



**Organization for Security and Co-operation in Europe
The Secretariat**

Vienna, 3 June 2024

31st OSCE Economic and Environmental Forum

**“Enhancing security and stability in the OSCE region through digital innovation,
contributing to sustainable development and climate adaptation”**

SECOND PREPARATORY MEETING

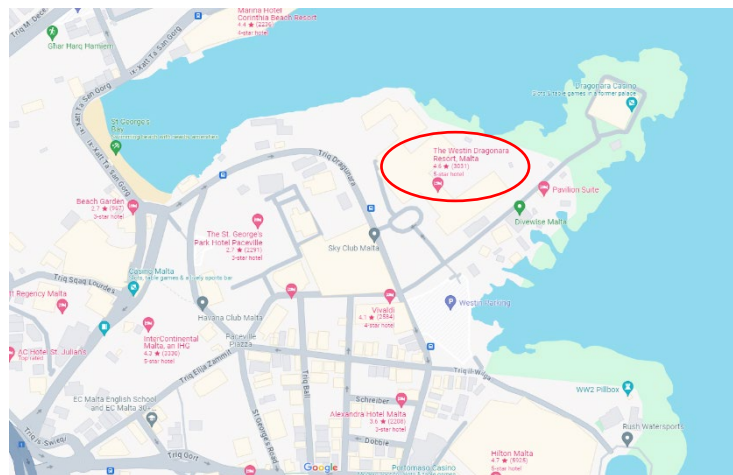
St Julian’s, 19-20 June 2024

Venue: The Westin Dragonara Resort in St. Julian’s, Malta

LOGISTICAL MODALITIES

VENUE

The Westin Dragonara Resort, Dragonara Road, St. Julian's, Malta, Tel +356 213-81000
www.marriott.com/en-us/hotels/mlawi-the-westin-dragonara-resort-malta/overview/



AGENDA

The Second Preparatory Meeting of the 31st OSCE Economic and Environmental Forum will open on Wednesday, 19 June 2024, at 16:00 p.m. (CEST Malta) and close at 17:30 p.m. (CEST Malta) on Thursday, 20 June 2024.

Reference is made to the Permanent Council Decision PC.DEC/1480 and the draft agenda of the meeting distributed under reference number EEF.GAL/4/24/Corr.1.

Wednesday, 19 June

The programme of the first day of the Second Preparatory Meeting of the 31st OSCE Economic and Environmental Forum will start with a field visit organized by the OSCE Chairpersonship of Malta 2024. Further detailed information will be provided in due course.

Thursday, 20 June

The second day of the Meeting will feature welcoming remarks, two working sessions, a high-level session and a closing session.

The Forum Meeting is organized in person at the venue, following the format of on-site participation.

INTERPRETATION

Simultaneous interpretation will be provided in English and Russian.

PARTICIPANTS PROFILE

High-level and senior officials from participating States, responsible for shaping international economic and environmental policy in the OSCE area, representatives of the OSCE Parliamentary Assembly and the Partners for Co-operation as well as OSCE Field Operations are invited and strongly encouraged to participate.

Representatives of international organizations, expert academics and business representatives, non-governmental organizations with relevant experience in the area under discussion will participate in the meeting, according to the OSCE Permanent Council Decision PC.DEC/1480.

The OSCE is committed to gender equality. To this end, the OSCE encourages participating States to also identify female experts to participate in the Second Preparatory Meeting of the 31st OSCE Economic and Environmental Forum.

No fee for participation is requested.

PARTICIPATION IN THE MEETING

The Forum Meeting is organized in person at the Westin Dragonara Resort in St. Julian's in Malta.

Participants will have full audio access, and be able to request the floor and deliver their statements during discussion times.

DEADLINES

We kindly draw the participants' attention to the following deadlines:

- **ONLINE REGISTRATION** to the Forum: as early as possible, by **Friday, 14 June 2024**. The deadline will not be extended and no ad-hoc registration requests will be accepted;
- **VISA APPLICATION** for Malta: **NOT LATER THAN 15 DAYS** prior to the date of the travel to Malta;
- **PANELISTS PRESENTATIONS (electronic version): Monday, 17 June 2024** close of business;
- **REGISTRATION TO THE LIST OF SPEAKERS: Monday, 17 June 2024** close of business.

TRANSFERS BETWEEN AIRPORT WESTIN DRAGONARA RESORT IN ST. JULIAN'S

Reaching the Westin Dragonara Resort in St. Julian's by public transport:

The buses are operational from Malta International Airport to the St. Julian's. The trip takes between 30 minutes and 1 hour. The tickets for the buses can be obtained from ticket machines at the airport or directly in the buses. The cost of a ticket is €2.50 or €3 euro depending on route. Payment on the bus can be either with exact change or via contactless bank card.

