessary for individual applicants); and
- Applicants accept that ODIHR may decide to advertise for or propose alternative experts to carry out certain parts of a project, and that the Office must ensure that all OSCE rules and procedures are followed.

All projects must take place in one or more of the 57 OSCE participating States.

### **How to apply**

[Applications](#) should be sent in English with the subject line “Words Into Action – Short Projects 2016”, to the following e-mail address: [wordsintoaction@odihhr.pl](mailto:wordsintoaction@odihhr.pl). A timeframe and budget breakdown for the project must be included in the application form. Each applicant may submit a maximum of 2 applications.

Please note: applying and submitting supporting documentation in English (including translations) will speed up the selection procedure at all stages.

**Deadline for applications**

Applications should be sent to ODIHR no later than **7 August 2016**. Applications received after this deadline will not be taken into consideration.