



Invitation to Bid

No. 002/2008

Supply and Delivery of Office Furniture to the OSCE Office in Tajikistan

The Organization for Security and Co-operation in Europe Office in Tajikistan (hereinafter called “the OSCE”) invites sealed bids from qualified suppliers for the supply and delivery of office furniture (hereinafter called “the Goods”).

The objective of this tender is to buy the Goods specified in the bidding documents (hereinafter called “the Bidding Documents”) from the competitive supplier/contractor. The OSCE Office in Tajikistan located in Dushanbe will be issue the individual Purchase Orders to the selected contractor on the basis of the OSCE General Conditions of Purchase Agreement which can be viewed under <http://www.osce.org/tenders/>

The Bidding Documents include:

- Section I: Instructions to Bidders
- Section II: Bid Data Sheet
- Section III: Forms of Bid
- Section IV: Qualifications and Experience
- Section V: Technical Specifications and Schedule of Requirements
- Section VI: Price Schedule

Bids must be delivered to the office at the following address:

**Organization for Security and Co-operation in Europe Office in Tajikistan (OSCE OiT)
12 Zikrullo Khodjaev Street, Dushanbe, Tajikistan.**

Bids must be delivered on or before **5 September, 2008, 12:00 hrs (CET)** in a sealed envelope marked with “**Bid for Supply and Delivery of Office Furniture to the OSCE OiT - ITB No. 002 / 2008 - Do Not Open Except in Presence of Tender Opening Board**”.

Bids sent by e-mail will be accepted. **E-mail: gulchekhra.khuseynova@osce.org**

The bid prices shall be quoted in EURO.

The OSCE reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

A complete set of the Bidding Documents may be obtained by interested bidders on the submission of written application to the address given below. Please address all your queries or questions in writing at the address given below and kindly refrain from any telephone calls or personal visits.

**OSCE Office in Tajikistan
Fund Administration Unit
12 Zikrullo Khodjaev Street, Dushanbe, Tajikistan.
Attn: Ahliddin Shomurodov, Senior Procurement Assistant
Email: ahliddin.shomurodov@osce.org**