



Organization for Security and Co-operation in Europe

The Secretariat

Vienna, 26 July 2019

2019 Aarhus Centres Annual Meeting

Vienna, 16-17 October 2019

LOGISTICAL MODALITIES

VENUE & ACCESS

16 October (full day): Federal Ministry, Republic of Austria, for Europe, Integration and Foreign Affairs, Minoritenplatz 8, 1010 Vienna (Map Annex 1), Alois-Mock-Saal.

17 October (half day): OSCE Congress Centre, Hofburg, Heldenplatz, 1010 Vienna (Map Annex 1), room 533, 5th floor.

Presentation of a valid ID is required for ensuring access to the venues.

PARTICIPANTS' PROFILE

Aarhus Centres representatives, National Focal Points to the Aarhus Convention, representatives of non-governmental organizations, international organizations and OSCE field operations.

No fee for participation is requested.

WORKING MODUS OF THE MEETING

The Meeting is scheduled in six sessions (four sessions on Day 1, two sessions on Day 2). Purpose of the meeting is to discuss and improve the involvement of OSCE-supported Aarhus Centres in fostering good environmental governance in various fields, share experiences and lessons learnt from their work as well as discuss future priorities.

This year, special attention will be focused on public participation in Environmental Impact Assessment and Aarhus Centres' engagement in implementing the Espoo Convention and its Protocol on Strategic Environmental Assessment.

The sessions will be composed of presentations of expert speakers and Aarhus Centres representatives, followed by discussions. A moderator will facilitate the debates and a rapporteur will summarize the key issues discussed.

DOCUMENT DISTRIBUTION & TECHNICAL SUPPORT FOR SPEAKERS

Participants are welcome to submit written contributions reflecting their views on the issues and topics proposed for discussions to the Office of the Co-ordinator of OSCE Economic and Environmental Activities (Mr. Christian Melis, E-mail: christian.melis@osce.org).

All documents will be published on the Event Website: www.osce.org/secretariat/426341

Speakers are kindly requested to send an **electronic copy of their presentation not later than Thursday, 10 October 2019** to the Office of the Co-ordinator of OSCE Economic and Environmental Activities (Mr. Christian Melis, E-mail: christian.melis@osce.org) to enable a timely distribution to participants and interpreters. Speakers are also kindly requested to take an electronic copy of their presentation on a USB stick *as a back-up* and to refer to the technician present in the meeting room during the workshop.

The venues are equipped with technical facilities for multi-format presentations, including a presentation laptop, power point facilities and screens.

INTERPRETATION

Simultaneous interpretation will be provided in English and Russian during the meeting.

REGISTRATION & ACCREDITATION

DEADLINE: WEDNESDAY, 25 SEPTEMBER 2019

REGISTRATIONS: only registered participants will be granted access to the venues. Each participant is requested to register online on the site: <https://events.osce.org/aarhus-centres-meeting/registration>
QR code



Accreditation will take place at the Meeting Venue on 16 October, at the accreditation counter located on Minoritenplatz 8, at the entrance of the Federal Ministry, Republic of Austria, for Europe, Integration and Foreign Affairs, and on 17 October, at the registration desk located on Heldenplatz, left hand side from main entrance to Hofburg.

Advanced online registration is kindly requested in order to avoid delays in issuing the badges. Presentation of a valid ID is required for accreditation.

VISA

Participants, if stipulated under the Austrian law, are asked to make their own arrangements for securing a visa for entry into Austria. Further details can be found on www.bmeia.gv.at.

In case a letter of confirmation of participation for visa requirements is needed, please arrange for visa appointment and send the request for visa support letter together with information on the date, information who is funding travel and accommodation as well as a copy of the passport by E-mail to elke.lidarik@osce.org.

Participants are strongly encouraged to start the visa process in advance. The issuance of a visa may take up to fourteen days from the date of submission of the visa application. However, due to an often substantial workload of the consular posts, there could be potential delays with visa processing, which may vary from country to country.

TECHNICAL INFORMATION

COFFEE/TEA BREAKS will be provided in the meeting's venues, throughout the duration of the

meeting.

BUFFET LUNCH will be provided on 16 October in the foyer next to the Alois-Mock-Saal.

RECEPTION

All participants are invited at the Reception to take place on Wednesday, 16 October 2019, 19:00 (location to be confirmed). **Kindly confirm your presence at the Reception during the online registration.**

HOTELS IN VIENNA

Please consult the list of hotels in Vienna in Annex 2 and refer to OSCE during your reservation.