More information can be found on <https://www.publictransport.com.mt/> or +356 21222000

Reaching the Westin Dragonara Resort in St. Julian's by taxi:

The Westin Dragonara Resort in St. Julian's can be reached by locally operated taxi service companies:

- Malta Airport Taxi
- White Taxi

St. Julian's can also be reached by Bolt and Uber taxi services by downloading the relevant application.

ACCOMMODATION

Participants are kindly requested to make their own travel and accommodation arrangements, which will not be paid for by the OSCE.

Due to the limited number of rooms available, we recommend to consider early hotel reservation.

The participants are recommended to use the relevant links to make reservations.

The Westin Dragonara Resort in St. Julian's

Reservation can be made by the following [Link](#)

Contacts: reservations.dragonara@westin.com

Room rates: From EUR 320 to EUR 500

Cancellation policy: Cancellations received before the 12th June 2024 – no cancellation fee will apply. Cancellations received on June 13th 2024 and thereafter – 1 night cancellation fee will apply. No-shows will be charged in full. All cancellations need to be done in writing to the hotel on reservations.dragonara@westin.com.

Malta Marriott Hotel (5 min walk from the Forum venue at the Westin Dragonara in St. Julian's)

Reservation can be made by the following [Link](#)

Contacts: kyle.fisher@maltamarriott.com

Room rates: [from EUR 240 to EUR 270](#)

Cancellation policy: Reservations can be cancelled up to 2 days prior to arrival without incurring any cancellation charges. For any cancellations received less than 2 days prior to arrival including no-shows, 100% of the room charges would apply. For any booking enquiries, including changes, modifications and cancellations, kindly contact Kyle Fisher on kyle.fisher@maltamarriott.com.

Vivaldi Hotel

Reservation can be made by the following link [Link](#). However, as the Hotel is in process of launching a new website, the booking in Vivaldi Hotel can be made via www.booking.com.

Contacts: bookings@vivaldihotelmalta.com.

Other hotels in the vicinity of the Westin Dragonara Resort in St. Julian's can be found on e.g. Booking.com or other similar platforms.

ACCREDITATION AND ACCESS TO THE VENUE

Access to the venue in Westin Dragonara Resort in St. Julian's, Malta:

Access to the venue will only be granted to registered participants. Ad-hoc accreditation at the venue will not be provided.

Participants should wear a valid badge that must be presented to the security personnel at the entrance of the Conference Hall and other rooms that will be in use during the Forum Meeting. The badge should be worn in a visible manner at all times when at the Meeting venue.

Badges will be issued upon arrival at the venue's Registration desk. Participants are kindly requested to present their passport or ID card at the registration desk (at The Westin Dragonara Resort).

To avoid delays with the issuing of the badge, please arrive well in advance.

The Registration desk will be open at 13:00 on 19 June 2024, in the area leading to the Plenary Hall, and from 08:30 to 09:00 on 20 June 2024, in the hall leading to the Conference Venue in the Westin Dragonara Resort.

REGISTRATION TO THE LIST OF SPEAKERS/PARTICIPATING IN DISCUSSION TIMES

Participants at the Westin Dragonara Resort in St. Julian's will have full audio access and be able to request the floor and deliver their statements.

Participants are kindly requested **to register to the speakers' list in advance** by sending their request to kyrylo.rumeha@osce.org **until Monday, 17 June 2024 by close of business**. Participants should indicate the Sessions in which they are planning to deliver their statements and interventions.

Ad hoc speaking requests to take the floor during the Meeting should be made by informing the meeting assistance at the head table ahead of the session or by raising their hand.

The maximum duration of each statement should be up to **3 minutes**.

FIELD VISIT ON 19 JUNE

On Monday, 19 June the OSCE Chairpersonship of Malta 2024 will organize a field visit starting at 16:00. Pick-up and drop-off points for transport to and from the field visit will be at the Westin Dragonara Resort in St. Julian's.

Participants are required to indicate their intention to participate through the main registration platform.

Further detailed information on field visit, including place, agenda, time and transportation will be provided in due time.

SOCIAL EVENTS – COFFEE/TEA BREAKS, LUNCH AND RECEPTIONS

Wednesday, 19 June 2024: at 19:30, a buffet dinner hosted by the OSCE Chairpersonship of Malta 2024 will be held in the Pavilion Reef Club in the Westin Dragonara Resort.

Thursday, 20 June 2024: coffee/tea breaks will be provided at the Forum Meeting in the area next to the Plenary Hall of the Meeting venue.

Thursday, 20 June 2024: at 12:30, buffet lunch hosted by the Co-ordinator of OSCE Economic and Environmental Activities at the Terrace Restaurant of the Westin Dragonara Resort in St. Julian's.

