

RC.INF/1/10
31 August 2010

ENGLISH only



2010 OSCE REVIEW CONFERENCE

WARSAW PART
30 September – 8 October 2010

VIENNA PART
18 – 26 October 2010

LOGISTICAL MODALITIES **PRACTICAL ARRANGEMENTS**



„Sofitel Victoria“ hotel
Krolewska 11
00-065 Warsaw
Poland



Kongresszentrum Hofburg
Heldenplatz
1010 Vienna
Austria

www.osce.org

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INTRODUCTION

The 1992 *Helsinki Document* and the 1994 *Budapest Document* mandate the OSCE with organizing review conferences before meetings of the OSCE Heads of State or Government (Summits). On 3 August 2010, the OSCE Ministerial Council adopted the decision on the time and venue of the next OSCE Summit and Review Conference (MC.DEC/3/10, see Annex 1). In accordance with this decision, an OSCE summit will be held in Astana on 1-2 December 2010, and the OSCE Review Conference will be held in three parts: in Warsaw from 30 September to 8 October 2010, in Vienna from 18 to 26 October 2010 and in Astana from 26 to 28 November 2010. The agenda, organizational framework, timetable and other modalities of the 2010 Review Conference were adopted by the Permanent Council in its Decision No. 952 of 29 July 2010 (see Annex 1). The modalities of the annual Human Dimension Implementation Meetings (HDIMs), as set out in PC.DEC/476 (see Annex 1), will be, *mutatis mutandis*, reflected in the human dimension parts of the Review Conference in Warsaw and Astana as outlined in PC.DEC/952. In case of contradiction between provisions of PC.DEC/476 and provisions of PC.DEC/952, the latter shall take precedence.

This Information Package contains information on logistical modalities and practical arrangements mostly for the Warsaw and Vienna Parts of the Review Conference. Some elements of this information package, in particular information about the agendas and schedules of sessions, as well as modalities of participation and registration, are related to all three Parts of the Review Conference, including the Astana Part. Information on practical arrangements for Astana will be distributed at a later stage.

1. AGENDAS AND SCHEDULES OF SESSIONS (all Parts)

Below are the agendas and schedules of sessions of all three parts of the Review Conference.

1.1. Agenda in Warsaw

1. Formal opening
2. Statement by Mr. Kanat Saudabayev, OSCE Chairperson-in-Office
Statement by a high representative of the host country
Statement by the President of the OSCE Parliamentary Assembly
Statement by the OSCE Secretary General
3. Reports by:
 - (a) Director of the ODIHR
 - (b) OSCE High Commissioner on National Minorities
 - (c) OSCE Representative on Freedom of the Media
 - (d) President of the Court of Conciliation and Arbitration
 - (e) Chairperson of the Human Dimension Committee of the Permanent Council
4. General debate among the participating States
5. Contributions by:
 - (a) OSCE Partners for Co-operation
 - (b) United Nations
 - (c) Other international organizations, institutions and entities
6. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - (a) Review of the implementation of all OSCE principles and commitments in the human dimension (HDR)
 - (b) Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)
7. Reports by the rapporteurs and the Chairperson's summary
8. Formal closure

1.2. Agenda in Vienna

1. Formal opening
2. Statement by a representative of the OSCE Chairperson-in-Office
Statement by the President of the OSCE Parliamentary Assembly
Statement by the OSCE Secretary General
3. Reports by:
 - (a) OSCE High Commissioner on National Minorities
 - (b) Chairperson of the Forum for Security Co-operation
 - (c) Chairperson of the Security Committee of the Permanent Council
 - (d) Chairperson of the Economic and Environmental Committee of the Permanent Council
 - (e) Director of the Conflict Prevention Centre
4. General debate among the participating States
5. Contributions by:
 - (a) OSCE Partners for Co-operation
 - (b) United Nations
 - (c) Other international organizations, institutions and entities
6. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - (c) Review of the implementation of all OSCE principles and commitments in the politico-military dimension (PMS)
 - (d) Review of the implementation of all OSCE principles and commitments in the economic and environmental dimension (EED)
 - (e) Review of OSCE structures and their activities, including consideration of proposals designed to enhance the role of the OSCE and further strengthen its capabilities (OSA)
7. Reports by the rapporteurs and the Chairperson's Summary
8. Formal closure

1.3. Agenda in Astana

1. Formal opening by a representative of the OSCE Chairperson-in-Office and a high representative of the host country
2. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)
3. Reports by the rapporteurs and the Chairperson's Summary
4. Formal closure of the entire Review Conference

1.4. Indicative Work Programme of the entire Review Conference

All items of the agenda, except for item 6 of the agenda in Warsaw and Vienna and item 2 of the agenda in Astana, will be dealt with in plenary sessions. Item 6 of the agenda in Warsaw and Vienna and item 2 of the agenda in Astana will be dealt with in parallel working sessions. The working hours of the entire Review Conference: from 10 a.m. to 1 p.m. and from 3 to 6 p.m. An **Indicative Work Programme** for the working sessions under item 6 in Warsaw and Vienna and item 2 in Astana will be agreed upon by the participating States at a later stage. Additional information circular will be issued following the adoption of the Indicative Work Programme of the entire Review Conference.

1.5. Schedules of Sessions in Warsaw, Vienna and Astana

WARSAW

	MORNING	AFTERNOON
THURSDAY 30 September	10.00 <u>Opening Plenary</u>	3.00 <u>Plenary</u>
FRIDAY 1 October	10.00 <u>HDR 1</u>	3.00 <u>HDR 2</u>
MONDAY 4 October	10.00 <u>HDR 3</u>	3.00 <u>HDR 4</u>
TUESDAY 5 October	10.00 <u>HDR 5</u>	3.00 <u>HDR 6</u>
WEDNESDAY 6 October	10.00 <u>HDR 7</u>	3.00 <u>HDR 8</u>
THURSDAY 7 October	10.00 <u>Plenary</u>	3.00 <u>HDF 1</u>
FRIDAY 8 October	10.00 <u>HDF 2</u>	3.00 <u>HDF 3</u>

VIENNA

	MORNING	AFTERNOON
MONDAY 18 October		NE 3.00 <u>Opening Plenary</u>
TUESDAY 19 October	NE 10.00 <u>PMS 1</u>	NE 3.00 <u>PMS 2</u>
	RA 10.00 <u>EED 1</u>	RA 3.00 <u>EED 2</u>
WEDNESDAY 20 October	NE 10.00 <u>PMS 3</u>	NE 3.00 <u>PMS 4</u>
	RA 10.00 <u>EED 3</u>	RA 3.00 <u>EED 4</u>
THURSDAY 21 October	NE 10.00 <u>PMS 5</u>	NE 3.00 <u>PMS 6</u>
	RA 10.00 <u>OSA 1</u>	RA 3.00 <u>OSA 2</u>
FRIDAY 22 October	NE 10.00 <u>PMS 7</u>	NE 3.00 <u>PMS 8</u>
	RA 10.00 <u>OSA 3</u>	RA 3.00 <u>OSA 4</u>
MONDAY 25 October	NE 10.00 <u>EED 5</u>	NE 3.00 <u>EED 6</u>
	RA 10.00 <u>OSA 5</u>	RA 3.00 <u>OSA 6</u>
TUESDAY 26 October	NE 10.00 <u>EED 7</u>	NE 3.00 <u>Closing Plenary</u>
	RA 10.00 <u>OSA 7</u>	

NE = Neuer Saal, 2nd floor
RA = Ratsaal, 5th floor

ASTANA

	MORNING	AFTERNOON
FRIDAY 26 November		3.00 HDF 4
SATURDAY 27 November	10.00 HDF 5	3.00 HDF 6
SUNDAY 28 November	10.00 Reinforced Plenary	

ABBREVIATIONS:

PMS = Politico-military dimension

Agenda item 6(c): Review of the implementation of all OSCE principles and commitments relating to the politico-military and non-military aspects of security

Chair: Representative of Greece

EED = Economic and environmental dimension

Agenda item 6(d): Review of the implementation of all OSCE principles and commitments in the economic and environmental dimension

Chair: Representative of Lithuania

HD = Human dimension

Agenda item 6(a): Review of the implementation of all OSCE principles and commitments in the human dimension (HDR)

Chairs: representative of the CiO; plenary on 7 October – Director of the ODIHR, as per PC.DEC/476; working sessions – moderators, as per PC.DEC/476

Agenda item 6(b) (agenda item 2 in Astana): Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)

Chair: moderators as per PC.DEC/476

OSA = OSCE structures and their activities

Agenda item 6(e): Review of OSCE structures and their activities, including consideration of proposals designed to enhance the role of the OSCE and further strengthen its capabilities, of OSCE co-operation with the Partners for Co-operation and international organizations and initiatives and of lessons learned from field activities

Chair: Representative of the Chairperson-in-Office

2. PARTICIPATION IN THE REVIEW CONFERENCE (all Parts)

Representatives of OSCE participating States, Partners for Co-operation, OSCE Institutions and field operations, representatives of international organizations and representatives of non-governmental organizations (NGOs) will participate in the meeting. The plenary sessions of the Review Conference will be open unless otherwise agreed upon by the participating States at a plenary session. For more detail on the modalities of participation of various categories of participants please see PC.DEC/952 (Annex 1). No fee for participants is requested. Please note that participation of representatives of NGOs shall be governed by the modalities set out in paragraph 6 and in the Annex of PC.DEC/952.

