# osce

**Organization for Security and Co-operation in Europe**
**Secretariat**

SEC.INF/16/07
17 May 2007

ENGLISH only

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**Conference Services**

## ANNUAL SECURITY REVIEW CONFERENCE

### 19 and 20 June 2007

OSCE Conference Services presents its compliments to the delegations in Vienna and has the honour to inform them about the following organizational modalities for the 2007 Annual Security Review Conference (2007 ASRC) to be held in Vienna on 19 and 20 June 2007:

**1. Venue:**

All meetings will take place in the "Neuer Saal" of the Hofburg Congress Centre. Interpretation will be provided between the six official languages of the Conference.

Bilateral meeting rooms will be available for participants on the $2^{nd}$ floor (maximum booking duration of 45 minutes):

Room 210, $2^{nd}$ floor, capacity: 26 seats at the table, overflow 6 chairs
Room 207, $2^{nd}$ floor, capacity: 12 seats at the table, overflow 5 chairs
Room 204, $2^{nd}$ floor, Office for Rapporteurs, Keynote Speakers, Panellists and Moderators

**2. Program/Agenda:**

The agenda, program and the organizational modalities of the 2007 ASCR can be found in Annex 2. An annotated agenda will be circulated at a later stage.

**3. Participants:**

Delegations are kindly requested to inform Conference Services as soon as possible, and not later than 11 June 2007 by e-mail to elke.lidarik@osce.org or possibly by fax 531 37 - 577, of the names, functions and e-mail addresses of <u>all</u> participants in the 2007 ASRC.

On the basis of these notifications a list of participants will be issued by Conference Services during the Meeting.

## 4. Media

OSCE Press and Public Information Section will provide appropriate media coverage by inviting and informing press. An official webpage has been created containing relevant information on the conference and can be found under the following address:
**http://www.osce.org/events/**

## 5. Accreditation:

Permanently accredited delegation members:
A note verbale from delegations in Vienna detailing all participants from delegations in descending order of seniority showing, names, functions and e-mail address should be sent to **elke.lidarik@osce.org** , fax: +43-1-531 37 577. Those members of OSCE delegations in Vienna who take part in the Conference will have access to the conference area with their regular OSCE badges

Not permanently accredited participants:
Participants not permanently accredited to the OSCE are kindly requested to fill in the attached registration form (see Annex 1) and to send it to **elke.lidarik@osce.org** , fax: +43-1-531 37 577 not later than 11 June 2007.

Badges for not permanently accredited delegation members may be obtained at the accreditation counter located in the Segmentgalerie, first floor (open daily from 8:30 a.m. to 5 p.m. during the 2007 ASRC) upon presentation of an appropriate picture identification.

## 6. Technical equipment:

The Neuer Saal will be equipped with technical facilities for power point presentations. The equipment consists of a large screen, projector, laptop (Microsoft Windows XP, office XP) with remote control, VCR (VHS, S-VHS), mini DV and DVD player, CD-player, floppy disk station and USB-port.

Please note that presenters wishing to test audio/visual equipment may do so from 9 a.m. to 10 a.m. on all days of the Conference.

## 7. Statements:

Conference Services invite participants in the 2007 ASRC to kindly submit any written contributions they may have, including those that contain reactions to the keynote speeches, by 11 June 2007 to Conference Services (elke.lidarik@osce.org). This should not hinder the ad hoc discussion during meetings but contribute to better communication.

**8. Visa:**

Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entry into Austria. Further details can be found on www.bmaa.gv.at. In case a letter of confirmation of participation for visa requirements is needed, please refer to elke.lidarik@osce.org.

**9. Transportation:**

Participants are kindly requested to make their own travel arrangements, which will not be paid for by the OSCE.

Transportation from the Airport to Vienna city centre:
Further information on the transfers Vienna Airport – Vienna city centre can be found on www.viennaairport.com.

Taxis: taxis - for a pick up at the airport - can be booked in advance at a more moderate price from the company C&K (Tel: +43 1 44444 - price: €27 one way).

