

**Organizational Information for the OSCE Chairmanship's  
Conference on Safety of Journalists in the OSCE Region  
7–8 June 2011, Vilnius, Lithuania**

With reference to the invitation issued by the OSCE Chairperson-in-Office, H.E. Mr. Audronius Ažubalis, and the OSCE Representative on Freedom of the Media, Ms. Dunja Mijatović, we are pleased to provide detailed information on the organization of the Conference and on accommodation and travel arrangements.

**Conference venue**

The Conference will be held at the Radisson BLU Hotel Lietuva, which is located in the centre of Vilnius. A ten-minute walk from the medieval Old Town, it is nine kilometres away from Vilnius International Airport.

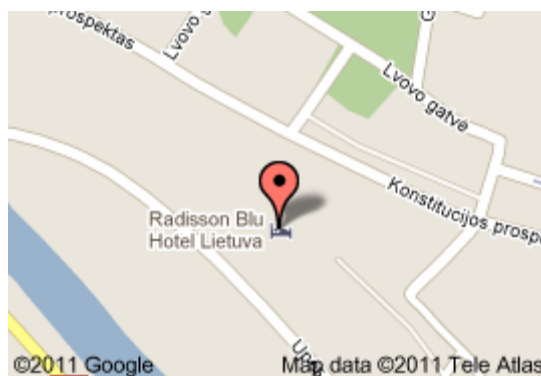
Konstitucijos av. 20, Vilnius LT – 09308

Tel. (+370 5) 272 6272

Fax (+3705) 272 6270

[www.radissonblu.com/lietuvahotel-vilnius](http://www.radissonblu.com/lietuvahotel-vilnius)





## **Hotel accommodation**

For the benefit of participants, a block reservation with special rates has been arranged at the Radisson BLU Hotel Lietuva (310 LTL, approx. 89 EUR, per night for a single room). The hotel provides complimentary Wi-Fi access.

Participants wishing to stay at the hotel should make their room reservations by **15 May 2011** by filling in the hotel reservation form (attached), which has to be submitted by e-mail to [info.lietuva.vilnius@radissonblu.com](mailto:info.lietuva.vilnius@radissonblu.com).

Please indicate that you will be participating in the OSCE Chairmanship Conference on Safety of Journalists organized on behalf of the Ministry of Foreign Affairs of Lithuania. The hotel accepts all major credit cards. Should you need assistance, please feel free to contact us at the OSCE Chairmanship Coordination Division of the Ministry of Foreign Affairs of Lithuania, tel. (+370 5) 236 2861 (Mrs. Eglė Kviliūtė-Bukauskienė).

## **Other suggestions for hotel accommodation in Vilnius**

The organizers of the Conference have reserved a limited number of rooms at reduced rates at the following three hotels.

### Hotel Šarūnas 4\*\*\*\* (15 minutes walk from the venue)

Raitininkų st. 4, Vilnius

Tel. +370 5 2724888

Fax + 370 5 2724355

E-mail: [info@hotelsarunas.lt](mailto:info@hotelsarunas.lt)

Website: [www.hotelsarunas.lt](http://www.hotelsarunas.lt)

Room rates: single (standard) 54 EUR

double (standard) 60 EUR

### Hotel Neringa 4\*\*\*\* (city centre, 15 minutes walk from the venue)

Gedimino av. 23, Vilnius

Tel. +370 5 212 22 88

Fax +370 5 212 22 99

E-mail: [book@neringahotel.com](mailto:book@neringahotel.com)

Website: [www.neringahotel.com](http://www.neringahotel.com)

Room rates: single (standard) 66 EUR

double (standard) 72 EUR

Hotel Radisson BLU Astorija" 5\*\*\*\*\* (Old Town, 30 minutes walk from the venue)

Didžioji st. 35/2, Vilnius

Tel. +370 5 212 0110

Fax +370 5 212 1762

E-mail: [info.vilnius@radissonblu.com](mailto:info.vilnius@radissonblu.com)

Website: [www.radissonblu.com/hotel-vilnius](http://www.radissonblu.com/hotel-vilnius)

Room rates: single (standard) 132 EUR

double (standard) 156 EUR

**Note:** Prices are indicated in euros for the convenience of your calculations. All payments in cash must be made in Lithuanian litas (LTL). The hotels accept all major credit cards.

Enquiries related to bookings at the three hotels listed above should be addressed to the "Baltic Clipper" travel agency:

Ms. Lina Laurinavičiūtė,

E-mail: [L.Laurinaviciute@bc.lt](mailto:L.Laurinaviciute@bc.lt)

Tel. +370 5 2109774

*Booking deadline for reduced rates at the above hotels: 6 May 2011*

For information on other hotels in Vilnius please consult: [www.vilniushotels.lt](http://www.vilniushotels.lt).

### **Dietary requirements**

Participants are kindly requested to specify any dietary requirements when making their hotel reservations.

### **Dinner and lunch**

On 7 and 8 June, lunch will be provided at the Riverside restaurant of the Radisson BLU Hotel Lietuva. On 7 June, the OSCE Chairperson-in-Office, H. E. Minister Audronius Ažubalis, will host a reception at 8.00 p.m. in the Skybar restaurant of the Radisson BLU Hotel Lietuva (22<sup>nd</sup> floor).

### **Arrival and transport**

Participants are kindly requested to make their own travel arrangements to Vilnius and from/to Vilnius Airport.

Taxis can be found at designated areas at the airport and train stations and can be hailed on the street or ordered by telephone.

The following taxi firms serve the airport: Martonas (tel. +3705 2400004), Tanagra (+3705 2444444), Inforatas (+3705 2777777). Please note that call-in taxis charge significantly lower rates than others.

