



**REQUEST FOR PROPOSAL (RFP) DOCUMENTS FOR  
THE SUPPLY, DELIVERY AND INSTALLATION OF A PUBLIC  
INFORMATION DISPLAY AND MANAGEMENT SYSTEM  
FOR THE  
OSCE MISSION IN KOSOVO**

**RFP REFERENCE No. OMIK/PIDMS/AS/2005/02**

**23 MAY 2005**



**ORGANIZATION FOR SECURITY AND CO-OPERATION IN EUROPE**  
**MISSION IN KOSOVO**

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**Request for Proposal (RFP)**  
**No. OMIK/PIDMS/AS/2005/02**

**PUBLIC INFORMATION DISPLAY AND MANAGEMENT SYSTEM**  
**FOR THE**  
**OSCE MISSION IN KOSOVO**

The OSCE Mission in Kosovo (hereinafter referred to as “the OSCE Entity”) invites sealed proposals from eligible and qualified companies (hereinafter referred to as “the Bidders”) for the supply, delivery and installation of a Public Information Display and Management System (hereinafter referred to as “the Services”), according to the requirements as defined in the Terms of Reference (hereinafter referred to as the “TOR”) attached hereto.

The RFP Documents include:

Section I:	Information to Bidders
Section II:	Data Sheet
Section III:	Technical Proposal Standard Forms
Section IV:	Financial Proposal Standard Forms
Section V:	Terms of Reference (TOR)
Section VI:	General Conditions of Contract

A complete set of RFP Documents may be obtained by interested parties by submitting a written request to the fax or e-mail address indicated below.

Fax: +381 38 249 984

E-mail: [artan.sanaja@osce.org](mailto:artan.sanaja@osce.org)

A Technical Proposal and a Financial Proposal shall be submitted in two separate, sealed envelopes, clearly marked as such. In addition, the envelope for the Financial Proposal should have a warning note “FINANCIAL PROPOSAL: DO NOT OPEN WITH TECHNICAL PROPOSAL” printed on it. The Technical Proposal shall not include any financial information. Both envelopes shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address and be clearly marked with “**Proposal for the Provision of Public Information Display and Management System for the OSCE Mission in Kosovo, RFP Ref. No. OMIK/PIDMS/AS/2005/02 - Do Not Open Before 23 June 2005 12:00hrs**”. Proposals sent by e-mail and/or fax will be accepted. The proposed prices shall be quoted in Euro.

Partial proposals will not be accepted.

The OSCE Entity reserves the right to accept or reject any Proposal, and to annul, in whole or in part, or to suspend the solicitation process and reject all Proposals at any time and without reason prior to award, without thereby incurring any liability to the affected Bidder(s).

Please address all your queries or questions by fax or e-mail only to [artan.sanaja@osce.org](mailto:artan.sanaja@osce.org) and refrain from any telephone calls or personal visits.

Chief

Procurement and Contractual Services Section

OSCE Mission in Kosovo, OSCE HQ, Prishtinë/Priština, Kosovo-UNMIK