Trains:
a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn) and taxis:
    www.cityairporttrain.at
    Price: €8 one way; €15 return
    Schedule: every ½ hours: Airport-Vienna 5/35 min. after full hour; Vienna-Airport
    8/38min. after full hour.
    Trip: 16 min. non-stop.

b) Schnellbahn (S1, S2 or S7) – to Vienna "Wien-Mitte-Landstraße Hauptstraße" with direct access to the Underground (Line U-4) and taxis.
    Price: €3
    Schedule: every ½ hour. Please pay attention to the "direction" (Wolkersdorf, Deutsch
    Wagram, Wien - Floridsdorf).

c) Bus Services Vienna Airport Lines (2 lines)
    Price :€6 one way; €11 return
    Busses go either to Morzzinplatz/Schwedenplatz or to Südbahnhof/Westbahnhof
    (both having access to the Underground). Please check before taking the bus.
    Schedule: Airport-Vienna/Schwedenplatz: every 20/50 min. after full hour;
    Schwedenplatz- Airport: every  00/30 min. after full hour
    Trip: 20 min.
    www.postbus.at – Tel: +43 (1) 7007-32300

**10. Accomodation:**

Participants are kindly requested to make their own travel arrangements, which will not be paid for by the OSCE . For your convenience, a list of hotels in Vienna is attached hereto (Annex 3).

Practical information about Vienna can be found at [http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm.](http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm.)

**11. Catering:**

- Coffee/tea/soft drinks will be provided free of charge during scheduled coffee breaks
- A cocktail reception hosted by the Spanish Chairmanship for all participants will be held in the Hofburg, Kesselhaushof (adjacent to Neuer Saal), on 19 June 2007 from 6.15 p.m. to 7.15 p.m.

**12. Points of Contact:**

Overall co-ordination queries should be addressed to Ms. Elke Lidarik ([elke.lidarik@osce.org](mailto:elke.lidarik@osce.org)), phone: +43 1 531 37 392.

OSCE Conference Services wishes to thank delegates for their support in the common effort and takes this opportunity to renew to the OSCE Delegations the assurances of its highest consideration.

H. Plut

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**M E E T I N G**

## ANNUAL SECURITY REVIEW CONFERENCE
### 19 - 20 June 2007
**Vienna**

## REGISTRATION FORM FOR
## DELEGATIONS AND PARTNERS FOR CO-OPERATION

1. **State / Delegation:** …………………………………………...…………………………………..

2. **Surname:** …….…………………………………………………………...............................

3. **First Name(s):** …………………………………………………...............................

4. **Position / Title:** …………………………………………………………………………….

5. **Place and Date of birth:** …..………………………………………...…………………………………

6. **Citizenship:** ..……………………………………………………………………………

7. **Passport No.:** …….....…………………………... **Issued by:** …………………..……………...

8. **Sex:** **F e m a l e** **O** **M a l e** **O**

9. **Delegation's address:** …………………………………………………...………………..

…….....………………………………………………………………………...………….....

**Phone:** ...………………….………………… **Fax:** ………….…………………………………

**E–Mail:** …………………………………………………………….…………………

**Date:** ……………………….………. **Signature:** ………...……………………………….….……

**NOTE: As the capacity of the Conference Centre is limited, you are kindly requested to return this registration form duly completed no later than 11 June 2007 to: elke.lidarik@osce.org or by fax: +43 1 531 37 577**

ANNEX 1

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**M E E T I N G**

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**ANNUAL SECURITY REVIEW CONFERENCE
19 - 20 June 2007
Vienna**

**REGISTRATION FORM FOR
OSCE INSTITUTIONS AND FIELD OPERATIONS**

**1. Institution/Mission:** ...……………….…………………………….......

**2. Surname:** ……...………………………………………………….……..

**3. First Name(s):** …………………………………………………………...

**4. Position / Title:** ...………………………………………...…………....

**5. Place and Date of birth:** … …………………………………….………...

**6. Citizenship:** …………………………………………………………...…

**7. Passport No.:**………………………….. Issued by: ………………..…………..

**8. Sex:** F e m a l e      O          M a l e      O

**9. Institution/Mission's address:** ...……………...……………………..…..

 …………………………………………………………...………….....

  **Phone:** ...…………………………… **Fax:** ……………….…………………….

  **E–Mail:** ……………………………………………………………………….

 **Date:** …………..…………………. **Signature:** ………...………….………………..……

NOTE: As the capacity of the Conference Centre is limited, you are kindly requested to return this registration form duly completed **no later than 11 June 2007** to: **elke.lidarik@osce.org** or by fax: +43 1 531 37 577

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**M E E T I N G**

<div style="text-align:center">

**ANNUAL SECURITY REVIEW CONFERENCE**
**19 - 20 June 2007**
**Vienna**

**REGISTRATION FORM FOR**
**INTERNATIONAL ORGANIZATIONS**

</div>

**1. Organization:** ...…………………………….……………….………….......

**2. Surname:** ……...……………………………………………………..

**3. First Name(s):** ………………………………………………………...

**4. Position / Title:** ...……………………………………...…………....

**5. Place and Date of birth:** … …………………………….…………..

**6. Citizenship:** …………………………………………………...…

**7. Passport No.:**.………………………….. **Issued by:** …………….…..……………..

**8. Sex:** F e m a l e  O  M a l e  O

**9. Institution/Mission's address:** ..……………...…………………….…..

…………………………………………………………...………....

