



Organization for Security and Co-operation in Europe

**Co-ordinator of OSCE Economic and
Environmental Activities**

Vienna, 19 September 2007

To: All OSCE Delegations
Partners for Co-operation
Mediterranean Partners for Co-operation

Subject: Revised Organizational Modalities – Conference on prospects for the
development of trans-Asian and Eurasian transit transportation through
Central Asia until the year 2015

Attached herewith are the **revised Organizational Modalities** for the Conference on
prospects for the development of trans-Asian and Eurasian transit transportation through
Central Asia until the year 2015, Dushanbe, 23-24 October 2007.



Organization for Security and Co-operation in Europe

The Secretariat

Office of the Co-ordinator of OSCE
Economic and Environmental Activities

Vienna, 19 September 2007

Conference on prospects for the development of trans-Asian and Eurasian transit transportation through Central Asia until the year 2015

Dushanbe, Tajikistan, 23-24 October 2007

Organizational Modalities

Conference Venue:

State Complex "Kohi Vahdat"
107 Rudaki Avenue, Dushanbe, Tajikistan

Tel: (+ 992 372) 21 20 24, 21 20 26, 21 07 36

Fax: (+ 992 372) 21 11 20

Participants will have at their disposal a conference room for the Conference' sessions. Access to PCs and Internet will be available in a separate Internet area.

A conference secretariat will provide assistance for speakers and participants. Printing and copying facilities for the display and distribution of relevant publications, documents and information materials will be available.

Technical equipment for presentation of audio-visual materials will be provided upon advance request (PowerPoint, overhead projector, flip chart).

PARTICIPATION

Representatives of OSCE participating States, OSCE institutions and field presences, representatives of International Organizations and representatives of the business community, Non-Governmental Organizations and the academic community will participate in the Conference. The Partners for Co-operation and the Mediterranean Partners for Co-operation are invited to attend the Conference.

The Conference should stimulate a free-flowing discussion out of which recommendations to the OSCE and its participating States should emerge. *To this end, no formal interventions in the form of prepared statements are envisaged.* However, written materials may be submitted in advance for circulation by the OSCE Secretariat. **No fee for participation is requested.**

WORKING MODUS OF THE SESSIONS

The **Plenary Sessions** will have presentations of expert speakers followed by discussions. A moderator will facilitate the discussion and a rapporteur will summarize the key issues discussed.

The Panel Discussions will bring together groups of experts who, facilitated by a moderator, will discuss the issues related to the theme of the respective Session. Afterwards the moderator will open the floor and encourage the audience to ask questions and join into the debate. A rapporteur will summarize the key issues discussed.

REGISTRATION: Deadline – 12 October 2007

Please return the attached conference “REGISTRATION FORM” (ANNEX 1) to the OSCE Secretariat (Contact: Ms. Andrea Gredler: Andrea.Gredler@osce.org, Fax: + 43 1 514 36 6251, Tel: + 43 1 514 36 575), *completed with your precise arrival and departure time and hotel information.*

ACCREDITATION AT THE CONFERENCE

Accreditation will start:

- on Monday, 22 October 2007, 17:00 – 19:00 at the Hotel Avesto, (ground floor), 106 Rudaki Avenue
- and on Tuesday, 23 October 2007, at 8:00, at the conference venue “State Complex Kohi Vahdat” (2nd floor), 107 Rudaki Avenue.

Participants are kindly requested to contact the registration desk, where on-site registration, distribution of meeting badges and circulation of documents will take place. Please note that conference badges are required for access to all the Conference events. They will be issued upon presentation of the participants’ passport or ID.

Press will have access to the Opening and Closing plenary only.

VISA REQUIREMENTS (ANNEX 2)

Participants are requested to make their own visa arrangements.

Nationals of all CIS countries except Uzbekistan and Turkmenistan need no visa to enter Tajikistan.

Nationals of Mongolia also need no visa to enter Tajikistan.

