



Organization for Security and Co-operation in Europe

The Secretariat

Procurement and Contracting Unit

Kärntner Ring 5-7, A - 1010 Vienna

Date: August 28, 2006

Clarifications No. 1

Request for Proposal No. 15/2006 - Provision of Services related to the Elimination of Kazakhstan's Melange (Liquid Rocket Fuel Component) Stockpiles

The Organization for Security and Co-operation in Europe (the OSCE) has received the request for clarifications from potential bidder. In accordance with paragraph 3 "Clarification of RFP Documents" of Section I, the OSCE would like to provide the clarifications to the RFP Documents as specified below:

Question 1:

Potential bidder requested to inform which kind of information on sub-contractors shall be provided as part of proposal.

Answer to Question 1:

Potential bidders shall refer to sub-paragraph 6.2 (viii) of Section I which deals with this issue. The bidders shall submit information listed in this sub-paragraph to establish to the OSCE's satisfaction that a sub-contractor possesses financial, technical, and production capabilities necessary to perform the sub-contracted part of the Services.

Information on sub-contractor shall provide at least (i) description of the work to be sub-contracted, (ii) a comprehensive description of the sub-contractor's organization and recent experience on performing the Services of a similar nature; (iii) information on annual turnover for the last three years and a latest annual audited financial statements, demonstrating to the OSCE's satisfaction a sound financial standing and liquidity position, (iv) documentary evidence establishing that the sub-contractor is duly licensed/certified to perform the sub-contracted part of the Services, (v) documentary evidence that the sub-contractor agrees to perform the sub-contracted part of the Services.

Question 2:

Potential bidder requested to provide the list of reputable banks whose guarantees the OSCE considers reliable.

Answer to Question 2:

The OSCE does not provide potential bidders with such lists. It is the bidder's responsibility to obtain the requested guarantees from the banks having a solid financial standing and ensuring that the guarantees provided by them are fully and easily enforceable.

Question 3:

Potential bidder requested to advise whether CVs shall be provided for all workers to be involved in the project implementation or these are required with regard to leading personnel.

Answer to Question 3:

The bidders shall submit the signed CVs for all members of proposed Key Personnel which shall include the leading personnel only (e.g. managers, leading engineers/technicians, etc.)

Question 4:

Potential bidder requested to advise whether the transportation costs shall be included in the price considering the expected increase in railway transportation tariffs.

Answer to Question 4:

Financial proposal shall include all costs associated with the performance of the Services including but not limited to cost of equipment, machinery, materials and tools, remuneration for staff and all other compensations, insurance and social charges, as well as technical assistance and supervision costs, expenses such as transportation, accommodation expenses, surveys. It is the bidder's responsibility to ensure that the offered price covers all costs for successful completion of the Services.

Question 5:

Potential bidder requested to inform whether the proposal can be delivered by express mail, e.g. DHL.

Answer to Question 5:

Electronic and fax submissions will not be accepted. There are no further restrictions on the mode of delivery of the proposals.

The bidders shall ensure compliance with the relevant provisions in the RFP documents on preparation and submission of the proposals.