Phone: ..……..…………………… Fax: …………….…………………….

E–Mail: ……………………………………………………………….

Date: …………..………………… Signature: ………...…………………….…

**NOTE: As the capacity of the Conference Centre is limited, you are kindly requested to return this registration form duly completed no later than 11 June 2007 to: elke.lidarik@osce.org or by fax: +43 1 531 37 577**

**OSCE**

**Organization for Security and Co-operation in Europe**
**Permanent Council**

PC.DEC/795
17 May 2007

Original: ENGLISH

**666th Plenary Meeting**
**PC Journal No. 666, Agenda item 3**

## DECISION No. 795
## AGENDA AND ORGANIZATIONAL MODALITIES OF THE 2007
## ANNUAL SECURITY REVIEW CONFERENCE (2007 ASRC)

The Permanent Council,

Recalling Porto Ministerial Council Decision No. 3 on the Annual Security Review Conference,

Taking into account its Decision No. 779 on the dates of the 2007 Annual Security Review Conference,

Taking into account the recommendation of the Forum for Security Co-operation,

Decides to organize the 2007 Annual Security Review Conference (2007 ASRC) in accordance with the programme, agenda and organizational modalities contained in the annexes to this decision.

## 2007 ANNUAL SECURITY REVIEW CONFERENCE (2007 ASRC)

Vienna, 19 and 20 June 2007

## Programme

**Tuesday, 19 June 2007**

10 a.m.–1 p.m.        Opening session

3–5.45 p.m.           Working session I: Review of the implementation of the OSCE
                      Strategy to Address Threats to Security and Stability in the
                      Twenty-First Century

**Wednesday, 20 June 2007**

10 a.m.–1 p.m.        Working session II: Challenges in the politico-military aspects of
                      security dimension

3–5.45 p.m.           Working session III: A coherent approach towards the OSCE activities
                      in relation to early warning, conflict prevention and resolution, crisis
                      management and post-conflict rehabilitation

5.45–6 p.m.           Closing session

## Agenda

**Opening session** (19 June 2007, 10 a.m.–1 p.m.):

        The opening session will provide an opportunity for the participating States and other
participants in the Conference to share their views on the evolving security environment in
the early twenty-first century and on the new challenges created for all, from North America
to Europe and Central Asia, and to review the existing co-ordination mechanisms between the
OSCE and other partner international organizations with a view to enhancing an integrated
multidimensional approach in the multilateral efforts to prevent and combat threats to
stability and security.

**Working session I: Review of the implementation of the OSCE Strategy to Address Threats to Security and Stability in the Twenty-First Century** (19 June 2007, 3–5.45 p.m.):

Working session I will focus on a review of the response by participating States to the threats identified in the OSCE Strategy adopted in Maastricht in 2003, in particular in addressing threats related to terrorism and other criminal activities, including the threat of illicit drugs, the discrimination and intolerance, and other threats in the sphere of economy and the environment. This session may also reflect on the overall capacity of the OSCE to address inter-State and intra-State conflicts throughout the whole OSCE area.

**Working session II: Challenges in the politico-military aspects of security dimension** (20 June 2007, 10 a.m.–1 p.m.):

Working session II will review the implementation of existing OSCE documents and instruments adopted within the politico-military aspects of security dimension. This session will, in particular, reflect on the effectiveness of existing documents agreed by the Forum for Security Co-operation. This session may contribute to identifying common ground for improving and enhancing, where needed, specific tools that may help to address challenges in the politico-military aspects of security dimension.

**Working session III: A coherent approach towards the OSCE activities in relation to early warning, conflict prevention and resolution, crisis management and post-conflict rehabilitation** (20 June 2007, 3–5.45 p.m.):

Working session III will offer an opportunity to engage in a dialogue and exchange experiences gained at the national level and in co-operation with other international organizations and institutions regarding the OSCE activities in relation to early warning, conflict prevention and resolution, crisis management and post-conflict rehabilitation. This session will also reflect on conflicts in the whole OSCE region and politico-military aspects thereof.

**Closing session** (20 June 2007, 5.45–6 p.m.):

The Chairperson will present a first perception on the outcome of the Conference, based on the contributions of the rapporteurs.

