

Organization for Security and Co-operation in Europe

The Secretariat Procurement and Contracting Unit

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SUBJECT: Clarifications to the Request for Proposal No. 86729- Q&A Batch 1

Provision of Travel Services for the OSCE

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During the pre-proposal conference the Organization for Security and Co-operation in Europe (the OSCE) has received the requests for clarifications from some bidders with regard to OSCE Top city pairs.

In accordance with paragraph 8 "Clarification of Bidding Documents" of Instructions to Bidders, the OSCE would like to provide the following clarifications to all prospective bidders:

Question 1:

Can you provide a destination report for all the other field offices that may help us define our proposal?

Answer to Question 1:

Please find below the table showing the Top 10-15 city pairs and number of transaction per city period in the year 2005.

Top 10-15 city pairs and number of transaction per city pair (in year 2005)

| from Austria (VIE) | | from Serbia (BEG) | | from Montenegro (TGD) | | | | from Poland (WAW) | | from Bosnia and Herzegovina (SJJ) | |
|--------------------|-----|----------------------|-----|--------------------------|-----|-------------|-----|----------------------|-----|---|-----|
| Destination | Trx | Destination | Trx | Destination | Trx | Destination | Trx | Destination | Trx | Destination | Trx |
| SKP | 113 | VIE | 101 | BEG | 103 | VIE | 70 | VIE | 223 | VIE | 55 |
| LBJ | 105 | AMS | 73 | VIE | 28 | WAW | 12 | ALA | 56 | LON | 33 |
| BRU | 101 | LON | 49 | LBJ | 14 | LON | 10 | TBS | 39 | ZAG | 20 |
| SJJ | 83 | ROM | 44 | FRA | 12 | BRU | 9 | TIA | 20 | SKP | 17 |
| WAW | 82 | LBJ | 32 | AMS | 12 | BAK | 5 | MSQ | 17 | BRU | 6 |
| PRN | 80 | BRU | 31 | BRU | 10 | OTP | 5 | BRU | 26 | ARN | 5 |
| BEG | 79 | TXL | 25 | ESB | 10 | BUD | 4 | SXB | 13 | AMS | 5 |
| TBS | 78 | SXB | 24 | WAW | 7 | MAD | 4 | FRU | 12 | BEG | 5 |
| IEV | 58 | PAR | 18 | ROM | 6 | MOW | 4 | IEV | 22 | MOW | 4 |
| PAR | 56 | OSL | 13 | OSL | 5 | PAR | 4 | SJJ | 11 | LJU | 4 |
| MOW | 53 | DUB | 11 | ZAG | 4 | TIA | 4 | EVN | 10 | IAD | 4 |
| GVA | 53 | TIA | 10 | BUD | 4 | SJJ | 3 | MOW | 18 | GVA | 3 |
| LON | 50 | WAW | 10 | STO | 4 | SKP | 3 | TLL | 11 | PAR | 3 |
| ALA | 47 | GOT | 9 | LON | 4 | SOF | 3 | MAD | 10 | WAW | 3 |
| AMS | 38 | IEV | 9 | CDG | 3 | TLL | 3 | WAW | 10 | OTP | 3 |