3. REGISTRATION/ACCREDITATION FOR THE REVIEW CONFERENCE (all Parts)

All Participants are kindly requested to fill in the attached registration form (see Annex 6) and to send it to elke.lidarik@osce.org, fax: +43-1-531 37 577. This is a single registration form for all three Parts of the Review Conference, and participants should indicate the Part(s) of the Review Conference they wish to attend (any one, any two or all three). The deadlines for registration are different due to different timing of each Part, and are as follows:

For the Warsaw Part – 23 September 2010

(later applications will be accepted, including weekdays from 30 September to 5 October 2010 at the conference site, but immediate processing cannot be guaranteed)

For the Vienna Part – 11 October 2010

(later applications will be accepted, including weekdays from 18 – 22 October 2010, but immediate processing cannot be guaranteed)

For the Astana Part – 19 November 2010

(later applications will be accepted, including weekdays until 25 November 2010, but immediate processing cannot be guaranteed)

In addition, a list of all delegation members who will attend the conference should be sent from the Permanent Missions in Vienna to elke.lidarik@osce.org. Separate lists of delegation members should be sent for separate Parts of the Review Conference. Such a list would facilitate the accreditation process and would ensure that all delegation members are listed in accordance with their respective rank and seniority. Those members of OSCE delegations in Vienna who participate in the Vienna Part of the conference will have access to the conference area with their regular OSCE badges.

Please note that all NGOs wishing to attend the working sessions of the Review Conference dealing with the human dimension (in Warsaw and Astana), economic and environmental dimension (Vienna) and the part of working sessions dealing with lessons learnt from field activities (in Vienna) will be admitted subject to the provisions contained in Chapter IV, paragraphs 15 and 16 of the Helsinki Document 1992 and on the basis of the procedures set out in the Annex to PC.DEC/952 (attached).

3.1. Issuance of Badges

For the Warsaw Part: Access to the Conference area will be permitted only with badges. The accreditation desk is located at the entrance of the venue and its working hours will be as follow:

Thursday, 30 September – Friday, 1 October	8:00 a.m. – 6:00 p.m.
Monday, 4 October – Friday, 8 October	8:00 a.m. – 6:00 p.m.

For the Vienna Part: We kindly ask participants to contact the Conference's accreditation desk at the Hofburg, located on 1st floor, Segmentgalerie, in order to obtain the badges. By using the opportunity of advanced registration delays in issuing the conference badges before the opening of the conference could be avoided.

The accreditation desk will be open
on Sunday, **17 October**, from 10 a.m. until 4 p.m.
on Monday, **18 October**, from 9 a.m. until 7 p.m.
on the following days, from 9 a.m. until the end of the meetings

4. CONTRIBUTIONS AND DOCUMENTS DISTRIBUTION

Those making reports or contributions under any agenda item are encouraged to submit them in writing. Oral presentations under any agenda item should not exceed five minutes. Prepared statements, background documentation, comments or other written materials may be submitted in advance for circulation by the Documents Distribution Centre (documents@osce.org), as well as advanced copies for interpreters only. Please be informed that the Documents Distribution Centre **in Warsaw** is located opposite the entrance of the conference venue, **in Vienna** – on 2nd floor, Neuer Saal area.

5. INTERPRETATION/LANGUAGES

During the plenary sessions, simultaneous interpretation will be provided between the six official OSCE languages (English, French, German, Italian, Russian and Spanish).

6. SIDE EVENTS

Side events may be held in the course of the Review Conference. Additional information on the content and objectives of any side event, as well as timing and duration will be made available at a later stage.

6.1. For the Warsaw Part

In order to guarantee efficient use of resources you are kindly requested to address your intentions to organize a side event in the course of the meeting to ireneusz.stepinski@odihhr.pl. Please be informed that interpretation & technical equipment for side events will NOT be provided by the OSCE.

Rooms for side events:

	Meeting Room 1	Meeting Room 2	Meeting Room 3	Plenary Hall
Location	Ground Floor	Ground Floor	Ground Floor	Ground Floor
Seating Capacity	80 seats at the table Overflow of 20 chairs	30 seats at the table Overflow 10 chairs	6 seats at the table Overflow 60 chairs	120 at the table Overflow of 200 chairs
Room lay-out	Square table	Square table	Theatre style	Square table
Microphones	No	No	No	Yes
Technical equipment for presentation	No	No	No	No
Interpretation equipment	No	No	No	Yes

Organizers of side events wishing to offer refreshments may contact either Hotel “Sofitel-Victoria” Ms. Magdalena Bukowiec, (H3378-SB2@sofitel.com) or Mr. Ireneusz Stepinski (ireneusz.stepinski@odihhr.pl). Please note that all expenses have to be borne by the organizers

of the side events. A detailed check-list and price-list for organizers of side events can be found annexed hereto (Annex 5).

6.2. For the Vienna Part

In order to guarantee efficient use of resources you are kindly requested to address your intentions to organize a side event in the course of the meeting to micky.kroell@osce.org. Please be informed that interpretation for side events will not be provided by the OSCE.

Rooms for side events:

	Segmentgalerie I	Room 201	Bibliotheksaal
Location	1st floor	2 nd floor (Neuer Saal area)	5 th floor (Ratsaal area)
Seating Capacity	56 seats at the table Overflow of 100 chairs	32 seats at the table Overflow 50 chairs	44 seats at the table Overflow 50 chairs
Room lay-out	Square table	Square table	Square table
Microphones	Yes	Yes	yes
Technical equipment for presentation	Yes	Yes	Yes
Interpretation equipment	Yes	No	No

Organizers of side events wishing to offer refreshments may contact either SIM&MORE, Ms. Nicole Amon, (office@simandmore.at, www.simandmore.at) or AuxDeuxFlore, Ms. Joelle Raverdy (joelle.raverdy@auxdeuxflore.com, www.AuxDeuxFlore.com). Please note that all expenses have to be born by the organizers of the side events.

7. DISPLAY OF BACKGROUND/INFORMATION MATERIAL

Relevant information and documentation will be distributed and displayed at the conference venue. Should the originators wish to make their contributions public, the documents will also be posted on to the OSCE public website (<http://www.osce.org/item/45676.html>).

8. TECHNICAL EQUIPMENT

8.1. For the Warsaw Part

Technical equipment is available only upon special request and at the expenses of the requesting party (see Annex 5 for price list).

8.2. For the Vienna Part

The Plenary room as well as the room foreseen for side events will be equipped with technical facilities for power point presentations. The equipment consists of screens, projector, laptop (Microsoft windows XP, office XP) with remote control, VCR (VHS, S-VHS), mini DV and DVD player, CD-player, floppy disk station and USB-port.

9. WORKING AREAS

9.1. For the Warsaw Part

Working facilities for Conference participants will be arranged on the first floor of the conference venue in accordance with the enclosed map. The rooms will be equipped with computers and printers.

During the Conference, telecommunication services could be arranged at the Reception of the “Sofitel Victoria” hotel. Please note that telecommunication services must be paid on-the-spot.

9.2. For the Vienna Part

Appropriate working facilities for participants to the conference will be arranged on the 5th floor, Room 525. This common working area will be accessible from 18 to 26 October 2010 and will be equipped with computers and printers.

10. ACCOMMODATION

10.1. For the Warsaw Part

Hotel reservations should be made directly by participants with any of the hotels listed in Annex 2. There will be **morning transfer** to the hotel “Sofitel Victoria” (venue of the Conference) organized **for participants accommodated in the “Novotel Warszawa Centrum”**. The buses will leave from the “Novotel” during the Conference’s days at 9.15 a.m.

10.2. For the Vienna Part

Participants are kindly requested to make their own travel arrangements, which will not be paid for by the OSCE. For your convenience, a list of hotels in Vienna is attached hereto (Annex 2).

Practical information about Vienna can be found at <http://www.hotels-austria.com/vienna-info/wien-practrestaurants.htm>.

11. TRANSPORTATION

Participants are kindly requested to make their own travel arrangements, which will not be paid for by the OSCE.

11.1. Transportation from/to the airport in Warsaw

Warsaw Fryderyk Chopin Airport is located approx. 10 km from the city centre. The **journey time** is approx. **20 - 30 min.** depending on the means of transport (public transport or taxi) and traffic conditions. Further information on the transfers Warsaw Fryderyk Chopin Airport – Warsaw city centre can be found on <http://www.lotnisko-chopina.pl>.

Taxis

Taxis are waiting right in front of the arrival building of the airport. Warsaw Fryderyk Chopin Airport recommends three taxi corporations: Merc Taxi (www.merctaxi.pl), MPT Radio Taxi (www.taximpt.pl) and Sawa Taxi (www.sawataxi.com.pl) and does not recommend other non-corporate taxi services offered at Warsaw Fryderyk Chopin Airport.

The fare depends on the destination in Warsaw and is approx. 30.00 - 50.00 PLN (7-12 €).

Public transport

Warsaw Fryderyk Chopin Airport is served by three bus lines:

Bus 175

Running daily between 04.38 – 23.27

Route: Chopin Airport – City Centre (main streets: Zwirki I Wigury – Al. Jerozolimskie (Central Railway Station – Krakowskie Przedmiescie – Pl. Pilsudskiego)

Bus 188

Running daily between 04.43 – 23.13

Route: Chopin Airport – City Centre (Metro Politechnika station) – Praga Poludnie (Wiatraczna) (main streets: Zwirki I Wigury – Al. Armii Ludowej – Al. Stanow Zjednoczonych – Szaserow - Makowska)

Night Bus N32

Running daily between 23.09 – 04.39

Route: Chopin Airport – Central Railway Station

Bus fares timetable and journey times is available at:

<http://www.ztm.waw.pl/index.php?c=126&l=2>

11.2. Transportation from/to the airport in Vienna

The **journey time** from the Vienna International Airport to Vienna is approx. **15 - 30 min.** depending on the means of transport (train, bus or taxi) and traffic conditions. Further information on the transfers Vienna Airport – Vienna city centre can be found on www.viennaairport.com.

Taxis

Taxis are waiting right in front of the arrival building of the airport. The fare depends on the destination in Vienna and is approx. 40.00 - 50.00 € otherwise taxis - for a pick up at the airport - can be booked in advance at a more moderate price from the company C&K (www.ck-airportservice.at tel: +43 1 44444 - price: € 33 one way).

Trains from/to airport in Vienna:

a) City Airport Train (CAT) – to Vienna "Wien-Mitte" – Landstraße/Hauptstraße with access to the Underground (U-Bahn) and taxis: www.cityairporttrain.at

The City Airport Train is the nonstop connection between the station Wien Mitte / Landstraße and Vienna International Airport. The ride takes approx. 16 min. From the station Wien Mitte / Landstraße you have **access** to the underground lines U3 and U4.