Practical information about Vienna can be found at: www.wien.gv.at

City map with address finder: www.wien.gv.at/stadtplan/suche.asp?lang=en

AIRPORT TRANSFERS

Please consult Annex 3

GENERAL INFORMATION

Currency: Euro

Electric current: The standard voltage throughout Austria is 220V.

Insurance: The organizing committee is not responsible for the loss of property and personal injury, including insurance certificates for such cases.

Time: Vienna time differs from Greenwich time by + 1 hour.

Weather in Vienna: the weather in Vienna is expected to be moderate; the daily temperature is usually around 15°C, but actual weather conditions should be checked before departure online.

Emergencies and First Aid: First aid will be provided at the workshop venue. In case of major emergencies please dial 112 (no international dialling code is required even if you are dialing from a non-Austrian mobile phone).

IMPORTANT NOTICE: LIABILITY

To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with participation in this meeting. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, loss of or damage to property and claims of third parties.

CONTACTS AT THE OSCE SECRETARIAT

Office of the Co-ordinator of OSCE Economic and Environmental Activities

Wallnerstrasse, 6, 1010 Vienna

Fax. + 43 1 514 36 62 51

For substantial issues:

Mr. Christian Melis

Environmental Governance Officer

E-mail: christian.melis@osce.org

Tel: +43 1 514 36 6175

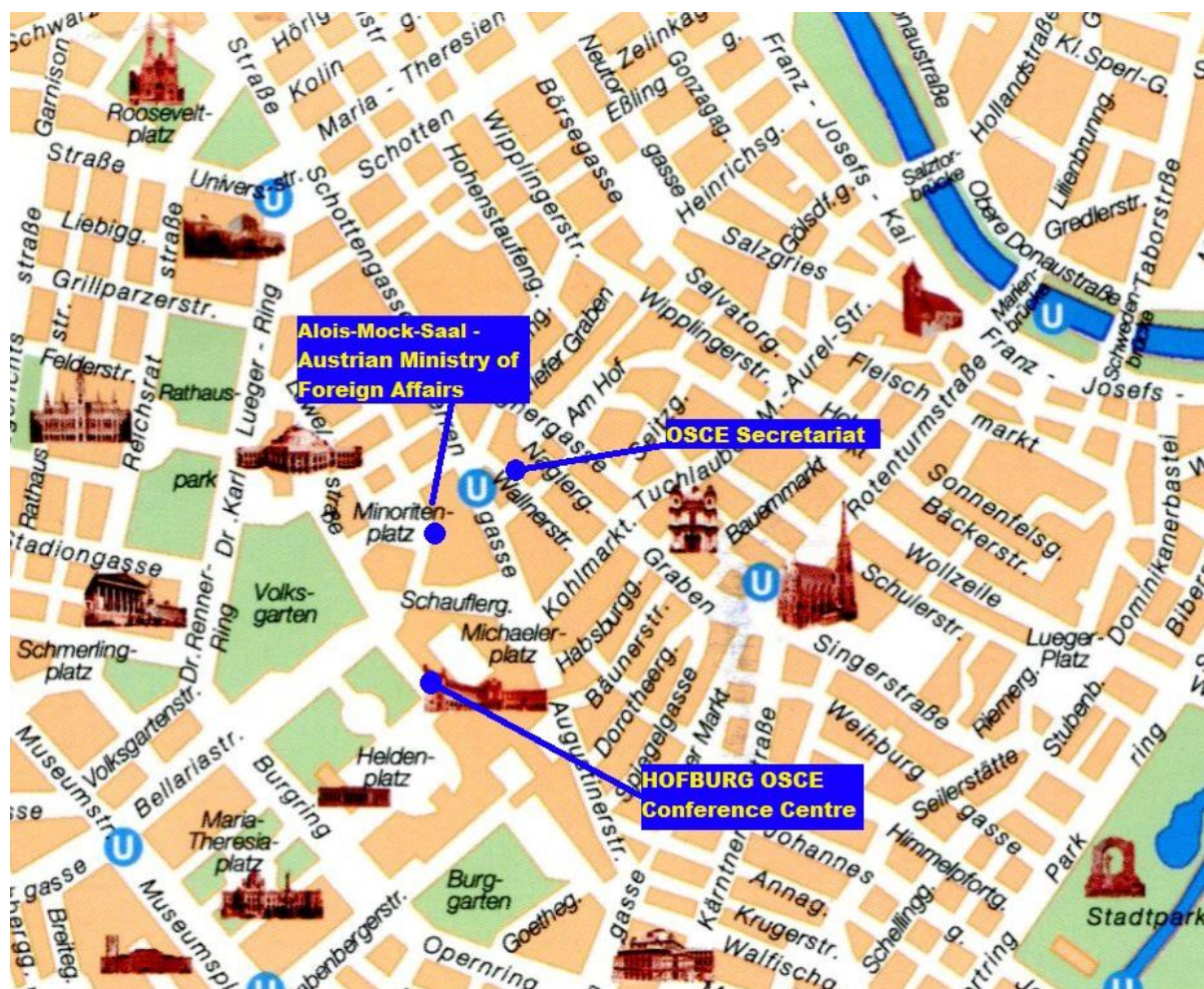
For logistical queries:

Ms. Snezhana Shtonova

Programme Assistant

E-mail: snezhana.shtonova@osce.org

Tel: +43 1 514 36 6262



HOTELS IN VIENNA

No:	HOTEL	CONTACT INFORMATION	PRICE
1.	Hotel BRISTOL	www.bristolvienna.com reservations.imperialvienna@luxurycollection.com	€ 235 breakfast € 37
2.	Hotel ERZHERZOG RAINER	www.schick-hotels.com rainer@schick-hotels.com	€ 88-119/€ 126-163 incl breakfast
3.	Hotel CITY CENTRAL Wien	www.schick-hotels.com city.central@schick-hotels.com	€ 88-119/€ 126-163 incl breakfast
4.	NH BELVEDERE	www.nh-hotels.com	€ 89/€ 103 incl breakfast
5.	NH DANUBE CITY	www.nh-hotels.com	€ 89/€ 103 incl breakfast
6.	Hotel STEFANIE Wien	www.schick-hotels.com sabine.pollak@schick-hotels.com	€ 104-141/€ 141-186 incl breakfast
7.	Hotel CAPRICORNO Wien	www.schick-hotels.com capricorno@schick-hotels.com	€ 106-149/€ 156-204 incl breakfast
8.	Hotel AM PARKRING Wien	www.schick-hotels.com parkring@schick-hotels.com	€ 121-163/€ 176-226 incl breakfast
9.	Best Western Hotel KAISERHOF Vienna	www.hotel-kaiserhof.at/wien code: CORP2017 reservation@hotel-kaiserhof.at	€ 131/€ 176, business € 151/196 incl breakfast
10.	Hotel HERRENHOF	www.herrenhof-wien.steigenberger.at reservation@herrenhof-wien.steigenberger.at booking code: CINDFL	superior € 158/183 deluxe € 178/203 incl breakfast
11.	Hotel GRAND FERDINAND	www.grandferdinand.com reservations.weitzer.com	€ 120-150 breakfast € 20
12.	Hotel RADISSON BLU STYLE	www.radissonblu.com/en/stylehotel-vienna	€ 175.00/€ 195.00 incl breakfast
13.	Hotel AM SCHOTTENFELD	www.falkensteiner.com reservations.vienna@falkensteiner.com	€ 95.00/€ 115.00 incl breakfast
14.	Hotel WIEN MARGARETEN	www.falkensteiner.com reservations.vienna@falkensteiner.com	€ 105.00/€ 127.00 incl breakfast
15.	Hotel AM KONZERTHAUS	www.accorhotels.com H1276@accor.com	€ 121.00/€ 135.00 incl breakfast
16.	Hotel ibis WIEN HAUPTBAHNHOF	www.accorhotels.com H8564@accor.com	€ 81.00/€ 93.00 incl breakfast
17.	Hotel ibis WIEN MARIAHILF	www.accorhotels.com H0796@accor.com	€ 79.00/€ 90.00 incl breakfast
18.	Hotel mercure BIEDERMEIER	www.accorhotels.com H5357@accor.com	€ 121.00/€ 130.00 incl breakfast
19.	Hotel mercure RAPHAEL	www.accorhotels.com HAOQ7@accor.com	€ 92.00/€ 103.00 incl breakfast
20.	Hotel mercure VIENNA FIRST	www.accorhotels.com H9959@accor.com	€ 145.00/€ 163.00 incl breakfast

