



Organization for Security and Co-operation in Europe

Office in Yerevan

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Request for Proposal No. YER-ECOECO-03/02/06

The OSCE Office in Yerevan (hereinafter referred to as “the OSCE”) invites sealed proposals from eligible and qualified companies (hereinafter referred to as “the Companies”) for the “Implementation of Survey and Monitoring of SME State Support Annual Programs and Designing a System of Indicators to Estimate their Efficiency”, (hereinafter referred to as “the Services”), according to the requirements as defined in the Terms of Reference (hereinafter referred to as the “TOR”) attached hereto.

The RFP Documents include:

Section I:	Information to Companies
Section II:	Data Sheet
Section III:	Technical Proposal Standard Forms
Section IV:	Financial Proposal Standard Forms
Section V:	Terms of Reference (TOR)
Section VI:	General Conditions of Contract (Services)

Proposals must be delivered to the OSCE to the following address 89 Teryan str., 375009, Yerevan, Armenia on or before 17 March 2006, 18:00 hours local time.

Please note that proposals sent by fax will not be accepted.

The purpose of this Request for Proposal is to enter into a service contract with the successful Company. The Services are expected to commence on March 27, 2006.

The OSCE General Conditions of Service Contracts (to be viewed on www.osce.org/tenders/) shall apply to any contract/purchase order awarded as a result of this RFP.

The OSCE reserves the right to accept or reject any Proposal, and to cancel, in whole or in part, or to suspend the solicitation process, or to reject all Proposals, at any time and without reason prior to the date of Contract Award.

Further information and the RFP Documents can be obtained at the OSCE Office in Yerevan upon submission of written application at the address below.

Please address your queries or comments in writing and refrain from any personal visits or telephone calls.

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