If you are using the CAT you can **check in your luggage** at the **City Air Terminal** at the station Wien Mitte / Landstraße.

Timetable CAT

from Wien Mitte **to the airport**: from 05:38 to 23:08 every 30 minutes

from the airport to Wien Mitte: from 06:05 to 23:35 every 30 minutes

Fare

one way ticket for one adult: 9.00 €

including return ticket for one adult: 16.00 €

Note: The CAT is not a member of the public transport network and you need an appropriate ticket if you change to or from public means of transport.

b) Schnellbahn (S1, S2 or S7) – to Vienna “Wien-Mitte-Landstraße Hauptstraße” with direct access to the Underground (Line U-4) and taxis.

The S7 is the regional railroad connection of the Austrian Federal Railways ÖBB between the Vienna International Airport and Vienna. the journey time from and to the station Wien Mitte / Landstraße is about 24 min respectively, because the S7 stops at several stations along the way.

You have good access to the public transport network of Vienna at the stations Wien Mitte / Landstraße (underground lines U3 and U4), Wien Nord / Praterstern (underground line U1) and Handelskai (underground line U6).

Timetable S7

from Wien Mitte **to the airport**: from 04:56 to 21:56 every 30 minutes

from the airport to Vienna: from 05:39 to 22:39 every 30 minutes

Note: Your ticket is also valid in the public means of transport of Vienna and you can use it for your trip to and from your hotel in Vienna.

Bus Services Vienna Airport Lines (2 lines)

Busses go either to Morzzinplatz/Schwedenplatz or to Südbahnhof/Westbahnhof (both having access to the Underground). Please check before taking the bus.

The Vienna Airport Lines operate several bus lines between Vienna and the Vienna International Airport.

Wien Schwedenplatz - Vienna International Airport

The trip takes approx. 20 min. From Schwedenplatz you have **access** to the underground lines U1 and U4.

to the airport: from 05:00 to 23:30 every 30 minutes

from the airport: from 06:20 to 00:20 every 30 minutes

www.postbus.at – Tel: +43 (1) 7007-32300

11.3. To get around in Warsaw and Vienna

Taxi service within Warsaw should generally be ordered by telephone. Popular taxi services include Sawa Taxi (tel: 22-644444) and MPT Radio Taxi (tel: 22-19191).

Public transportation information is available at: www.ztm.waw.pl

For taxi service within Vienna, please call 31300 or 40100

Public transportation information is available at:

<http://www.wienerlinien.at/wl/ep/home.do?tabId=0>

12. CATERING

12.1. For the Warsaw Part

The Conference Cafe, located on the ground floor to the right of the reception desk, will be open for participants from 9.00 a.m. till 7.00 p.m. during the Conference. Catering for Side Events (SE) participants is available at the cost of the SE organizers.

12.2. For the Vienna Part

Cafeterias will be open on all floors. Participants are kindly requested to arrange for lunch and dinner themselves.

13. SOCIAL EVENTS

13.1. For the Warsaw Part

Thursday, 30 September

Reception hosted by the Ministry of Foreign Affairs of the Republic of Poland (TBC)

13.2. For the Vienna Part

Monday, 18 October 2010 and Tuesday, 26 October 2010

Dinner reception hosted by the Kazakh OSCE Chairmanship

14. LUGGAGE STORAGE

For the Warsaw Part

Please take note, that for security reasons, luggage can be stored at the conference venue in the Cloak Room only after x-ray scanning.

For the Vienna Part

Please take note that for security reasons, luggage cannot be stored at the conference venue (inclusive the closing day of the Conference).

15. GENERAL INFORMATION ABOUT POLAND AND AUSTRIA

POLAND

15.1. Visa modalities

Please be aware that it might take 14 days to get the requested Shengen visa. Therefore applicants are strongly advised to apply for visa well in time." under the item "General information!"

Participants, if required under the Polish law, are asked to make their own arrangements for securing a visa for entry into Poland. Further details can be found on <http://www.msz.gov.pl>. In case a letter of confirmation of participation for visa requirements is needed, please refer to Ms. Elke Lidarik (elke.lidarik@osce.org). The following data needs to be communicated: **Place and Date of birth, Citizenship, Passport number, issuing authority, date of issuance of passport, expiry date, arrival and departure date of the applicant. In addition, a copy of the passport should be e-mailed to elke.lidarik@osce.org.**

15.2. Climate

The climate in Poland is [oceanic](#) in the north and west and becomes gradually warmer and [continental](#) towards the south and east. Summers are generally warm, with average temperatures between 17 and 25 degrees Celsius. Winters are cold, with average temperatures around 3 degrees Celsius in the northwest and -6 degrees Celsius in the northeast. Precipitation falls throughout the year, although, especially in the east, winter is drier than summer.

15.3. Time

Central European Time (CET) +0200 UTC

15.4. Emergencies and first aid

First aid will be provided at the Conference venue. In case of major emergencies please dial 112 and for medical - 999.

AUSTRIA

15.1. Visa modalities

Please be aware that it might take 14 days to get the requested Shengen visa. Therefore applicants are strongly advised to apply for visa well in time." under the item "General information!"

Participants, if required under the Austrian law, are asked to make their own arrangements for securing a visa for entry into Austria. Further details can be found on www.bmeia.gv.at. In case a letter of confirmation of participation for visa requirements is needed, please refer to Ms. Elke Lidarik (elke.lidarik@osce.org). The following data needs to be communicated: **Place and Date of birth, Citizenship, Passport number, issuing authority, date of issuance of passport, expiry date, arrival and departure date of the applicant. In addition, a copy of the passport should be e-mailed to elke.lidarik@osce.org.**

15.2. Climate

The climate in Austria is widely **continental** with the Eastern edge of the country stretching into the Pannonian climate zone. It is typical for Central Europe with **cold winters** (going down to **minus 20 degrees Celsius** during the night) and hot and **sunny summers** (going up to **35 degrees Celsius** during some days in August).

15.3. Time

Central European Time (CET) +0200 UTC

15.4. Emergencies and first aid

First aid will be provided at the Conference venue. In case of major emergencies please dial 112.

16. LIABILITY

To the full extent permitted under applicable law, neither the OSCE or any of its officials, employees or other representatives shall be liable for loss or damage, however caused, arising out of or in connection with participation in this conference. This is a comprehensive limitation of liability that applies to damages of any kind, including, without limitation, personal injury, loss of or damage to, property and claims of third parties.

17. POINTS OF CONTACTS

17.1. Substantial issues

Kazakh OSCE Chairmanship

Mr. Yerkin Akhinzhanov, Deputy Permanent Representative,
akhinzhanov@kazakhstan.at, tel: +43 1 890 800 829, mobile: +43 676 948 20 88

Ms. Zhanar Kulzhanova, Counsellor,
kulzhanova@kazakhstan.at, tel: +42 1 890 800 821

17.2. Protocol Issues and Logistical Modalities

For the Warsaw Part

Mr. Mushegh Yekmalyan, ODIHR Human Dimension Meetings Unit,
Mushegh.Yekmalyan@odihhr.pl, tel: +48 22 52 00 657, mobile: +48 695 808 828

For the Vienna Part

Ms. Elke Lidarik, OSCE Conference Services,
elke.lidarik@osce.org, tel: +43 1 51436 6392, mobile: +43 664 141 88 67

17.3. Room Bookings

For the Warsaw Part

Mr. Ireneusz Stepinski, Human Dimension Meetings
ireneusz.stepinski@odihhr.pl

For the Vienna Part

Ms. Micky Kröll, OSCE Conference Services
Micky.kroell@osce.org, tel: +43 1 51 436 6585

ANNEX 1

MC.DEC/3/10



**Organization for Security and Co-operation in Europe
Ministerial Council**

MC.DEC/3/10
3 August 2010

Original: ENGLISH

DECISION No. 3/10 TIME AND VENUE OF THE NEXT OSCE SUMMIT AND REVIEW CONFERENCE

The Ministerial Council,

Recalling the Ministerial Declaration on the OSCE Corfu Process of 2 December 2009 (MC.DOC/1/09) and the Ministerial Council Decision on the time and place of the next meeting of the OSCE Ministerial Council of 2 December 2009 (MC.DEC/14/09),

Recalling the 1994 Budapest Summit decision that the review meeting before each Summit will be held in Vienna, and taking into account the practice of holding parts of the 1999 Review Conference in other venues,

Pursuant to the OSCE Rules of Procedure (MC.DOC/1/06), and recalling Permanent Council Decision No. 476 on the modalities for OSCE meetings on human dimension issues,

Taking into account Permanent Council Decision No. 932 on the dates of the 2010 Human Dimension Implementation Meeting (HDIM) and Permanent Council Decision No. 933 on the topics for the second part of the 2010 HDIM,

Noting that the Annual Security Review Conference, the Annual Implementation Assessment Meeting and the Economic and Environmental Forum were already held in 2010,

Decides that:

1. The next OSCE Summit will take place in Astana on 1 and 2 December 2010;
2. The Eighteenth Meeting of the OSCE Ministerial Council will be held in 2011;
3. The Review Conference before the next OSCE Summit will take place in three parts, with distribution of working sessions between dimensions as indicated below:
 - (a) The first part will be held in Warsaw from 30 September to 8 October 2010;

- (b) The second part will be held in Vienna from 18 to 26 October 2010, with focus (i) on the full range of OSCE commitments in the politico-military dimension, (ii) on the full range of OSCE commitments in the economic and environmental dimension, and (iii) on OSCE structures and activities; and will be arranged in parallel working sessions;
- (c) The third part will be held in Astana from 26 to 28 November 2010;

The Warsaw and Astana parts of the Review Conference will focus on the full range of OSCE commitments in the human dimension, including the topics selected by PC.DEC/933, and will be arranged in consecutive working sessions. The modalities of the annual HDIMs as set out in PC.DEC/476, will be, *mutatis mutandis*, reflected in the human dimension parts of the Review Conference. The 2010 HDIM shall be cancelled.