# ORGANIZATIONAL MODALITIES OF THE
# 2007 ANNUAL SECURITY REVIEW CONFERENCE (2007 ASRC)

## Vienna, 19 and 20 June 2007

### Background

The Porto Meeting of the OSCE Ministerial Council, by adopting its Decision No. 3, dated 7 December 2002, established the Annual Security Review Conference (ASRC) to provide a framework for enhancing security dialogue and for reviewing security work undertaken by the OSCE and its participating States, to provide an opportunity to exchange views on issues related to arms control and confidence and security building measures, and to promote the exchange of information and co-operation with relevant international and regional organizations and institutions.

### Organization

A representative of the Chairman-in-Office will chair the opening and closing sessions. The Secretariat will issue a journal of the Conference.

Each working session will have one moderator and at least one rapporteur. The rapporteur(s) will serve as co-ordinator(s) for preparing the session.

The FSC contribution to the ASRC includes the chairing of the second session by a member of the FSC troika or the Director of the Conflict Prevention Centre.

The Rules of Procedure of the OSCE will be followed, *mutatis mutandis*, at the Conference. Also, the guidelines for organizing OSCE meetings (PC.DEC/762) will be taken into account.

Interpretation into all six working languages of the OSCE will be provided at the opening, working and closing sessions.

The Chairman-in-Office will distribute a comprehensive report on the Conference before the summer recess.

The Press and Public Information Section (PPIS) will inform the press, as appropriate.

### Participation

Participating States are encouraged to be represented at a high level, by senior officials responsible for security-related policy in the OSCE area.

The OSCE institutions will participate in the Conference, as will the Secretary General and the Conflict Prevention Centre (CPC). The OSCE Parliamentary Assembly, and the Partners for Co-operation will be invited to participate.

Other international organizations to be invited are the security-related organizations mentioned in Permanent Council Decision No. 745/Rev.1 of 30 November 2006.

Consideration is to be given to the possibility of inviting security-related scientific institutes, "think-tanks" of international standing, and NGOs to send keynote speakers or to be represented as members of national delegations.

## General guidelines for participants

The work of the ASRC will be conducted in five sessions. The opening session is intended to provide an opportunity for formal statements to be delivered and to set the stage for substantive, focused and interactive discussions at the working sessions. The opening session will include the welcoming remarks by the Chairman-in-Office or his representative and the report by the FSC Chairperson.

The working sessions will concentrate on one topic, introduced by one or two keynote speakers, whose addresses may be followed by a discussion of any number of relevant subtopics that delegates may wish to raise.

The aim is to have an interactive and free-flowing discussion.

Each of the sessions mentioned in the agenda has been assigned a number of the above-mentioned subtopics for illustrative purposes. The FSC will circulate a list of suggested topics for each session. These lists are not exhaustive. In order to reinforce the effectiveness of security activities across all three dimensions of the OSCE, it is expected that, at each of the sessions, the interfaces of security, and also the question of co-operation with other international organizations will be addressed.

To promote interactive discussion, formal statements at the opening session and interventions at the working sessions should be as concise as possible and should not exceed five minutes. Prior circulation of statements and interventions will enhance the possibility for engaging in discussion.

## Guidelines for keynote speakers

The contributions of the keynote speakers should set the scene for the discussion at the sessions and stimulate debate among delegations by raising appropriate questions and suggesting potential recommendations based on OSCE realities, and should concentrate on the highlights of their contribution in the presentation. They should dedicate part of their speech and/or written contribution to the enhancement of the security dialogue on work undertaken by the OSCE and its participating States.

The maximum available speaking time is 15 minutes per keynote speaker.

Keynote speakers should be present during the entire session at which they are speaking, and should be ready to engage in the debate following their presentation.

**Guidelines for moderators and rapporteurs**

The moderator chairs the session and should facilitate and focus the dialogue among delegations. The moderator should stimulate the debate by introducing items related to the subject of the opening and working sessions, as appropriate, in order to broaden or focus the scope of the discussion.

The rapporteurs' written reports should address issues raised during the relevant sessions, and should cover problem areas, improvements, suggestions made at the session, and other relevant information.

Personal views shall not be advanced.

**Guidelines for participation of other international organizations**

Other international organizations may participate in all sessions. They are invited to concentrate their contributions on aspects of co-operation with the OSCE.

**Guidelines on timing of the submission and distribution of written contributions and factual information**

By 24 May 2007, keynote speakers should submit a written contribution. International organizations are invited to submit factual information on their organization that would be useful for the participants of the ASRC in writing. Such information should not be brought to the attention of participants during the Conference.

