



## **LOGISTICS EXPERT**

### **Background:**

The ODIHR is the leading agency in Europe in the field of election observation. It coordinates and organizes the deployment of several observation missions with thousands of observers every year to assess the compliance of elections in OSCE participating States in line with OSCE commitments, other international standards for democratic elections and national legislation. Its unique methodology provides an in-depth insight into all elements of an electoral process, and permits to make concrete recommendations to further improve electoral processes.

Under the guidance of the Head of the ODIHR Election Mission and in close coordination with the Deputy Head, the Logistics Expert of the ODIHR election mission is responsible for all issues related to the logistical operations.

### **Main tasks and responsibilities:**

- Ensure that the full necessary logistics arrangements are provided to the ODIHR election mission in a manner that supports effective delivery of the ODIHR methodology and in line with the OSCE regulatory framework
- Provide logistics support to the core staff, OSCE/ODIHR observers as well as all other persons/delegations/organizations for which the ODIHR election mission provides support
- Ensure the establishment of a fully functional election mission Head Office ahead of the deployment of the core team
- Identify possible national staff to work in the Head Office and in the regions
- Ensure transportation of international observers to the regions and their return
- Support the activity of international observers by ensuring the adequate level of logistics in the Head Office, and regional offices as relevant.

### **Education and Experience:**

- Advanced university degree in business administration, material management, logistics management, economic sciences, or related field
- Two to three years of relevant professional domestic or international experience, with some experience in organizing and or observing elections. Field experience is essential, preferably with OSCE. Knowledge of the OSCE Common Regulatory Framework is desirable.
- Excellent negotiation, organizational and coordination skills
- Demonstrated ability to work under pressure in a sensitive political environment
- Demonstrated ability to work as a member of a team composed of individuals of different cultural and political backgrounds, while maintaining impartiality and objectivity
- Advanced computer skills
- Excellent written and oral communication skills in English. Knowledge of local languages is an asset.

### **Remuneration:**



Remuneration will depend on qualifications and experience, and will be in accordance with established OSCE rates. Travel expenses will be covered in accordance with OSCE travel policy.