Holders of diplomatic passports from Turkey, China and Iran are exempted from a visa as well.

A visa is required for nationals of ALL other countries.

Please note that visas will be issued to Conference participants free of charge.

Participants have to choose one of the below described options for obtaining a visa:

1. At the Consulate of Tajikistan:

Participants from countries where Tajikistan has an Embassy/Consulate can apply to the consular section of the respective Tajik Embassy by submitting the following documents:

- Invitation for the conference, issued by OSCE or the registration form for the Conference
- Filled in visa application form – see **ANNEX 2**
- 2 pictures.

A list of Tajik Embassies/Consulates abroad can be found in **ANNEX 2**. Tajik Embassies and Consulates will be informed to issue visas free of charge to Conference participants.

2. At the airport of Dushanbe upon arrival:

Participants from countries **NOT** having a diplomatic representation of the Republic of Tajikistan can apply for a visa following the procedure described below. The visa will be issued at the Dushanbe airport upon arrival.

a) Sending the following documents to OSCE Centre in Dushanbe - Tel: (+992 372) 21 40 63, 24 33 38

- The visa application form duly filled in – see **ANNEX 2**
- A copy of the passport with photo (the original is to be submitted at the airport)

Documents can be sent either by e-mail to Mustafo.Mamadnazarov@osce.org and Bahriddin.Shermatov@osce.org or by Fax: (+992 372) 224 91 59

b) The OSCE Centre in Dushanbe will return, by fax or e-mail, a visa-support letter issued by the Tajik Ministry of Foreign Affairs. This document will need to be presented at the airport in order to get the visa.

c) Upon arrival at the Dushanbe Airport participants will need to present the visa-support letter along with the passport and 2 photos.

3. Via the Embassy of Tajikistan in Vienna

Participants can also apply for visa at the Embassy of Tajikistan in Vienna:

Universitätsstrasse 8/1A

A – 1090 Vienna, Austria

Email: tajikembassy@chello.at

Contact: Mr. Idibek KALANDAROV - Second Secretary

Fax: +43 1 409 82 66 14

Tel: +43 409 82 66 14

Working hours: Monday-Friday from 09:00 to 18:00 and, for the period of preparation for the conference, also on Saturdays from 9:00 to 13:00.

The following documents have to be submitted:

- Invitation for the conference, issued by OSCE or the registration form for the Conference
- Filled in visa application form – see **ANNEX 2**
- 2 pictures.

It is highly recommended to apply as soon as possible and no later than 14 calendar days before the arrival date in Dushanbe.

In case of visa problems, please contact the OSCE Centre in Dushanbe:

Mustafo.Mamadnazarov@osce.org

Fax: (+ 992 372) 224 91 59

HOTEL BOOKING (ANNEX 3): Deadline - 10 October 2007

Rooms have been pre-booked for the conference participants at the **Grand Hotel Asia** (transport to the conference venue will be provided), and **Hotel Avesto** (next to the conference venue, 2-3 minutes walk).

Rooms in the Hotel Avesto cost \$55 per night.

Rooms in the Hotel Grand Asia cost \$100 per night (standard) or \$130 per night (semi-lux).

Bookings must be arranged through the OSCE Centre in Dushanbe. Please send the HOTEL BOOKING FORM – **see ANNEX 3:**

by e-mail or Fax to the OSCE Centre in Dushanbe:

Mr. Mustafo Mamadnazarov: Mustafo.Mamadnazarov@osce.org

or Mr. Bahridin Shermatov: Bahridin.Shermatov@osce.org

Fax: (+ 992 372) 224 91 59

Tel: (+ 992 372) 221 40 63

Please indicate the hotel and room category of your choice. Due to very limited number of rooms available, bookings for the Grand Hotel Asia should be made as soon as possible. Participants arriving on Turkish Air on 22 October will need to book an extra night.

