



Invitation to Bid No. 08/2005
Supply and Delivery of Security and Safety Equipment and Accessories
to the OSCE

Date: May 2, 2005

CLARIFICATIONS

In accordance with Clause 5 of Section I "Instructions to Bidders" the OSCE would like to provide clarifications in response to the received requests for clarifications.

Question: The bidders requested the OSCE to provide information on the required quantities of the goods listed in the Bidding Documents.

Answer: Please be informed that the contract(s) under consideration is not intended for one time purchase. The OSCE intends to enter into one or several OSCE window contract(s) with the successful bidder(s). Under these contracts the OSCE entities will be issuing the individual orders to the contractor(s) if and when particular requirement arises.

Unfortunately it is not possible to provide for specific quantities in this tender given the nature of the OSCE operations when requirements for purchase of particular security and safety products are driven by certain operational activities and the purchase requirements may arise at any time during the contract period.

It is expected that the contract(s) duration shall be 12 months from the date of contract signature with possibility of two annual extensions.

As per clause 10.1 of Section I "Instructions to Bidders", the bidders may, as an option, offer the proposed level(s) and modalities of discount offered, e.g. based on the aggregate annual order volume or quantities of specific order.

Question: The bidders requested the OSCE to indicate the countries where equipment will be used.

Answer: Equipment could be used in any of the OSCE locations stated in the Bidding Documents (Annex 1 - OSCE Missions/Institutions) and/or in any other locations as and when needed for the OSCE operational requirements.

Question: The bidders requested to explain what is meant by "Evaluation Weight" on the Price Schedule.

Answer: The bidders are requested to read clause 22.3 of Section I "Instructions to Bidders" which states: "For price evaluation purposes, the OSCE will compare the bid prices by applying financial evaluation weights assigned for each item within each lot as specified in the Price and Delivery Schedule."

This methodology is introduced to provide for comparison of the unit prices in absence of total bid prices. The evaluation weighting serves to ensure price evaluation and defining the lowest priced bid for each lot by applying arithmetical formulas. Briefly, the lowest price per each item will be given the maximum weight for this item and other prices will be given the weights calculated proportionally. Thus, each bid will get certain overall weight per lot.