- 4. The Permanent Council shall adopt decisions:
 - On the agenda, organizational framework, timetable and other modalities of the 2010 OSCE Summit in Astana;
 - On the agenda, organizational framework, timetable and other modalities of the 2010 OSCE Review Conference;
 - On the budget for the 2010 Summit and Review Conference.

825th Plenary Meeting

PC Journal No. 825, Agenda item 6

**DECISION No. 952
AGENDA, ORGANIZATIONAL FRAMEWORK, TIMETABLE AND
OTHER MODALITIES OF THE 2010 REVIEW CONFERENCE**

I. Agenda

(A) Review Conference in Warsaw (30 September–8 October 2010)

1. Formal opening
2. Statement by Mr. Kanat Saudabayev, OSCE Chairperson-in-Office
Statement by a high representative of the host country
Statement by the President of the OSCE Parliamentary Assembly
Statement by the OSCE Secretary General
3. Reports by:
 - (a) Director of the ODIHR
 - (b) OSCE High Commissioner on National Minorities
 - (c) OSCE Representative on Freedom of the Media
 - (d) President of the Court of Conciliation and Arbitration
 - (e) Chairperson of the Human Dimension Committee of the Permanent Council
4. General debate among the participating States
5. Contributions by:
 - (a) OSCE Partners for Co-operation
 - (b) United Nations

- (c) Other international organizations, institutions and entities
- 6. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - (a) Review of the implementation of all OSCE principles and commitments in the human dimension (HDR)
 - (b) Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)
- 7. Reports by the rapporteurs and the Chairperson's summary
- 8. Formal closure

(B) Review Conference in Vienna (18 October–26 October 2010)

- 1. Formal opening
- 2. Statement by a representative of the OSCE Chairperson-in-Office
Statement by the President of the OSCE Parliamentary Assembly
Statement by the OSCE Secretary General
- 3. Reports by:
 - (a) OSCE High Commissioner on National Minorities
 - (b) Chairperson of the Forum for Security Co-operation
 - (c) Chairperson of the Security Committee of the Permanent Council
 - (d) Chairperson of the Economic and Environmental Committee of the Permanent Council
 - (e) Director of the Conflict Prevention Centre
- 4. General debate among the participating States
- 5. Contributions by:
 - (a) OSCE Partners for Co-operation
 - (b) United Nations
 - (c) Other international organizations, institutions and entities

6. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - (c) Review of the implementation of all OSCE principles and commitments in the politico-military dimension (PMS)
 - (d) Review of the implementation of all OSCE principles and commitments in the economic and environmental dimension (EED)
 - (e) Review of OSCE structures and their activities, including consideration of proposals designed to enhance the role of the OSCE and further strengthen its capabilities (OSA)
7. Reports by the rapporteurs and the Chairperson's Summary
8. Formal closure

(C) Review Conference in Astana (26–28 November 2010)

1. Formal opening by a representative of the OSCE Chairperson-in-Office and a high representative of the host country
2. Working sessions for review of implementation of OSCE principles and commitments, including a focus on recommendations for future action and greater co-operation among participating States:
 - Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)
3. Reports by the rapporteurs and the Chairperson's Summary
4. Formal closure of the entire Review Conference

II. Organizational framework, timetable and other modalities

1. The Review Conference shall be held in accordance with the OSCE Rules of Procedure (MC.DOC/1/06 of 1 November 2006), in particular its Section (A) OSCE meetings, and will be governed by the following provisions. The modalities of annual Human Dimension Implementation Meetings (HDIMs), as set out in PC.DEC/476, will be, *mutatis mutandis*, reflected in the human dimension parts of the Review Conference in Warsaw and Astana as outlined below. In case of contradiction between provisions of PC.DEC/476 and provisions of this decision, the latter shall take precedence.

Under agenda item 3, at the Review Conference in Vienna, the Chairperson of the Joint Consultative Group (JCG) and the Chairperson of the Open Skies Consultative Commission (OSCC) may provide information on the functioning of the CFE regime and the

functioning of the Open Skies Treaty, respectively. Similarly, the Chairperson of the Forum for Security Co-operation (FSC) will be invited to report to the plenary on Monday, 18 October 2010.

2. All items of the agenda of the Review Conference, except for item 6 of the agenda in Warsaw and Vienna and item 2 of the agenda in Astana, will be dealt with in plenary sessions. Item 6 of the agenda in Warsaw and Vienna and item 2 of the agenda in Astana will be dealt with in working sessions, arranged in parallel working sessions in Vienna and in consecutive working sessions in Warsaw and Astana. The working hours of the Review Conference: from 10 a.m. to 1 p.m. and from 3 to 6 p.m.

Those making reports or contributions under any agenda item are encouraged to submit them in writing. Oral presentations under any agenda item should not exceed five minutes.

3. The OSCE Parliamentary Assembly and the OSCE Partners for Co-operation may attend all sessions of the Review Conference and make both oral and written contributions under item 6 in Warsaw and Vienna and item 2 in Astana. All OSCE executive structures, in particular field operations, are encouraged to designate representatives to participate in the Review Conference.

4. An indicative work programme for the working sessions under item 6 in Warsaw and Vienna and item 2 in Astana will be agreed upon by the participating States before, if possible, or at the first plenary session of the Review Conference in Warsaw, after open-ended informal consultations among the participating States in Vienna that are to be concluded prior to the opening of the Review Conference. For practical and organizational reasons, the deliberations at the Review Conference will be organized according to the three traditional areas of OSCE activity; at the same time, sessions will be organized in such a way as to permit a discussion of OSCE structures and their activities:

Politico-military dimension

Agenda item 6(c): Review of the implementation of all OSCE principles and commitments relating to the politico-military and non-military aspects of security (PMS)

Chair: Representative of Greece
(8 sessions)

Economic and environmental dimension

Agenda item 6(d): Review of the implementation of all OSCE principles and commitments in the economic and environmental dimension (EED)

Chair: Representative of Lithuania
(7 sessions)

Human dimension

Agenda item 6(a): Review of the implementation of all OSCE principles and commitments in the human dimension (HDR)

Chair: moderators, as per PC.DEC/476
(8 sessions)

Agenda item 6(b) (agenda item 2 in Astana): Forward-looking discussion of the three topics specifically selected by PC.DEC/933 (HDF)

Chair: moderators, as per PC.DEC/476
(6 sessions)

OSCE structures and their activities

Agenda item 6(e): Review of OSCE structures and their activities, including consideration of proposals designed to enhance the role of the OSCE and further strengthen its capabilities, of OSCE co-operation with the Partners for Co-operation and international organizations and initiatives and of lessons learned from field activities (OSA)

Chair: Representative of the Chairperson-in-Office
(7 sessions)

5. The plenary sessions of the Review Conference will provide direction to the deliberations in the working sessions and will conclude each part of the Review Conference.

6. In keeping with the increasing openness of OSCE activities, representatives of non-governmental organizations (NGOs) with relevant experience in the area under discussion are free, on the basis of the procedures set out in the Annex, to attend and contribute to the working sessions of the Review Conference dealing with the human and the economic and environmental dimensions (EED, HDR and HDF) and the part of working sessions on OSCE structures and their activities dealing with lessons learnt from field activities (part of OSA).

7. The plenary sessions of the Review Conference will be open unless otherwise agreed upon by the participating States at a plenary session.

8. The plenary sessions and working sessions of the Review Conference will be held in accordance with the schedule of sessions contained in this document. This schedule will be subject to constant review and possible readjustment by the participating States at a plenary session.

9. The following international organizations, institutions and initiatives will be invited to attend and make written contributions at all sessions of the Review Conference: Adriatic-Ionian Initiative; African Union; Asian Development Bank; Association of Southeast Asian Nations (ASEAN); ASEAN Regional Forum; Barents Euro-Arctic Council; Central Asian Regional Information and Coordination Centre for Combating Illicit Trafficking of Narcotic Drugs, Psychotropic Substances and their Precursors; Central European Initiative;

Collective Security Treaty Organization; Commonwealth of Independent States; Commonwealth of Nations; Community of Democracies; Community of Portuguese Speaking Countries; Conference on Interaction and Confidence-Building Measures in Asia; Council of the Baltic Sea States; Council of Europe; Economic Cooperation Organization; Energy Charter Secretariat; Eurasian Economic Community; European Bank for Reconstruction and Development; European Investment Bank; Europol; Financial Action Task Force; International Atomic Energy Agency; International Committee of the Red Cross; International Criminal Court; International Criminal Police Organization; International Criminal Tribunal for the former Yugoslavia; International Energy Agency; International Fund for Saving the Aral Sea, International Labour Organization; International Monetary Fund; International Organization for Migration; League of Arab States; North Atlantic Treaty Organization; Non-Aligned Movement; Organization of American States; Office of the United Nations High Commissioner for Human Rights; Office of the United Nations High Commissioner for Refugees; Organisation for Economic Co-operation and Development; Organization for Democracy and Economic Development – GUAM; Organisation internationale de la Francophonie; Organization of the Black Sea Economic Cooperation; Organization of the Islamic Conference; Organization for the Prohibition of Chemical Weapons; Preparatory Commission for the Comprehensive Nuclear-Test-Ban; Regional Cooperation Council; Shanghai Cooperation Organisation; South-East European Cooperation Process; Southeast European Cooperative Initiative; Union for the Mediterranean; United Nations Alliance of Civilizations; United Nations Children’s Fund; United Nations Conference on Trade and Development; United Nations Development Fund for Women; United Nations Development Programme; United Nations Economic and Social Commission for Asia and the Pacific; United Nations Economic Commission for Europe; United Nations Educational, Scientific and Cultural Organization; United Nations Environment Programme; United Nations Institute for Disarmament Research; United Nations Office of the High Representative for the Least Developed Countries, Landlocked Developing Countries and Small Island Developing States; United Nations Office on Drugs and Crime; United Nations Regional Centre for Preventive Diplomacy for Central Asia; World Bank and the World Customs Organization.

The above international organizations, institutions and initiatives will be invited to make their contributions to plenary sessions and at appropriate working sessions of the Review Conference in the context of relevant agenda items.

