



Presence in Albania

Date: 16 July 2009

REQUEST FOR PROPOSAL NO. *RFP/ALB/005/2009*

SUPPLY AND DELIVERY OF **FOUR SEMI-AUTOMATIC HORIZONTAL METAL-CUTTING BAND SAWS** AND PROVISION OF ANCILLARY SERVICES

The *OSCE Presence in Albania* (hereinafter called “the OSCE”) invites Bids (hereinafter referred to as “Bids”) from eligible, qualified and capable companies for the supply and delivery of *Four Semi-Automatic Horizontal Metal-Cutting Band Saws and Provision of Ancillary Service* in accordance with the ITB Documents.

The ITB documents (hereinafter referred to as the “Bidding Documents”) include:

Section I:	Instructions to Bidders (to be viewed at http://www.osce.org/tenders)
Section II:	Bidding Data Sheet
Section III:	Bid Forms
Section IV:	Technical Specifications and Requirements
Section V:	General Conditions of Contract (to be viewed at http://www.osce.org/tenders)
Section VI:	Special Conditions of Contract

Proposals must be delivered to the following OSCE address on or before **6th August 2009 at 16.00 hrs** local time in two separate sealed envelopes marked with: **“RFP No. ALB/005/2009 - THE SUPPLY AND DELIVERY OF **FOUR SEMI-AUTOMATIC HORIZONTAL METAL-CUTTING BAND SAWS** AND PROVISION OF ANCILLARY SERVICES TO *OSCE* - Do not open before 07th August 2009, 11:00 hrs local time”**.

OSCE Presence in Albania

Sheraton Hotel & Towers, 1st floor, Sheshi Italia, Tirana/Albania
Attn. Mr. Hubert Kasik, Chief of Fund Administration Unit

Bids sent by e-mail will be accepted **only** if sent to the following e-mail address: tenders-al@osce.org

The Bid prices shall be quoted in **EURO**.

The OSCE reserves the right to accept or reject any Bid, and to annul, in whole or in part, or to suspend the Bidding process and reject all Bids at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder or Bidders.

A complete set of the RFP Documents may be obtained by interested bidders by submission of a written application to the address given below. Please address all your queries or questions in writing at the address given below and kindly refrain from any telephone calls or personal visits.

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Sheraton Hotel & Towers, 1st floor, Sheshi Italia, Tirana
Attn. Ms. Eralba Shtylla, Procurement Assistant

Eralba.Shtylla@osce.org