

TERMS OF REFERENCE

Election Analyst, Election Support Team (EST)

Background

The Afghan Independent Election Commission (IEC) has called Presidential and Provincial Council elections for 20 August 2009. On 2 April, following an invitation by Afghan Foreign Minister to support Afghanistan's election process, the Permanent Council passed Decision 891 which tasks the OSCE/ODIHR to deploy an Election Support Team (EST) to Afghanistan. The OSCE/ODIHR EST will *"assist government and international efforts"* for the upcoming elections and prepare a report *"on the electoral process, based on its findings, including a set of recommendations to the Government of Afghanistan for implementation as appropriate in the post-election period, with a view to enhancing the conduct of future elections and improving Afghanistan's legal framework and procedure."*

Objective

Under the guidance of the Head of the ODIHR EST and in close coordination with the Deputy Head, the Election Analyst of the ODIHR EST assesses the performance of the election administration with a view to enhancing the conduct of future elections and improving Afghanistan's framework and procedures.

Main tasks

The main tasks will include:

- Acquire detailed knowledge of the Election Law and all other relevant legislation and regulations;
- Act as the EST's principal point of contact with the IEC and other election related stakeholders;
- Provide specific expertise in one of the main areas of focus of the EST, including capacity building/sustainability, domestic observation, voter registration and the results process.
- Establish and maintain contact with the main authorities, in charge of administering the elections throughout the country;
- Attend and report on all meetings of the election stakeholders, security permitting and as appropriate;
- Assess the performance of the election administration, and provide recommendations as requested;
- Work closely with the Legal Analyst on election-related complaints and appeals.
- Provide advice to the Head of EST on any election related issues as required.
- Analyze women's participation in the elections in your area of responsibilities.
- Analyze national minorities' participation in the elections in your area of responsibilities.
- Prepare reports on the election administration, and in the specific areas of capacity building/sustainability, domestic observation, voter registration and the results process, as requested by the Head of EST or his/her deputy;

Education and Experience

- Advanced university degree in international relations, law, political science, social science, or related field;
- At least five years of relevant professional work experience in national election administration, non-governmental organizations, international organizations, involved in organizing election processes;
- Strong background in electoral technical assistance;
- Excellent analytical and drafting skills;
- Experience conflict or post-conflict situations is highly desirable;
- Demonstrated ability to work under pressure in sensitive political environment;
- Excellent health conditions;
- Demonstrated ability to work as a member of a team composed of individuals of different cultural and political backgrounds, while maintaining impartiality and objectivity;
- Excellent written and oral communication skills.

Remuneration

Remuneration will depend on qualifications and experience, and will be in accordance with established OSCE rates. Travel expenses will be covered in accordance with OSCE travel policy.