Please note that the hotels do NOT accept credit cards but only payments in cash (USD or Tajik Somoni.) Exchange offices will be available in the hotels.

LUNCHES

Lunches and coffee breaks will be provided free of charge to the participants on both days of the conference.

FLIGHT INFORMATION (ANNEX 4)

The current schedule for flights to Dushanbe from the cities most relevant for conference participants can be found in **ANNEX 4.**

SOCIAL EVENTS

Tuesday, 23 October 2007: Reception hosted by the Government of the Republic of Tajikistan, venue – *tbc*

Wednesday, 24 October 2007: Reception hosted by the OSCE Centre in Dushanbe, venue – *tbc*

TRANSPORTATION FROM AIRPORT TO HOTELS AND CONFERENCE VENUE:

Transfer from Airport:

Free of charge transfers between the airport and your hotel will be provided on arrival and departure. Information about the transfers will be available at the airport where conference staff with an OSCE sign will meet you.

Please note that the transfer can only be provided to participants who have registered and clearly indicated their time of arrival and the hotel booked on the registration form attached in Annex 1.

Transfer between the Hotel Grand Asian and the Conference venue:
Daily transfers will be provided on Tuesday, 23 October 2007 and Wednesday, 24 October 2007 from the Hotel Grand Asia to the conference venue and back.

INTERPRETATION SERVICES

Simultaneous interpretation will be provided during the sessions of the conference in English and Russian.

DOCUMENT REGISTRATION AND DISTRIBUTION

Participants are welcome to distribute documents related to their Organization and/or to the theme of the Conference. **All documents have to be submitted for registration to the Conference Secretariat prior to distribution.** We kindly request the receipt of documents in electronic format and well in advance to facilitate their timely distribution.

Please contact: Mr. Roel Janssens, Tel: +43 1 514 36 6221, Fax: +43 1 514 36 6251, e-mail: Roel.Janssens@osce.org and/or Ms. Andrea Gredler, Tel: +43 1 514 36 575, Fax: +43 1 514 36 6251, e-mail: Andrea.Gredler@osce.org

GENERAL INFORMATION

Currency: The national currency is **Somoni** (1 USD = 3.44 TJS; 1 € = 4.6866485014 TJS – rate September 2007).

Bank facilities: Bank services and exchange operations can be done at exchange offices situated throughout the city. Some hotels and other locations have ATMs accepting foreign credit cards.

Electric current: The standard voltage in Dushanbe is 220 V. Electric plugs may not correspond to plugs of your electric appliance; therefore the use of an adapter might be necessary.

Insurance: The Organizing Committee is not responsible for the loss of property and personal injury, including insurance certificates for such cases.

Time: Dushanbe time differs from Greenwich Time by +5 hours.

Weather: The weather in Dushanbe in October is expected to be warm (sunny with possibility of rain), the daily temperature is usually between 20 - 25⁰C, but the actual weather conditions should be checked before departure.

CONTACTS

OSCE SECRETARIAT, VIENNA

For substantial issues:

Mr. Gabriel Leonte, Economic and Environmental Adviser, Tel: +43 1 514 36 776,

Fax: +43 1 514 36 6251, E-mail: Gabriel.Leonte@osce.org

Mr. Roel Janssens, Economic and Environmental Adviser, Tel: +43 1 514 36 6221,

Fax: +43 1 514 36 6251, E-mail: Roel.Janssens@osce.org

For logistical queries: Ms. Andrea Gredler, Tel: +43 1 514 36 575, Fax: +43 1 514 36 6251, E-mail: Andrea.Gredler@osce.org

OSCE CENTRE IN DUSHANBE

Ms. Bess Brown, Economic Officer, Tel: + 992 372 221 40 63, E-mail:

Bess.Brown@osce.org

Mr. Bahridin Shermatov, Tel: + 992 372 221 40 63, E-mail:

Bahridin.Shermatov@osce.org

Updated information is also available on the OSCE website: www.osce.org/eea and http://www.osce.org/conferences/eea_trans_2007.html



Organization for Security and Co-operation in Europe
The Secretariat

Vienna, September 2007

Conference on prospects for the development of trans-Asian and Eurasian transit transportation through Central Asia until the year 2015

Dushanbe, 23 – 24 October 2007

REGISTRATION FORM

Please return the Registration form (deadline: 12 October 2007) to Ms. Andrea Gredler OSCE Secretariat: Fax: +43 1 514 36 6251; Tel: +43 1 514 36 575; E-Mail: andrea.gredler@osce.org

Country		
<input type="checkbox"/> Delegation (*) (Please indicate the category you register in <input checked="" type="checkbox"/>) <input type="checkbox"/> International Organization <input type="checkbox"/> Business <input type="checkbox"/> NGO <input type="checkbox"/> Academic <input type="checkbox"/> OSCE (Secretariat or Field Presence)		
Title (Amb, Mr, Ms, Dr)	First Name	Family Name
Position:		Department:
Mailing Address:		
Phone (with country code)	Fax:	E-Mail:
Participant:	Title of presentation:	
Speaker:		
TRAVEL INFORMATION:		
Arrival Date:	Arrival time:	Flight Number:
Departure Date:	Departure time:	Flight Number:
Hotel Avesto:		
Hotel Grand Asia:		
Other Hotel:		

POINTS TO REMEMBER

- **Venue:** State Complex “Kohi Vahdat”, 107 Rudaki Avenue, Dushanbe, Tajikistan
Tel (+ 992 372) 21 20 24, 21 20 26, 21 07 36, Fax (+ 992 372) 21 11 20
- **Visa Information:** Participants are requested to make their own arrangements for securing a visa.
- **Travel:** Participants are kindly requested to make their own travel arrangements which will not be paid for by the OSCE.
- **Accommodation:** participants are kindly requested to send the attached “hotel booking form” as indicated in Annex 3.
- **Shuttle transfer from Airport to Hotel/Conference venue:** will be provided free of charge upon receipt of the detailed travel information.

Consular Department of the Ministry of Foreign Affairs of the Republic of Tajikistan:

Tel.: (+992 372) 21-15-60; 21-04-70; Fax: (+992 372) 21-15-60;

Diplomatic representatives and consular departments of the Republic of Tajikistan abroad

Country	Telephone	Fax	Mailing address
Austria tajikembassy@chello.at	(43-1) 409 82 66 11	(4-31) 409 82 66 14	AO.N bev Botchafter A-1090 Vienna, Universitats Strasse 8/1A
Islamic Republic of Iran tajemb-iran@mail.ru	(98-21) 229 95 84 280 92 49	(98-21) 280 92 99	Майдони Ниёварон Хиёбони Шаҳид Зинали, к3,10
China People's Republic td@-l.net.cn	(86-10) 65 32 30 39	(86-10) 65 32 30 39	Beijing, 100 600 # 5-1-41 Та Yuan Diplomatic Compound
Consulate of RT in Pakistan tajikcns@isb.comsats.net.pk	(92-51) 229 46 75	(92-51) 229 97 10	House 90, Main Double Road, F-10/1, Islamabad
Turkish Republic tajemb_turkey@hotmail.com	(90-312) 446 16 02 0535-232 18 02	(90-312) 446 36 21	M. Gandhi Cad. 36 06700 Ankara, Turkey
Federative Republic of Germany tajem-germ@embassy-tajikistan.de	(49-30) 347 93 00	(49-30) 347 930 29 347 930 18	Otto – Allee 84 10585 Berlin
Belgium tajemb-belgium@skynet.de	(322) 640 69 33	(322) 649 01 95	Avenue Louise 362-365, 1050 Brussels
Afghanistan FMakhkamov@tojikiston.com	00873763010311	00873763010313	г. Кабул Вазир Акбархон р-н Сараки- 10, бинои 3
USA tajik.embassy@verizon.com	(202) 223 60 90	(223) 223 60 91	1725 K Street, N.W., Suite 409, Washington D.C.
Republic of Belarus tajemb-belarus@rambler.ru	8-10 (37517) 226 19 44	8-10 (37-517) 226 76 13	Minsk, Kirova str. 17
Republic of Kazakhstan	8-10 (7-3272) 54 28 69 93 51 65	8-10 (7-3272) 54 28 69	Almaty, 480053, Al-Farabi str. 96
Russian Federation tajikistan@rcbmail.ru	8-10 (7-095) 290 57 36 290 02 70	8-10 (7-095) 291 89 98	Moscow, Granatny pereulok,13
Turkmenistan embtd@online.tm	8-10 (9-9312) 35 56 96 39 34 31 39 42 55	8-10 (9-9312) 39 31 74	Ashkhabad, Gurungan str., 14
Republic of Uzbekistan temb@online.ru	8-10 (9-98712) 54 99 66 54 84 13 152 54 79		Tashkent, M. Torobi square, 19
Kyrgyz Republic tojsaforat@exnet.kg	8-10 (9-93612) 22 00 94	8-10 (996-312) 22 00 94	Bishkek