10. The Chair at the plenary sessions of the Review Conference will be a representative of the Chairperson-in-Office, except for the plenary session in Warsaw to conclude discussion of agenda item 6(a), which will be chaired by the Director of the ODIHR, in accordance with PC Decision No. 476. The discussions during the working sessions in Vienna will be chaired by representatives of the other two OSCE Troika countries: Greece and Lithuania. The discussions during the working sessions in Warsaw and Astana will be chaired by moderators as stipulated in PC Decision No. 476, who will be appointed by the Chairmanship.

The representative of the Chairperson-in-Office will, after consultations with the participating States, appoint appropriate number of rapporteurs for the working sessions. The reports of the rapporteurs, which will not be regarded as binding documents, will be presented in the last plenary meeting of each part of the Review Conference, and will serve as a basis for subsequent deliberations at the Astana part of the Review Conference.

11. This decision will enter into effect as from the date of adoption of the Ministerial Council decision on the time and venue of the next OSCE Summit and Review Conference.

Schedule of sessions

1. Warsaw

Week 1	Thursday 30 September	Friday 1 October
Morning	Plenary	HDR 1
Afternoon	Plenary	HDR 2

Week 2	Monday 4 October	Tuesday 5 October	Wednesday 6 October	Thursday 7 October	Friday 8 October
Morning	HDR 3	HDR 5	HDR 7	Plenary*	HDF 2
Afternoon	HDR 4	HDR 6	HDR 8	HDF 1	HDF 3

2. Vienna

Week 3	Monday 18 October	Tuesday 19 October	Wednesday 20 October	Thursday 21 October	Friday 22 October
Morning		PMS 1 EED 1	PMS 3 EED 3	PMS 5 OSA 1	PMS 7 OSA 3
Afternoon	Plenary	PMS 2 EED 2	PMS 4 EED 4	PMS 6 OSA 2	PMS 8 OSA 4

Week 4	Monday 25 October	Tuesday 26 October
Morning	EED 5 OSA 5	EED 7 OSA 7
Afternoon	EED 6 OSA 6	Plenary

3. Astana

Week 4	Friday 26 November	Saturday 27 November	Sunday 28 November
Morning		HDF 5	Reinforced plenary
Afternoon	HDF 4	HDF 6	

PMS	Agenda item 6(c)	8 sessions
EED	Agenda item 6(d)	7 sessions
OSA	Agenda item 6(e)	7 sessions
HDR	Agenda item 6(a)	8 sessions
HDF	Agenda item 6(b) (item 2 in Astana)	6 sessions
*	Session chaired by the D/ODIHR	

Concerning Section II, paragraph 6:

Representatives of NGOs are invited to make written presentations through the OSCE Secretariat in close co-operation with the ODIHR, on the basis of which they may address specific questions orally as appropriate. NGOs will have equal access to the list of speakers to allow them to make their contributions under each agenda item addressed by the meeting as specified below. Contributions should not exceed five minutes each.

All NGOs wishing to attend the working sessions of the Review Conference dealing with the agenda items 6(d) – EED, 6(a) - HDR, 6(b) – HDF (item 2 in Astana) and the part of working sessions dealing with lessons learnt from field activities under agenda item 6(e) – OSA will be admitted subject to the provisions contained in Chapter IV, paragraphs 15 and 16 of the Helsinki Document 1992. Prior to the meetings, the OSCE Secretary General, in consultation with the ODIHR, will distribute to all participating States a list of the NGOs intending to participate. The Secretary General, in close co-operation with the ODIHR, will keep participating States regularly informed of additional NGOs wishing to attend the working sessions and plenary meetings. Should questions arise concerning the application of Chapter IV, paragraph 16 of the Helsinki Document 1992, the Secretary General, assisted by the ODIHR, will undertake consultations to ensure that any decision on the matter is in conformity with the said provisions and is based on the views of the interested participating States.



395th Plenary Meeting
PC Journal No. 395, Agenda item 4

DECISION No. 476
MODALITIES FOR OSCE MEETINGS ON
HUMAN DIMENSION ISSUES

The Permanent Council,

Recalling Decision No. 4 of the Bucharest Ministerial Council (MC(9).DEC/4), which tasked the Permanent Council with further reviewing the modalities of the human dimension meetings by 30 June 2002,

Further recalling the provisions of the Helsinki Document 1992, Chapter I and Chapter VI, paragraph (9),

Decides to adopt the modalities for the OSCE meetings on human dimension issues set out in the annexes to this Decision.

The modalities for the human dimension implementation meetings will, *mutatis mutandis*, be reflected in the human dimension segment of the Review Conference.

The Permanent Council may, in light of the experience gained, decide to make additional adjustments to the arrangements set out in the annexes, with a view to strengthening the effectiveness and attraction of the human dimension meetings further.

MODALITIES FOR OSCE MEETINGS ON HUMAN DIMENSION ISSUES.

I. Human Dimension Implementation Meetings

The following modalities amend and complement the provisions of Chapter VI, paragraph (9), of the Helsinki Document 1992.

1. During each year in which a Review Conference does not take place, the ODIHR will organize a Human Dimension Implementation Meeting (HDIM) of all the participating States, at its seat, to discuss implementation of OSCE human dimension commitments. The HDIM will last 10 working days, unless otherwise decided by the participating States. The HDIM will be concluded by a Reinforced Plenary Session, in accordance with paragraph 10, below.

2. The participating States will endeavour to be represented at the Human Dimension Implementation Meetings at an appropriately high level, both from their OSCE delegations/missions and by those responsible in their Foreign Ministries for their policies regarding human dimension issues. The High Commissioner on National Minorities (HCNM), the Representative on Freedom of the Media (RFOM) and the Director of the ODIHR, as well as their representatives, will also participate. The OSCE Parliamentary Assembly will be invited to participate. The ODIHR will be responsible for the distribution of written contributions and information material made available before the HDIM, and will endeavour to circulate such contributions and material well in advance for consideration by the participants.

3. The Human Dimension Implementation Meetings will consist of two parts. Each HDIM will start with an opening Plenary Session. The opening Plenary Session will, as a rule, be addressed by the Chairman-in-Office, a high representative of the host country, the Director of the ODIHR, the HCNM and the RFOM. The President of the OSCE Parliamentary Assembly will be invited to address this Plenary Session. A prominent international personality in the field of the human dimension may also be invited to address the opening Plenary Session.

4. The opening Plenary Session will be followed by eight Working Sessions to review the implementation of commitments. An experienced and particularly qualified moderator will be appointed to chair Working Sessions. Rapporteurs will also be appointed for the Working Sessions. The Working Sessions will be thematically organized and will together cover the full range of OSCE commitments in the human dimension. This will be reflected in the agreed agenda. Unless otherwise decided by the Permanent Council, the Working Sessions will be devoted to the following themes: Democratic Institutions; Rule of Law I; Rule of Law II; Tolerance and Non-Discrimination I; Tolerance and Non-Discrimination II; Fundamental Freedoms I; Fundamental Freedoms II; Humanitarian Issues and Other Commitments. (The HCNM or a senior representative of the HCNM will speak under

Working Session Tolerance and Non-Discrimination I. The RFOM or a senior representative of the RFOM will speak under Working Session Fundamental Freedoms I.)

5. Where appropriate, Working Sessions may be opened with an overview presented by an expert from within the OSCE. The participating States, international organizations and NGOs are encouraged to make recommendations during the Working Sessions. The participants are requested to circulate their recommendations in writing immediately to ensure an accurate record of the HDIM and to facilitate follow-up. Written recommendations will be compiled, collated and circulated to the participants by the ODIHR well in advance of the Reinforced Plenary Session at the end of the second part of the HDIM. The participating States are also encouraged to circulate written statements in advance in order to stimulate a more lively debate during the Working Sessions.

6. The first part of the Human Dimension Implementation Meeting will be concluded by a Plenary Session chaired by the Director of the ODIHR. This Plenary Session will be devoted to the presentation of the outcome of the Working Sessions and to a preliminary discussion of the recommendations made during these sessions in order to prepare for the Reinforced Plenary Session, which will take place in accordance with paragraph 1, above, and paragraph 10, below.

7. All participants will have equal access to the list of speakers in order to provide their contributions to each Working Session. Interventions during Working Sessions should not exceed seven minutes. Interventions during the concluding Plenary Session should not exceed five minutes. As a means of facilitating dialogue, delegations intending to raise an issue related to a specific country are encouraged to notify that country in advance. The speakers' list will be opened one hour prior to the opening of each session, with a view to ensuring equal access to the speakers' list. When appropriate, moderators may call on speakers out of order to facilitate a genuine discussion.

8. The second part of the Human Dimension Implementation Meeting will be devoted to forward-looking discussions with a view to fostering implementation of, as well as to refining and - if necessary including in order to meet new risks and challenges - further developing OSCE commitments. This part will be divided into eight Working Sessions. The first two Working Sessions, each with a duration of half a working day, will be devoted to a discussion of human dimension activities, with special emphasis on project work. This discussion will be opened by a senior representative of the ODIHR, who will present key future projects and priorities. Senior representatives of other OSCE institutions and field operations will make similar presentations. International organizations and NGOs are invited to comment on the OSCE presentations and to present their own project priorities. The participants will be given the opportunity to direct questions or comments to the speakers and to present their views on OSCE priorities and project work. With the exception of the introduction presented by the ODIHR, contributions at these sessions should not exceed seven minutes. In summing up the discussion, the moderator of these Working Sessions will strive to identify trends in the discussion and priorities for the future.