By 30 May 2007, the participants in the Conference should inform the OSCE Secretariat of the composition of their delegations to the ASRC, in response to the information circular regarding organizational aspects of the Conference to be sent out by the OSCE Secretariat.

By 12 June 2007, participating States and other participants in the Conference are invited to submit any written contributions they may have, including those that contain reactions to the keynote speeches.

Written contributions and factual information should be submitted to the CPC, which will then distribute them. The information could also include contributions from OSCE institutions and other international organizations, if appropriate.

# HOTELS IN VIENNA

**Note:** International access code for Austria: +43
Access code for Vienna (0)1

**Hotels within walking distance of the conference venue (Hofburg Congress Center)**

## ✳✳

| Hotel (43) RATHAUS | Lange Gasse 13 | 1080 Vienna | tel: 406 43 02 fax: 408 42 72 |
|---|---|---|---|

## ✳✳✳

| Hotel (138) WANDL | Petersplatz 9 | 1010 Vienna | tel: 534 550 fax: 534 55 77 |
|---|---|---|---|
| Hotel (52) CARLTON OPERA | Schikanedergasse 4 | 1040 Vienna | tel: 587 53 02-0 fax: 581 25 11 |
| Hotel (41) DREI KRONEN | Schleifmühlgasse 25 | 1040 Vienna | tel: 587 32 89-0 fax: 587 32 89-11 |
| Hotel (46) AUSTRIA | Wolfengasse 3 | 1010 Vienna | tel: 515 23 fax: 515 23-506 |
| Hotel (43) KÄRNTNERHOF | Grashofgasse 4 | 1011 Vienna | tel: 512 19 23 fax: 513 22 28/33 |
| Hotel (107) POST | Fleischmarkt 24 | 1010 Vienna | tel: 515 83/0 fax: 515 83/808 |
| Hotel (55) SCHWEIZERHOF | Bauernmarkt 22 | 1010 Vienna | tel: 533 19 31 fax: 533 02 14 |
| Hotel zur (22) WIENER STAATSOPER | Krugerstraße 11 | 1010 Vienna | tel: 513 12 74 fax: 513 12 74-15 |
| Pension (26) NOSSEK | Graben 17 | 1010 Vienna | tel: 533 70 41 fax: 535 36 46 |

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| Hotel (46) GRABEN | Dorotheergasse 3 graben@kremslehnerhotels.at | 1010 Vienna | tel: 512 15 31 fax: 512 15 31/20 |
|---|---|---|---|
| Hotel (80) ROYAL | Singerstraße 3 royal@kremslehnerhotels.at | 1010 Vienna | tel: 515 68-96 fax: 513 96 98 |
| Hotel (85) KAISERHOF | Frankenberggasse 10 info@hotel-kaiserhof.at | 1040 Vienna | tel: 505 17 01-81 fax: 505 88 75 88 |

| Hotel (108) ASTORIA | Führichgasse 1 | 1015 Vienna | tel: 515 77-0 fax: 515 77-82 |
|---|---|---|---|
| Hotel (51) JOHANN STRAUSS | Favoritenstraße 12 | 1040 Vienna | tel: 505 76 24 fax: 505 76 28 |
| Hotel (75) TIGRA | Tiefer Graben 14 | 1010 Vienna | tel: 533 96 41 fax: 533 96 45 |
| Hotel (30) AMADEUS | Wildpretmarkt 5 | 1010 Vienna | tel: 533 87 38 fax: 533 87 38/38 |
| Hotel (40) MAILBERGERHOF | Annagasse 7 | 1010 Vienna | tel: 512 06 41 fax: 512 06 41/10 |
| Hotel (18) MARC AUREL | Marc-Aurel-Straße 8 | 1010 Vienna | tel: 533 36 40 fax: 533 00 78 |

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| Hotel (460) INTERCONT | Johannesgasse 28 vienna@interconti.com | 1037 Vienna | tel: 711 22-126 fax: 713 44 89 |
|---|---|---|---|
| Hotel (245) Radisson SAS | Parkring 16 sales.vienna@radissonsas.com | 1010 Vienna | tel: 515 17-0 fax: 512 22 16 |
| Hotel (218) Vienna Plaza | Schottenring 11 info_vienna-plaza@hilton.com | 1010 Vienna | tel: 313 90-0 fax: 313 90-160 |
| Hotel (313) MARRIOTT | Parkring 12a vienna.marriott.info@marriotthotels.com | 1010 Vienna | tel: 515 18-53 fax: 515 18-6736 |