Вараќаи раводид

Визовая анкета

Visa Application Form

Фото
3.5x4.5

1	Насаб / Фамилия / Surname	
2	Ном / Имя / Name	
3	Номи падар / Отчество Patronymic-Second name	
4	Сана ва маъали таваллуд Дата и место рождения Date and Place of Birth	
5	Шаърванди / Гражданство Nationality	
6	Линс / Пол / Sex	
7	Ъолати оилавӣ / Семейное положение Marital Status	
8	Вазифа ва ӯои кор Должность и место работы Position and current employer	
9	Маъали иқомати доимӣ Постоянное место жительства Permanent Address	
10	Шиноснома / Паспорт / Passport №	
	Навъ / Вид / Type	
	Кай ва кадом мақом додааст Когда и кем выдан Date and Place of Issue	
	Мӯълати эътибор Срок действия Date of Expiry	
11	Мақсади сафар Цель поездки Trip purpose	
12	Мӯълати иқомат дар Тоҷикистон Сроки пребывания в Таджикистане Duration of stay in Tajikistan	
13	Микдори омаду рафт Количество въезда и выезда Number of entry and exit	
14	Ном ва нишони тарафи даъваткунанда Название и адрес приглашающей стороны Name and address of inviting side	
15	Нишони иқомат дар Тоҷикистон Адрес пребывания в Таджикистане Your intended address in Tajikistan	

16	Ташрифоти қаблі ба Тоҷикистон Предыдущие визиты в Таджикистан Previous visit to Tajikistan
----	--

Тарафи даъваткунанда огоҳ ӯнаст, ки мутобиқи қонунгузори Лумбури Тоҷикистон барои ҳақиқӣ будани маълумоти, ки дар варақаи раводиӣ нишон дода шудаанд, инчунин барои саривақт таъия намудани нульятҳои шаҳравандони хорилии даъватшаванда барои иқомат ва интиқол дар Лумбури Тоҷикистон, инчунин берун шудани онҳо аз қаламрави он, ҷавобгар мебошад.

Приглашающая сторона проинформирована, что в соответствии с законодательством Республики Таджикистан несёт ответственность за достоверность сведений, указанных в визовой анкете, а также за своевременное оформление документов приглашаемых иностранных граждан на право пребывания в Республике Таджикистан, передвижения по её территории и на выезд из Республики Таджикистан по истечении определенного им срока пребывания.

The inviting side is informed that according to the Legislation of the Republic of Tajikistan, bears responsibility for authenticity of data indicated in the Application as well as for the timely preparation of the documents of the invited foreign citizens for the right of stay in the Republic of Tajikistan, transit through its territory and for exit from the Republic of Tajikistan upon expiring their defined term of stay.