9. The following six Working Sessions will be devoted to discussion of, as a rule, three specifically selected topics. These topics will be selected and prepared in advance by the ODIHR, as described in paragraph 12, below. Unless otherwise decided by the Permanent Council, two Working Sessions, each with a duration of half a working day, will be devoted to each topic. The discussion of each of these topics will be opened by a particularly qualified

person who has been closely involved in the preparation of the HDIM concerning the relevant topic. The discussion will be forward-looking and aimed at concrete results. Particular attention should be paid to providing contributions to the preparation of the next OSCE Ministerial Council Meeting. Where relevant, presentation and discussion of concrete projects are also encouraged. For each topic, recommendations will be made with regard to the substance as well as to further follow-up. A moderator with particularly relevant knowledge will be appointed to chair the discussion of each topic. The moderator may propose to conduct parts of the discussion in an informal manner in order to stimulate more open deliberations. NGOs, specifically those with relevant experience, are particularly encouraged to participate in the discussion of the selected topics and to provide their suggestions and recommendations. The moderator of each topic will sum up the discussion and seek common understanding concerning further work required, in particular with a view to preparations for the next OSCE Ministerial Council Meeting.

10. The Human Dimension Implementation Meeting will be concluded by a Plenary Session reinforced by the participation of Human Rights Directors or similar senior officials responsible for human dimension matters in the Foreign Ministries of participating States, as well as OSCE Ambassadors. Heads of OSCE institutions will also participate and present their priorities for the future as well as their preliminary assessment of recommendations made during the HDIM. The Reinforced Plenary Session will receive reports from the work of the HDIM and review results and recommendations from the first and the second week. It will seek to provide direction with regard to follow-up of recommendations presented at the HDIM and with regard to the preparations for the next OSCE Ministerial Council Meeting.

11. The Chairmanship will organize a discussion in the Permanent Council within two weeks after the HDIM in order to discuss further the follow-up to the HDIM. The Director of the ODIHR will present a report from the HDIM. This Permanent Council will provide further direction required with regard to the follow-up to the results of the HDIM and to the recommendations made, in particular with a view to the preparations for the next OSCE Ministerial Council Meeting. It will also provide topics for the next three Supplementary Human Dimension Meetings (SHDMs), to be decided by 1 February. To assist the Permanent Council in its deliberations, the OSCE institutions and field operations will analyse the recommendations of the HDIM relevant to their activities and will present their views in writing prior to the above-mentioned Permanent Council meeting.

12. In January, the Director of the ODIHR will present proposals to the Permanent Council for the specific topics to be prepared for discussions during Working Sessions III - VIII of the second part of the HDIM. These proposals will take into account the results of the previous OSCE Ministerial Council Meeting and of the meeting of the Permanent Council referred to in paragraph 11, above. They will be presented following consultations with the Chairmanship and, as appropriate, with Heads of OSCE institutions. The Permanent Council will decide on the topics by 1 February. By the same date, it will also decide on the date of the HDIM. The Chairmanship will then task the Director of the ODIHR and Heads of other OSCE institutions, as appropriate, with carrying out preparations required to facilitate a result-oriented discussion of these topics at the HDIM. Such preparations may, *inter alia*, include the use of informal open-ended working groups and/or established OSCE human dimension events, including the SHDMs.

13. The agenda for the entire Human Dimension Implementation Meeting will be approved by the Permanent Council at the latest four months prior to the Meeting. An

annotated agenda, including side events, will be prepared by the Chairmanship, in consultation with the ODIHR, the HCNM and the RFOM. This annotated agenda for the Meeting will be distributed at the latest one month prior to it.

14. The Human Dimension Implementation Meeting will be scheduled in such a way as to avoid competition with similar meetings of other international fora and to attract higher-level participation, and to allow time for recommendations to be followed up, discussed and reflected at the next OSCE Ministerial Council Meeting.

15. The Chairmanship will ensure that other regular meetings, with the exception of matters requiring urgent attention, will be suspended for the duration of the HDIM.

16. The remaining provisions of Chapter VI of the Helsinki Document 1992 will continue to apply in their entirety.

17. For the purpose of the Human Dimension Implementation Meeting in 2002 only, the following specific rules and modalities will apply: The six working sessions stipulated in paragraph 9 will be reduced to four working sessions. Consequently, the discussions during these working sessions will be devoted to two specifically selected topics, with two Working Sessions for each topic. These topics will be selected and decided upon no later than 23 May 2002. This decision and the subsequent preparations will take place in accordance with the procedures described in paragraph 12, above. The entire agenda for the HDIM in 2002 will be approved no later than 6 June 2002.

II. Supplementary Human Dimension Meetings

1. During each year, the Chairman-in-Office will, as a rule, organize three informal Supplementary Human Dimension Meetings (SHDMs), each lasting one-and-a-half working days, in the framework of the Permanent Council, in order to discuss key substantive concerns raised at the previous Human Dimension Implementation Meeting or Review Conference and to ensure follow-up for them as well as for the OSCE Human Dimension Seminars. They will be organized in three consecutive Working Sessions.
2. These Meetings will be held in Vienna. With the consent of the host State, they may also be organized elsewhere, provided that their impact would thereby be increased.
3. The dates for the SHDMs will be presented to the Permanent Council by the Chairman-in-Office as early as possible each year, and no later than 1 February.
4. The detailed agenda for each meeting will be made available at least 30 days before it takes place, unless otherwise decided by the participating States.
5. The ODIHR will assist the Chairman-in-Office in preparing the SHDMs. The resources of the Secretariat will be drawn upon for logistical support.
6. The Partners for Co-operation and the Mediterranean Partners for Co-operation will be invited to attend SHDMs. They will be invited to contribute to Meetings with respect to their co-operation and links with the OSCE in the relevant field of the human dimension.
7. International organizations having relevant experience in the field of the human dimension will be invited to participate in the SHDMs.
8. NGOs will be invited to submit in writing their recommendations and suggestions with regard to the structure and concept of the SHDMs. A prominent NGO representative could address the opening session of the SHDMs.
9. In order to prepare the SHDMs, the OSCE institutions will provide, well in advance, food-for-thought papers on the topics to be discussed. In accordance with their mandates and depending on the topic, the OSCE field structures will contribute actively to the preparation process.
10. Delegations are encouraged to circulate written statements in advance in order to stimulate a more lively debate during the working sessions.
11. The Chairman-in-Office will provide the Permanent Council with a presentation on the proceedings of each SHDM.
12. The ODIHR will be tasked with presenting a written report, including statements made at the SHDMs, and distributing them prior to the next Human Dimension Implementation Meeting or Review Conference.

III. General issues

1. By 15 February at the latest, the Chairmanship will distribute an over-all annual calendar of OSCE human dimension events, including the HDIMs, the SHDMs, the Human Dimension Seminar and other relevant events, in order to facilitate planning and participation by the participating States, OSCE institutions and field structures, other international organizations and NGOs. The participating States will make every effort to ensure appropriate participation in OSCE meetings devoted to human dimension issues, including by the NGO community. The topics for the second week of the HDIMs, the SHDMs and the Human Dimension Seminar will be chosen with the aim of ensuring that they complement and reinforce each other and in order to stimulate further progress. Particular attention will be given to providing inputs to the Permanent Council meeting referred to in Annex 1, above, and to the next OSCE Ministerial Council Meeting.
2. The participating States are entitled to exercise their right of reply in accordance with the provisions of paragraph 87 (Chapter 6) of the Final Recommendations of the Helsinki Consultations.
3. All non-governmental organizations having relevant experience in the field of the human dimension will be invited to participate, subject to the provisions contained in Chapter IV, paragraph (16), of the Helsinki Document 1992, following registration with the ODIHR.
4. The Partners for Co-operation, the Mediterranean Partners for Co-operation, international organizations and institutions, as well as non-governmental organizations, are invited to ensure appropriate participation in OSCE meetings devoted to human dimension issues.
5. The moderators of the human dimension meetings are encouraged to adopt a proactive attitude to help ensure that the participants engage in a constructive debate aimed at improving the implementation of OSCE commitments and formulating recommendations, thereby reinforcing the relevance of the human dimension meetings.
6. Further contributions to the Voluntary Fund to Foster the Integration of Recently Admitted Participating States are encouraged in order to promote appropriate participation in OSCE meetings devoted to the human dimension.

**INTERPRETATIVE STATEMENT
UNDER PARAGRAPH 79 (CHAPTER 6) OF THE FINAL
RECOMMENDATIONS OF THE HELSINKI CONSULTATIONS**

By the Delegation of the United States of America:

“The United States is pleased to have been able to join consensus on this decision to adopt the revised modalities for the Human Dimension Implementation Review Meeting (HDIRM). We however, would like to make the following interpretative statement.

First, regarding the language in Annex III, paragraph 5, concerning the role of moderators of human dimension meetings, this language should not be construed as allowing a moderator to prevent any participant from speaking.

Second, regarding the language in Annex I, paragraph 17, concerning the number of specifically selected topics for the second part of the HDIRM this year, we highlight the point that in years after 2002 there is agreement that there will be three specifically selected topics.

We reiterate that real cases and situations can be discussed in every session of the HDIRM. The key goal of the HDIRM is to resolve or ameliorate actual cases and situations.

This must be an integral element of the forward-looking discussions, as well as of the working sessions to review implementation of commitments.

Another overarching goal of the reform process was to link the HDIRM directly with the Permanent Council (PC). We have accomplished this goal. We hope that the Chairman-in-Office will interpret Annex 1, paragraph 11, as organizing a separate PC devoted to the HDIRM two weeks after the meeting to give this the attention it deserves. We believe that this, combined with the reinforced plenary session at the end of the meeting in Warsaw, should ensure that we address the necessary issues and take the required decisions on follow-up.

It is thus essential that we take maximum advantage of the HDIRM’s concluding reinforced plenary session. It is also essential that we use the PC effectively, two weeks after the HDIRM to carry forward the work and recommendations coming out of the review meeting.

Finally, it is also extremely important to have non-governmental participation in the human dimension meetings. We believe that these new modalities will attract individual NGOs. We note that Annex III, paragraph 3, invites all non-governmental organizations having relevant experience in the field of the human dimension to participate. This should apply to the Human Dimension Implementation Review Meeting and its supplementary meetings. We look forward to implementing the new modalities in September and encourage the Ambassadors here to attend.

Mr. Chairman, we request that this statement be attached to the journal of the day.”

Helsinki Document 1992, Chapter IV

Increasing openness of CSCE activities, promoting understanding of the CSCE, expanding the role of NGOs

(12) The participating States will increase the openness of the CSCE institutions and structures and ensure wide dissemination of information on the CSCE.