DOCUMENTS DISTRIBUTION

The Organizers invite participants to kindly submit any written contributions for distribution to **Mr. Gianfranco Apuzzo**, OSCE OCEEA, email: gianfranco.apuzzo@osce.org. This should not hinder the ad hoc discussion during the different sessions but contribute to enhanced communication.

All documents will be published on the **Forum Website** <https://www.osce.org/oceea/569772>, on DelWeb and the delegates' Confluence Platform.

In view of meeting sustainability standards, the Organizers aim at a paperless event by digitalizing the document distribution. Hard copies of the documents will only be made available at request through the conference secretariat at the venue.

WIFI access will be available at the venue of the Forum Meeting.

TECHNICAL SUPPORT FOR PANELISTS

Detailed guidelines for panelists will be provided by individual correspondence.

The panelists are kindly requested to provide an electronic copy of their presentation or speech by the deadline of **Monday, 17 June 2024** to OSCE OCEEA email: gianfranco.apuzzo@osce.org. The panelists and moderators will be invited to an online co-ordination meeting via zoom the week ahead of the Second Preparatory Meeting of the 31st OSCE Economic and Environmental Forum to coordinate details of substance and technicalities.

In view of meeting sustainability standards, the organizers aim at a paperless event by digitalizing the documents distribution. Hard copies of the documents will only be made available at request through the conference secretariat at the venue.

ROOM BOOKING FOR BILATERAL MEETINGS

One room will be allocated for bilateral meetings on 20 June 2024. The room set-up will have a capacity of up to 16 participants, in boardroom arrangement, or a smaller tête-à-tête set-up with armchairs. The meeting room will be available for booking from 09:00 to 16:00 with 30 minutes of time slot per one Delegate's bilateral meeting. The Delegates wishing to book the room can address their requests to andrew-richard.murphy@gov.mt with a subject line "*Bilateral meeting request for room booking*". The request should include the time of the meeting, the format and the number of participants, and should be sent no later than 17 June 2024.

TRAVELLING TO THE WESTIN DRAGONARA RESORT IN ST. JULIAN'S – GENERAL INFORMATION (VISA)

Participants will have to make their own travel and accommodation arrangements to Malta, which will not be paid for by the OSCE.

Information on St Julian's can be found on its local council website:

<https://www.stjulianslc.org.mt/>

Visa:

Participants are asked to make their own arrangements for securing a **Schengen (short-term) visa** for entry into Malta. It is recommended to cross-check the most recent visa regulations, which can be found via following link: <https://consularplus.gov.mt/visa-advice?lang=en>.

The visa application form can be found via following link: <https://foreign.gov.mt/schengen-visa-applications/>.

In case a letter of confirmation of participation or a Note Verbale for visa requirements, please contact the Office of the Co-ordinator of OSCE Economic and Environmental Activities by E-mail: sanavbar.gurukova@osce.org.

General information:

A map of the Westin Dragonara Resort in St. Julian's, can be found on the Internet:

www.google.com/maps/place/St+Julian's,+Malta/@35.91987,14.4798137,15.5z/data=!4m6!3m5!1s0x130e45427f0375f7:0x7a38c2e22e82a5af!8m2!3d35.9214241!4d14.4905868!16zL20vMDF3c2w3?entry=ttu

Banking service and Currency:

Malta's official currency is the euro. Banking hours are generally Monday to Friday (0900-1700 hours). Some banks are open on Saturday mornings. Most internationally recognised currencies and travellers' cheques can be exchanged at the commercial banks and at the Malta International Airport. Cash dispensing machines or ATMs are located throughout the country and major credit and debit cards are widely accepted.

Electric current:

The electricity supply in Malta is 230 V. The square-fitting standard three-pin, 13 Amp British plugs and sockets are used. A step-down transformer is needed to convert the current to 110-120V. Delegates are advised to bring their own electrical adaptors if required.

Time:

Malta is on Central European Time (CET) that is one hour ahead of Greenwich Mean Time (GMT) in winter and two hours from last Sunday in March until last Sunday in October.

Weather in Malta

The climate in Malta is a Subtropical Mediterranean one, with long, hot, dry and very sunny summers and short, mild and slightly rainy winters. In June in Malta, the average air temperature ranges from 30 °C (86 °F) during the day to 18 °C (64 °F) at night.

Medical help: 112 for all emergencies.

IMPORTANT NOTICE

To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with the participation in this conference. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, health, loss of, or damage to, property and claims of third parties.

Prior to the travel, the participant shall confirm to have adequate health insurance.

Photographs of this event may be taken and used by the OSCE for publication purposes.

CONTACTS

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For substantial issues:

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