The Radisson BLU Hotel Lietuva can also arrange your transport from and to the airport at the price of 60 LTL one way (approx. 17 EUR). This service may be requested when rooms are being reserved (by **15 May 2011**).

### ***Public transport***

From the airport, the centre of Vilnius can also be reached by public transport.

Bus number 2 leaves at the entrance to Departures and takes approx. 26 minutes to reach the Conference venue; the stop is Europos aikštė (13 stops from the airport). The schedule is available at:

[www.marsrutai.info/vilnius/?a=p.frameset&direction\\_id=26548&stop\\_id=5188&t=xhtml&l=en](http://www.marsrutai.info/vilnius/?a=p.frameset&direction_id=26548&stop_id=5188&t=xhtml&l=en) .

### **Working modus for the sessions**

The sessions will feature presentations by expert speakers, followed by discussions. A moderator will facilitate the debates and summarize the key issues discussed. The working procedures are calculated to stimulate free-flowing discussions. Please check the OSCE Chairmanship website at <http://esbo.urm.lt> prior to the Conference for the latest programme.

### **Interpretation**

Simultaneous interpretation into English and Russian will be provided at all sessions of the Conference.

### **Internet working area**

PC working stations and Internet access will be available in a separate Internet Area at the hotel meeting room. Access to international telephone lines will be provided in the hotel's business lounge.

### **Registration**

All participants are requested to register online at <http://esbo.urm.lt/> .

Please note that there are two registration forms, one for NGOs and one for government delegations.

Registration will start on **11 April 2011** and will remain open until **1 June 2011**. The provisional list of participants will be available at the Conference.

### **Visa**

Participants requiring a visa to enter Lithuania are requested to make their own **arrangements in this respect. Please note that applications for a Lithuanian visa (Schengen visa) may take up to 15 days to be processed.**

Applicants are especially recommended to make direct contact with the Lithuanian embassy or consulate in their respective country. More information and the contact information of the embassies of the Republic of Lithuania can be found on the website of the Ministry of Foreign Affairs at [www.mfa.lt](http://www.mfa.lt).

If you have any specific questions regarding visa procedures please contact:

Ms. Jevgenija Nesterova  
Schengen Division  
Consular Department  
The Ministry of Foreign Affairs of  
Lithuania  
Tel. +370 5236 2623

Mrs. Erika Griešiuvienė  
Schengen Division  
Consular Department  
The Ministry of Foreign Affairs of  
Lithuania  
Tel. +370 5236 2893

If you require a written invitation in order to be granted a visa, please contact Mrs. Eglė Kviliūtė-Bukauskienė (e-mail: [Egle.Kviliute-Bukauskiene@urm.lt](mailto:Egle.Kviliute-Bukauskiene@urm.lt)) or Mrs. Neringa Juodkaitė-Putrimienė (e-mail: [Neringa.Juodkaite-Putrimiene@urm.lt](mailto:Neringa.Juodkaite-Putrimiene@urm.lt)).

### **Deadlines**

The Chairmanship kindly asks participants to adhere to the following deadlines:

- **Applications for a Lithuanian visa (Schengen visa) require up to 15 days.**
- **Registration: 1 June 2011**
- **Radisson BLU Hotel Lietuva, booking with special rates: 15 May 2011**

### **Point of contact at the Ministry of Foreign Affairs of Lithuania**

For further information or assistance participants may contact:

Mrs. Eglė Kviliūtė-Bukauskienė  
Chief Officer  
OSCE Chairmanship Coordination Division  
OSCE Chairmanship Department  
Tel. +370 5 2362861, mob. +370 6 8571564  
E-mail: [Egle.Kviliute-Bukauskiene@urm.lt](mailto:Egle.Kviliute-Bukauskiene@urm.lt)

### **Useful links:**

[www.vilnius-tourism.lt](http://www.vilnius-tourism.lt)

[www.vilnius-events.lt/](http://www.vilnius-events.lt/)

[www.travel.lt](http://www.travel.lt)

[www.muzejai.lt](http://www.muzejai.lt)

### **ATTACHED**

Radisson BLU Hotel Lietuva reservation form

Hotel Reservation Form

CiO conference on safety of journalists in the OSCE region

7-8 June 2011, Vilnius Lithuania

**Participant:**

Ms       Mr

**Surname** (in block letters):

**First name:**

**Accompanying person:**

**Surname** (in block letters):

**First name:**

**Arrival date and time:**

**Departure date and time:**

**Hotel accommodation**

The block booking of accommodation has been arranged by Ministry of Foreign affairs at Radisson Blu hotel Lietuva located in center of Vilnius, on the banks of the River Neris.

**The event will take place in Radisson Blu hotel Lietuva.**

**Radisson Blu hotel Lietuva**

Konstitucijos av. 20  
LT-09308 Vilnius, Lithuania  
Tel: +370 5 2726272  
Fax: +370 5 2121762

e-mail: [info.lietuva.vilnius@radissonblu.com](mailto:info.lietuva.vilnius@radissonblu.com) <http://www.radissonblu.com/lietuvahotel-vilnius>

Please make the following reservation:

Single room (89 EUR )      from:      to:

number of nights:

Double room (99 EUR )      from:      to:

number of nights:

Non smoker       Smoker

Dietary requirements :

Rates incl. buffet breakfast and tax.

**Transportation from airport is required (additional 17 EUR)**

Please return the completed form to reservation coordinator by e-mail:

[reservations.vilnius@radissonblu.com](mailto:reservations.vilnius@radissonblu.com) or fax: +370 5 212 1762 by **15 th of May 2011**

at the latest.

**Any reservation made after this date will be subject to availability and cannot be guaranteed at the special rate.**