(13) To this end:

- the Chairman-in-Office assisted by the CSCE Secretariat will arrange briefings on the political consultation process;
- the CSCE institutions will, within existing budgets, provide information to the public and organize public briefings on their activities;
- the Secretariat will facilitate the flow of information to and contacts with the media, bearing in mind that CSCE policy issues remain the responsibility of participating States.

(14) The participating States will provide opportunities for the increased involvement of non-governmental organizations in CSCE activities.

(15) They will, accordingly:

- apply to all CSCE meetings the guidelines previously agreed for NGO access to certain CSCE meetings;
- make open to NGOs all plenary meetings of review conferences, ODIHR seminars, workshops and meetings, the CSO when meeting as the Economic Forum, and human rights implementation meetings, as well as other expert meetings. In addition each meeting may decide to open some other sessions to attendance by NGOs;
- instruct Directors of CSCE institutions and Executive Secretaries of CSCE meetings to designate an "NGO liaison person" from among their staff;
- designate, as appropriate, one member of their Foreign Ministries and a member of their delegations to CSCE meetings to be responsible for NGO liaison;
- promote contacts and exchanges of views between NGOs and relevant national authorities and governmental institutions between CSCE meetings;
- facilitate during CSCE meetings informal discussion meetings between representatives of participating States and of NGOs;
- encourage written presentations by NGOs to CSCE institutions and meetings, titles of which may be kept and provided to the participating States upon request;
- provide encouragement to NGOs organizing seminars on CSCE-related issues;
- notify NGOs through the CSCE institutions of the dates of future CSCE meetings, together with an indication, when possible, of the subjects to be addressed, as well as, upon request, the activations of CSCE mechanisms which have been made known to all participating States.

(16) The above provisions will not be applied to persons or organizations which resort to the use of violence or publicly condone terrorism or the use of violence.

ANNEX 2

2.1. Hotels in Warsaw

HOTEL	ADDRESS	PHONE +48 - 22	FAX +48 - 22	WEBSITE ADDRESS
* * * * *				
BRISTOL */**	42/44, Krakowskie Przedmiescie Str.	551 10 00	625 25 77	http://www.lemeridien-bristol.com
HILTON WARSAW	63, Grzybowska Str.			http://www.hilton.com
HYATT REGENCY **	23, Belwederska Avenue	558 12 34	558 12 35	http://warsaw.regency.hyatt.com
INTERCONTINENTAL *	49, Emilii Plater Str.	328 88 88	328 88 89	http://www.warsaw.intercontinental.com
LE REGINA	12, Kościelna Str.	531 60 00	531 60 01	http://www.leregina.com
MARRIOTT	Al. Jerozolimskie 65/79	630 55 28	830 00 50	http://www.marriott.com/wawpl
RADISSON *	24, Grzybowska Str.	321 88 88	321 88 89	http://www.radissonsas.com
RIALTO	73, Wilcza Str.	584 87 00	584 87 01	http://www.rialto.pl
SHERATON **	2, B. Prusa Str.	450 61 00	450 62 00	http://www.sheraton.pl
* * * * *				
HOLIDAY INN	48/54, Złota Str.	697 39 99	697 38 99	http://www.orbis.pl
JAN III SOBIESKI	pl. Zawiszy 1	579 10 28	659 88 28	http://www.sobieski.com.pl
POLONIA PALACE **	Al. Jerozolimskie 45	318 28 00	318 28 89	http://www.poloniapalace.com
MERCURE GRAND **	28, Krucza Str.	583 21 00	583 21 21	http://www.mercure.com
RESIDENCE ST. ANDREWS	30, Chmielna Str.	826 46 40	826 96 35	http://www.residencestandrews.pl
* * *				
GROMADA WARSZAWA CENTRUM *	pl. Powstańców Warszawy 2	582 99 00	582 95 27	http://www.gromada.pl
KYRIAD PRESTIGE	2, Towarowa Str.	582 75 00	582 75 01	http://www.kyriadprestige.com.pl
MDM	Plac Konstytucji 1	621 62 11	621 41 73	http://www.hotelmDM.com.pl

HOTEL	ADDRESS	PHONE +48 - 22	FAX +48 - 22	WEBSITE ADDRESS
MERCURE FRYDERYK CHOPIN*	Al. Jana Pawła II 22	528 03 00	528 03 03	http://www.mercure.com
METROPOL	99a, Marszałkowska Str.	629 40 00	625 30 14	http://www.hotelmetropol.com.pl
* *				
CAMPANILE	2, Towarowa Str.	582 72 00	582 72 01	http://www.campanile.com.pl
HARENDA*	4/6, Krakowskie Przedmieście Str.	826 00 71	826 26 25	http://www.hotelharena.com.pl
IBIS WARSZAWA OSTROBRAMSKA	36, Ostrobramska Str.	515 78 00	515 78 88	http://www.orbis.pl
IBIS WARSZAWA CENTRUM	Al. Solidarności 165	520 30 00	520 30 30	http://www.orbis.pl
IBIS WARSZAWA STARE MIASTO	2, Muranowska Str.	310 10 00	310 10 10	http://www.ibishotel.com/ibis/index.html
*				
ETAP	1, Zagórna Str.			http://www.etaphotel.com
MAZOWIECKI*	10, Mazowiecka Str.	827 23 65	687 91 17	http://www.hotelbelwederski.pl/mazowiecki
PREMIERE CLASSE	2, Towarowa Str.	624 08 00	620 26 29	http://www.premiereclasse.com.pl

* hotels located in walking distance from the venue

** please refer to the OSCE special rate while making reservation

NOVOTEL WARSZAWA CENTRUM BOOKING FORM

OSCE 2010 Review Conference
Warsaw, 30.09 – 08.10.2010

TRANSFER TO THE VENUE OF THE MEETING (SOFITEL VICTORIA) PROVIDED (included in the room rate)

! SPECIAL OFFER until 10th of September !

Make reservation till 10.09.2010 to get SPECIAL RATES !!

Please complete this form and send back to Novotel Centrum Reservation Department
Reservation Department: fax: +48 22 596 01 22, e-mail: H3383-RE5@accor.com



WARSZAWA CENTRUM

Name:.....

Business Address:.....

TEL: FAX:

E-mail:.....

Arrival Date: Departure Date:

Type of room /please mark/ : single double

superior single superior double

*Please be advised that above reservation has to be guaranteed. Filling of below form is obligatory.
Reservation might be cancelled without any charges two day before arrival. In case of no-show,
amount corresponding to one night stay will be charged to guest credit card.*

Credit card:..... Validity date:.....

Credit card number:.....

Please guarantee above reservation with my credit card. I acknowledge terms of reservation.

.....
(signature of credit card owner)

! SPECIAL OFFER UNTIL 10.09.2010 !

To get below rates, please make a reservation (by filling and sending this form to the hotel) until 10.09.2010. From 11.09.2010 below offer will not be valid any longer.

single room 339 PLN
double room 389 PLN
superior single room 439 PLN
superior double room 489 PLN

Rates apply to one room/night, are inclusive of buffet breakfast, Internet access in room by LAN network (WiFi in superior rooms), access to the hotel Wellness Centre.

RATES INCLUDE ALSO TRANSFER FROM NOVOTEL WARSZAWA CENTUM HOTEL TO SOFITEL VICTORIA (THE VENUE OF THE MEETING)

Special accommodation rates from 11.09.2010:

single room 389 PLN
double room 439 PLN
single superior room 489 PLN
double superior room 539 PLN

Rates apply to one room/night, are inclusive of buffet breakfast, Internet access in room by LAN network (WiFi in superior rooms), access to the hotel Wellness Centre. Rates include also **transfer from the Novotel Warszawa Centrum to the Sofitel Victoria (venue of the meeting)**.

Rates are exclusive of VAT.

Hotel will be confirming reservations on request base on availability.

Hotel address:

Novotel Warszawa Centrum

00-510 Warszawa, ul. Marszałkowska 94/98

tel.: +48 22 596 01 20, fax: +48 22 596 01 22,

e-mail: H3383-RE5@accor.com

Date:

Signature:.....

2.2. Hotels in Vienna

OSCE Special Rate
No Special Rate Offered

<i>name</i>	<i>booking e-mail address website</i>	<i>address</i>	<i>telephone</i>	<i>fax</i>	<i>sgl/dbl rate</i>
Vienna MARRIOTT Hotel	vienna.reservations@marriotthotels.com www.marriott.de (booking code: OSXC PPLUS NO 036544)	Parkring 12a, 1010 Wien	515 18 53	515 18 6736	€ 155 breakfast from €17.50
INTER-CONTINENTAL Wien	vienna@interconti.com www.intercontinental.at	Johannesgasse 28, 1037 Wien	711 22 26	711 22 344	€ 135/ € 155 incl. breakfast
Hotel DE FRANCE	defrance@austria-hotels.at www.hoteldefrance.at	Schottenring 3, 1010 Wien	313 68-0	319 59 69	€ 132/ € 152 incl. breakfast
Hotel HERRENHOF	reservation@herrenhof-wien.steigenberger.at www.herrenhof-wien.steigenberger.at	Herrengasse 10, 1010 Wien	534 04	534 04 100	€ 139 deluxe € 169 breakfast € 26
RADISSON SAS STYLE Hotel Vienna	infostyle.viennaradissonblu.com www.radissonblu.com	Herrengasse 12, 1010 Wien	22 78 00	22 780 79	Government rate € 165/ € 180 incl. breakfast
HILTON VIENNA PLAZA	Reservations.vienna@hilton.com www.hilton.at	Schottenring 11, 1010 Wien	313 90	313 90 2209	€ 129 € 154 incl. breakfast
VIENNA HILTON	Reservations.vienna@hilton.com www.hilton.at	Am Stadtpark, 1030 Wien	717 14 000	717 00 11 000	€ 129/€ 154 incl. breakfast
HOTEL SACHER	Reservation.vienna@sacher.com	Philharmonikerstrasse 4. 1010 Wien	514 56-0	514 56-799	€ 199 buffet breakfast from €30
BEST WESTERN HOTELS WORLDWIDE	www.bestwestern.at , www.bestwestern.com , www.bestwestern-ce.com OSCE company ID: ID 01487680	Worldwide	505 47 06-11		

