



**GRASSROOTS DEMOCRACY PROJECTS**

**SAMPLE PROJECT PROPOSAL**

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### **Project Objective**

1-3 points, explaining the specific project objective(s)

### **Background**

150 words or fewer, explaining:

- Description of problem(s) to be addressed
- Causes of problem(s) to be addressed
- How needs and project objectives were identified

### **Rationale**

150 words or fewer, explaining:

- Planned key activities to achieve each objective
- Target beneficiaries
- Approximate total number of beneficiaries (direct and indirect)
- Reason for selection of these beneficiaries

### **Time frame**

- Starting date and duration of project implementation
- Timetable and time frame for specific activities
- Is the project intended to continue once ODIHR funding has ended and, if so, what measures will be taken to ensure sustainability?

## **Financial Implications**

- Financial information must be in euros
- Note any other donors and their contribution
- The total cost of the project should be shown, broken down using the following headings and indicating the portion of costs that is requested from the ODIHR:
  1. Personnel
  2. Direct programme costs
  3. Travel and subsistence costs