No:	HOTEL	CONTACT INFORMATION	PRICE
21.	Hotel mercure WIEN CITY	www.accorhotels.com H1568@accor.com	€ 130.00/€ 146.00 incl breakfast
22.	Hotel mercure WIEN ZENTRUM	www.accorhotels.com H0781@accor.com	€ 134.00/€ 149.00 incl breakfast
23.	Hotel JOSEFSHOF am Rathausplatz		€ 109.00/€ 138.00 incl breakfast
24.	NOVOTEL SUITES WIEN CITY DONAU	www.accorhotels.com H3720@accor.com	€ 100.00/€ 114.00 incl breakfast
25.	Hotel NOVOTEL WIEN CITY	www.accorhotels.com H6154@accor.com	€ 134.00/€ 150.00 incl breakfast
26.	Hotel SOFTEL VIENNA STEPHANS DOM	www.accorhotels.com H6599@accor.com	€ 180.00/€ 212.00 incl breakfast
27.	Hotel ADAGIO VIENNA CITY	www.adagio-city.com H7216@adagio-city.com	€ 84 for 2 persons breakfast € 14.00
28.	Hotel ANATOL	www.austria-trend.at reservierung.anatol@austria-trend.at	€ 94.00/€ 110.00 incl breakfast
29.	Hotel ASTORIA	www.austria-trend.at reservierung.astoria@austria-trend.at	€ 138.00/€ 155.00 incl breakfast
30.	Hotel EUROPA WIEN	www.austria-trend.at reservierung.europa.wien@austria-trend.at	€ 138.00/€ 155.00 incl breakfast
31.	Hotel RATHAUSPARK	www.austria-trend.at reservierung.rathauspark@austria-trend.at	€ 120.00/€ 136.00 incl breakfast
32.	Hotel SAVOYEN VIENNA	www.austria-trend.at reservierung.savoyen@austria-trend.at	€ 137.00/€ 160.00 incl breakfast
33.	Hotel ANANAS	www.austria-trend.at reservierung.ananas@austria-trend.at	€ 92.00/€ 118.00 incl breakfast
34.	Hotel BEIM THERESIANUM	www.austria-trend.at reservierung.theresianum@austria-trend.at	€ 92.00/€ 106.00 incl breakfast
35.	Hotel DOPPIO	www.austria-trend.at reservierung.doppio@austria-trend.at	€ 90.00/€ 106.00 incl breakfast
36.	Hotel MESSE PRATER WIEN	www.austria-trend.at reservierung.doppio@austria-trend.at	€ 93.00/€ 109.00 incl breakfast
37.	Arcotel KAISERWASSER	www.arcotelhotels.com reservation.vienna@arcohotels.com	€ 97.00/€ 112.00 incl breakfast
38.	Arcotel DONAUZENTRUM	www.arcotelhotels.com reservation.vienna@arcohotels.com	€ 87.00/€ 99.00 incl breakfast
39.	Arcotel WIMBERGER	<u>www.arcotelhotels.com</u> <u>reservation.vienna@arcohotelhotels.com</u>	€ 65.00/€ 80.00 incl breakfast
40.	Hotel MARRIOTT	www.viennamarriott.com vienna.reservations@marriott.com	€ 186, breakfast € 22

AIRPORT TRANSFERS

Taxis:

A pick up at the airport can be booked in advance at a more moderate price from the company C&K (Tel: +43 1 44444 - price: € 35 one-way) or from the company Airport Drivers (Tel: +43 1 22 82 250 – price: € 33)

Trains:

- City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn Line U3 and U 4) and taxis;
www.cityairporttrain.com;
 Price: € 12 one way;
 Schedule: every ½ hours: Airport-Vienna: 9/39 min. after every full hour;
 Vienna-Airport: 7/37 min. after every full hour. Trip: 16 min. non-stop.
- Schnellbahn (S1, S2 or S7) – to Vienna "Wien-Mitte-Landstraße/Hauptstraße" with direct access to the Underground (U-Bahn Line 3 and 4) and taxis.
www.schnellbahn-wien.at/netz/s7.htm;
 Price: € 4,40 one-way (€ 2,20 x 2 zones).
 Schedule: every ½ hour. Please pay attention to the "direction" (Wolkersdorf, Deutsch Wagram, Wien - Floridsdorf).

Bus Services

Vienna Airport Lines (2 lines):

Price : € 7 one-way;

Busses go either to Morzinplatz/Schwedenplatz or to Meidling Bahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.

Schedule: Airport-Vienna/Schwedenplatz: every 20/50 min after full hour;
 Schwedenplatz-Airport: every 00/30 min after full hour

Trip: 40 min

www.postbus.at, Tel: +43 (1) 7007-32300

Further information on how to reach Vienna Center from the Airport can be found on www.viennaairport.com.