



**Organization for Security and Co-operation in Europe
The Secretariat**

Date: 28 May 2010

INVITATION FOR PREQUALIFICATION

No. 05/2010/ICT

**CONSULTING SERVICES FOR MICROSOFT MIGRATION TEST FOR
THE OSCE SECRETARIAT**

The OSCE Secretariat (“the OSCE”) invites applications (“Applications”) from applicants (“the Applicants”) for the provision of Consulting Services for Microsoft Migration Test, according to the requirements as defined in the prequalification documents (“the Prequalification Documents”).

The Prequalification Documents include:

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|--------------|-----------------------------|
| Section I: | Instructions to Applicants |
| Section II: | Prequalification Data Sheet |
| Section III: | Application Forms |
| Section IV: | Project Information |

This prequalification and any subsequent bidding process is open to applicants complying with the eligibility and qualification criteria specified in the Prequalification Documents.

Applications must be delivered to the following address on or before 11 June 2010, 12:00 hrs (CET) either by post to the following address in a sealed envelope marked with “**Application for Consulting Services for Microsoft Migration Test to the OSCE – IFP no. 05/2010/ICT – Do Not Open Before 11 June 2010, 12:00 hrs (CET)**”:

**The OSCE Secretariat
Wallnerstrasse 6
A-1010 Vienna, Austria**

Applications submitted by e-mail will be accepted. The email should be sent to the following address: tenders-at@osce.org and be clearly marked with “**Application for IFP no. 05/2010/ICT**” in the subject field.

Potential applicants that are interested to receive a complete set of the Prequalification Documents are kindly requested to contact the OSCE at the address indicated below.

Potential applicants that have obtained the Prequalification Documents, are to kindly inform the OSCE at the address below about whether they intend to submit an Application or will not participate. In the case of non-participation, bidders are kindly asked to specify their reason(s) for not participating.

At any time, the OSCE reserves the right to accept or reject any application, to annul or suspend the process, whether in whole or in part, and to reject all Applications, without incurring any liability whatsoever. In addition, the OSCE shall not have any obligation to provide reasons to applicants for its actions.

**OSCE Secretariat
Procurement and Contracting Unit
Wallnerstrasse 6, A-1010 Vienna, Austria
Attn: Mrs. Khawla Farah, Senior Procurement Assistant
Email: khawla.farah@osce.org
Fax: + 43 1 514 36 6667**