Имзо/Подпись/Signature _____

Сана/Дата/Date _____

Барои истифодаи хидматӣ
Для служебного пользования
For official use

**Аз тарафи қорманди муассисаи консулі пур қарда мешавад
Заполняется сотрудником консульского учреждения
To be filled by the officer of the Consular Department**

Дода шуд / Выдана / Issued:

раводиди / виза / visa No _____

навъ / вид / type _____

мўълат / срок / duration _____

сана / дата / date of issue _____

имзо / подпись / signature _____

**Conference on prospects for the development of trans-Asian and Eurasian transit
transportation through Central Asia until the year 2015
Dushanbe, Tajikistan, 23-24 October 2007**

HOTEL BOOKING FORM

**Please indicate the hotel and room of your choice and return this booking form
by e-mail or fax to the OSCE Centre in Dushanbe – Deadline 10 October 2007:**

Mr. Mustafo Mamadnazarov: Mustafo.Mamadnazarov@osce.org

Mr. Bahriddin Shermatov: Bahriddin.Shermatov@osce.org

Fax: (+ 992 372) 24 91 59; (+ 992 372) 51 01 37;

Tel: (+ 992 372) 21 40 63, 24 33 38

First Name:

Last Name:

Organization:.....

Address:.....

Email:.....

Fax:.....

Tel:.....

Arrival date: time:.....Flight number:.....

Departure date:.....time:.....Flight number:.....

Please check category of room required

Hotel	Contacts	Room Category	Price USD		Distance from Conference venue
HOTEL GRAND ASIA	Tel: +992 372 21 70 77, 21 82 28	Standard Semi-luxe	100 130		2.5 km Transport provided morning and evening
HOTEL AVESTO	Tel: +992 372 21 12 70, 21 12 76	Single	55		Next to the conference venue. (2-3 minutes walk)

ANNEX 4

International Flights to/from Dushanbe Airport, October 2007

Flight number	Depart	Time	Arrive	Time	Depart	Time	Arrive	Time	Frequency	Airline
DMO 221/222	Moscow	19:40	Dushanbe	00:20+	Dushanbe	02:10	Moscow	05:30	1/2-3-4-5-6-7	Domodedovo
DMO 225/226	Moscow	07:10	Dushanbe	12:20	Dushanbe	14:20	Moscow	17:30	Daily	Domodedovo
TajikAir 632/631	Moscow	13:10	Dushanbe	18:10	Dushanbe	07:30	Moscow	10:55	Daily	TajikAir
TajikAir 628/627	Moscow	13:12	Dushanbe	13:12	Dushanbe	20:30	Moscow	23:55	1/2-3-4-5-6-7	TajikAir
LYN 473/474	Bishkek	13:55	Dushanbe	15:10	Dushanbe	16:30	Bishkek	19:35	4	Altyn Air
KGA 635/636	Bishkek	11:20	Dushanbe	12:40	Dushanbe	13:30	Bishkek	16:25	6	KyrgyzAir
ZhSZh 469/470	Almaty	11:00	Dushanbe	12:40	Dushanbe	13:50	Almaty	17:30	3, 5	Skat
ZhSZh 469/470	Almaty	11:00	Dushanbe	12:40	Dushanbe	15:00	Almaty	18:40	1	Skat
THY 1344/1345	Istanbul	20:45	Dushanbe	03:20+	Dushanbe	05:20	Istanbul	08:40	3/4, 7/1	Turkish Air
TajikAir 122/12	Istanbul	12:55	Dushanbe	18:55	Dushanbe	08:10	Istanbul	10:55	2	TajikAir

NOTE: All flights between Moscow and Dushanbe depart and arrive at Moscow/Domodedovo. Travel time between Domodedovo and Moscow/Sheremet'evo 2 is approximately 4 hours.