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**344th Plenary Meeting**  
FSC Journal No. 350, Agenda item 3

**DECISION No. 8/01**  
**AGENDA, MODALITIES AND TENTATIVE TIMETABLE**  
**FOR A WORKSHOP ON IMPLEMENTATION OF THE OSCE**  
**DOCUMENT ON SMALL ARMS AND LIGHT WEAPONS (SALW)**

(Vienna, 4 to 5 February 2002)

**1. Context**

As agreed in the OSCE SALW Document (FSC.DOC/1/00, 24 November 2000), the first information exchanges on SALW issues took place on 30 June 2001. These exchanges must now be reviewed by the OSCE participating States, which are also preparing for further information exchanges, scheduled for 30 June 2002.

Both information exchanges will, for the first time, allow participating States to have a clearer picture of the implementation of the OSCE SALW Document. On the basis of the information exchanged, States could be in a position to draw up "best practice" guidelines.

Section V of the SALW Document is designed to integrate OSCE's SALW initiatives into the Organization's wider efforts in respect of early warning, conflict prevention, crisis management and post-conflict rehabilitation. Implementation of this Section is therefore of particular importance and will require attention at the Workshop.

In the context of contributing to the OSCE's Plan of Action for Combating Terrorism, this Workshop will also help look at ways in which the commitments made in the OSCE SALW Document that are of relevance in the fight against terrorism can be put into practice.

**2. Objectives**

The overall objectives of the Workshop are:

- To assist the Forum for Security Co-operation (FSC) to improve its, and participating States to improve their, activities in respect of SALW;
- To contribute to full, correct and continuing implementation.

Concrete objectives that will be dealt with in the Workshop are:

- To study national answers submitted for the first exchange of information and the “lessons learned” from them;
- To identify the possible structure of a “best practice” handbook on small arms and DD and R measures;
- To explore how this Document and its further implementation can contribute to the fight against terrorism and organized crime;
- To identify what forms of assistance could be used to improve the implementation by participating States;
- To discuss how requests for monitoring of the destruction of small arms and technical assistance can best be co-ordinated through the Conflict Prevention Centre (CPC);
- To suggest possible guidelines/recommendations for the future information exchanges that will take place annually from June 2002;
- To explore the steps the OSCE (Permanent Council/FSC) needs to undertake in order to further improve implementation and to explore areas of possible co-operation with other organizations.

### **3. Tentative agenda**

#### **3.1 Opening plenary: Preparing the ground**

- Opening address
  - Chairperson of the FSC
- Introductory remarks, goals of the Workshop
  - Chairperson of the Workshop

#### **3.2 Working session I: Review of the first information exchange**

- Presentation of the review and analysis of the first information exchange
- Aspects: Overview of main features, recommendations, lessons learned
- Discussion and recommendations
  - Representative of the CPC (seconded expert)

### **3.3 Working session II: Review of specific issues for developing “best practices”**

- National marking systems
- Procedures for the control of the manufacture of SALW
- Relevant national legislation and current practices regarding export policy, procedures and documentation; and control over international brokering in SALW
- Effective stockpile management and security, and techniques and procedures for destruction of SALW, including the work of other international organizations and institutions
- Co-ordination of possible technical assistance through the CPC (including techniques and procedures for destruction)
- Possible structure of a “best practice” handbook on small arms measures, and modalities for its development
- Discussion and recommendations
  - One expert for each topic

### **3.4 Working session III: Implementation of the Document and its possible contribution to combating terrorism**

- Implementation of the measures set forth in the Document (especially Section V)
- Role of relevant OSCE institutions
- Discuss the establishment of a team of experts to assist participating States; possible use of REACT to provide these experts
- Co-operation and co-ordination with other institutions
  - Experts, representative of the CPC
- Discussion and recommendations

### **3.5 Working session IV: Possible further OSCE actions, co-ordination and co-operation with other institutions**

- Possible further activities of the OSCE: preparation of future information exchanges (preliminary work on guidelines)
  - Chairman of the FSC or representative of the CPC

- Co-ordination and co-operation with the United Nations Programme of Action, and regional initiatives and specific projects
  - United Nations representative and representatives of other international organizations
- Discussion and recommendations

### **3.6 Closing plenary**

- Reports by the rapporteurs
- Final discussion
- Summary of major findings/recommendations for future work/initiatives
  - Chairperson of the Workshop

## **4. Organizational modalities**

The Workshop is intended for delegations, experts and representatives from relevant ministries and security-related organizations/institutions dealing with the issue of SALW.

The Presidency of the Workshop is to be decided upon pending further consultations.

Presentations made during the Workshop should be in the form of clear assessments of the actual implementation situation and should contain proposals for further implementation actions.

The expert seconded to the CPC will devote special attention to the conceptual preparation of the working sessions.

Delegations are invited to submit proposals for experts, working session chairpersons and rapporteurs. The closing date for proposals is 6 January 2002.

Possible timetable:

	DAY 1	DAY 2
Morning (10 a.m. - 1 p.m.)	Opening plenary/ Working session I	Working sessions III/IV
Afternoon (3 p.m. - 6 p.m.)	Working sessions II/III	Working session IV Closing plenary