<i>name</i>	<i>booking e-mail address website</i>	<i>address</i>	<i>telephone</i>	<i>fax</i>	<i>sgl/dbl rate</i>
Best Western Hotel KAISERHOF Vienna	reservation@hotel-kaiserhof.at www.hotel-kaiserhof.at	Frankenberggasse 10, 1040 Wien	505 17 01 81	505 88 75 88	€ 109 superior € 132 incl. breakfast
Hotel AM PARKRING Wien (Schick Hotels)	parkring@schick-hotels.com www.schick-hotels.com	Parkring 12, 1010 Wien	514 80	514 80 40	€ 119/ € 163 incl. breakfast
Best Western Hotel ERZHERZOG RAINER (Schick Hotels)	rainer@schick-hotels.com www.schick-hotels.com	Wiedner Haupstr. 27-29, 1040 Wien	22 111	22 111 350	€ 98/ € 138 incl. breakfast
Hotel CAPRICORNO Wien (Schick Hotels)	capricorno@schick-hotels.com www.schick-hotels.com	Schwedenplatz 3-4, 1010 Wien	533 31 04	533 76 714	€ 100/ € 144 incl. breakfast
Hotel CITY CENTRAL Wien (Schick Hotels)	city.central@schick-hotels.com www.schick-hotels.com	Taborstrasse 8, 1020 Wien	211 05	211 05 140	€ 100/ € 144 incl. breakfast
Hotel STEFANIE Wien (Schick Hotels)	sabine.pollak@schick-hotels.com www.schick-hotels.com	Taborstrasse 12, 1020 Wien	211 500	211 50 160	€ 113/ € 147 incl. breakfast
Hotel AMADEUS	office@hotel-amadeus.at www.hotel-amadeus.at	Wildpretmarkt 5, 1010 Wien	533 87 38	533 87 38 38	€ 90-126 / € 162 incl. breakfast
Hotel ASTORIA (Austria Trend Hotels & Resorts)	astoria@austria-trend.at www.austria-trend.at	Kärntnerstraße 32-34, 1010 Wien	515 77	515 77 82	€ 123/ € 153 incl. breakfast
Hotel JOHANN STRAUSS	info@hotel-johann-strauss.at www.hotel-johann-strauss.at	Favoriten Strasse 12, 1040 Wien	505 76 24	505 76 28	€ 88/ € 125 incl. breakfast
Das TYROL	reception@hotel-tyrol-vienna.com www.das-tyrol.at	Mariahilferstraße 15, 1060 Wien	587 54 15	587 54 15 9	€ 129/ € 165 incl. breakfast
Hotel REGINA (Kremslehner Hotels)	regina@kremslehnerhotels.at www.kremslehnerhotels.at	Rooseveltplatz 15, 1090 Wien	404 46	408 83 92	€ 79/ € 109 incl. breakfast
GRABEN Hotel (Kremslehner Hotels)	graben@kremslehnerhotels.at www.kremslehnerhotels.at	Dorotheergasse 3, 1010 Wien	512 15 31	512 15 31 20	€ 79/ € 109 incl. breakfast
Hotel ROYAL (Kremslehner Hotels)	royal@kremslehnerhotels.at www.kremslehnerhotels.at	Singerstraße 3, 1010 Wien	515 68 96	513 96 98	€ 79/ € 109 Incl. breakfast

NH Hotels	m.kral@nh-hotels.com	Airport, Belvedere, Mariahilfe strasse	260 20 8110	260 20 8108	€ 95/ € 110 incl. breakfast € 80/ € 80 excl. breakfast
Mercure Secession	H3532@accor.com	Getreidemarkt 5	58838	58838212	€ 95/ € 110 incl. breakfast
Best Western Hotel DAS TIGRA	info@hotel-tigra.at www.hotel-tigra.at	Tiefer Graben 14, 1010 Wien	533 96 41	533 96 45	€ 104 / € 142 incl. breakfast
Hotel MAILBERGER HOF	reception@mailbergerhof.at www.mailbergerhof.at	Annagasse 7, 1010 Wien	512 06 41	512 06 41 10	€ 80 - € 95 incl. breakfast
Hotel MARC-AUREL	info@hotel-marcaurel.at www.hotel-marcaurel.com	Marc-Aurel-Straße 8, 1010 Wien	533 36 40	533 00 78	€ 99 - € 159 (variable price) incl. breakfast

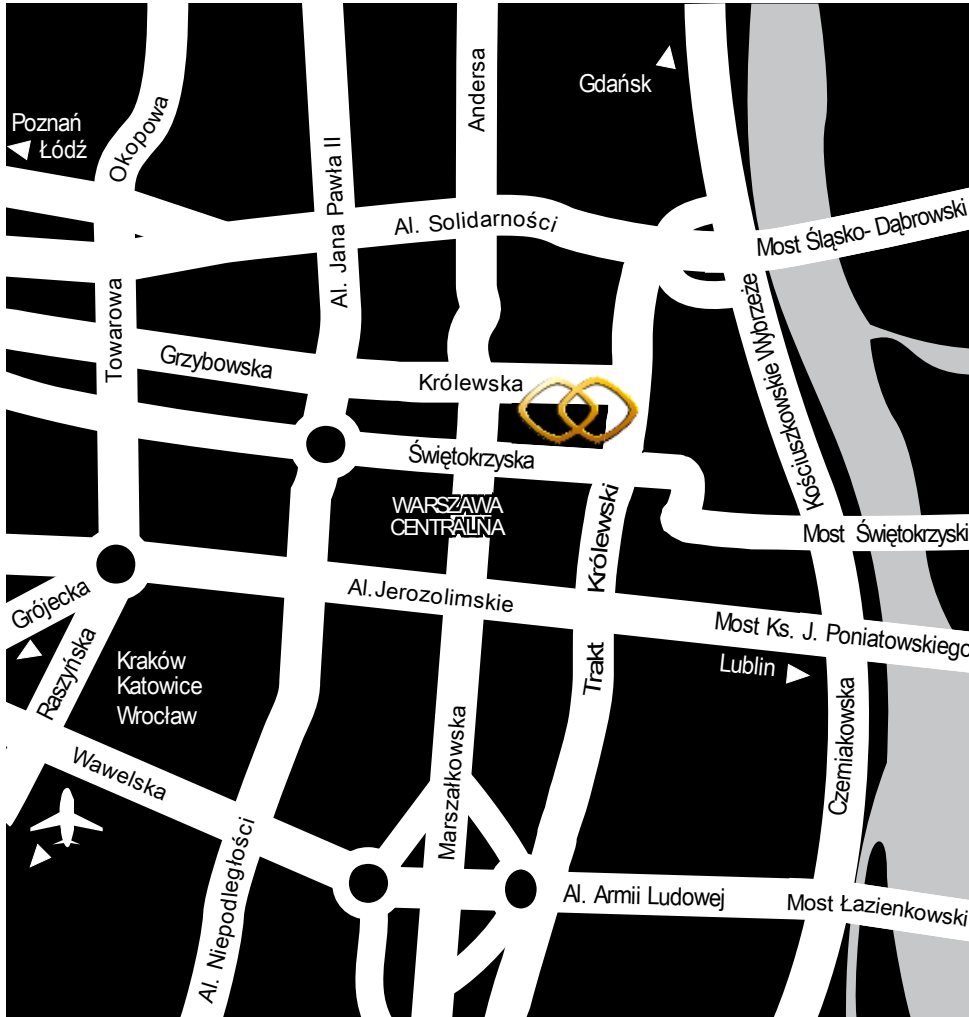
<i>name</i>	<i>booking e-mail address website</i>	<i>address</i>	<i>telephone</i>	<i>fax</i>	<i>sgl/dbl rate</i>
Pension NOSSEK & Co	reservation@pension-nossek.at www.pension-nossek.at	Graben 17, 1010 Wien	533 70 41	535 36 46	€ 76-80/ € 120 incl. breakfast
Hotel ALPHA	alpha@austria-hotels.at www.hotelalpha.at	Buchfeldgasse 8 1080 Wien	403 52 91	403 52 91-62	€ 80/ € 90 incl. breakfast
Hotel GRAF STADION	hotel@graf-stadion.com www.graf-stadion.com	Buchfeldgasse 5, 1080 Wien	40 55 284	40 50 111	€ 60-85/ € 80-150
Hotel POST	office@hotel-post-wien.at www.hotel-post-wien.at	Fleischmarkt 24, 1010 Wien	515 83	515 83 808	€ 73/ € 100 Apr-Oct € 87/ € 100
Hotel SCHWEIZERHOF	office@schweizerhof.at www.schweizerhof.at	Bauernmarkt 22, 1010 Wien	533 19 31	533 02 14	€ 90/ € 130 incl. breakfast
Hotel zur WIENER STAATSOPER	office@zurwienerstaatsoper.at www.zurwienerstaatsoper.at	Krugerstraße 11, 1010 Wien	513 12 74	513 12 74 15	€ 87-95/ € 117-135
Hotel WANDL	reservation@hotel-wandl.com www.hotel-wandl.com	Petersplatz 9, 1010 Wien	534 550	534 55 77	Government rate € 99/ € 153
Hotel KÄRTNERHOF	info@kartnerhof.com www.kartnerhof.com	Grashofgasse 4, 1011 Wien	512 19 23	513 22 28 33	€ 80- 103/ € 124- 157 incl. breakfast

Hotel DREI KRONEN	office@hotel3kronen.at www.hotel3kronen.at	Schleifmühlgasse 25, 1040 Wien	587 32 89	587 32 89 11	€ 69-99 - € 79-148 incl. breakfast
CLIMA CITY Hotel	reservierung@climacity-hotel.com www.climacity-hotel.com	Theresianumgasse 21a, 1040 Wien	505 16 96	504 35 52	€ 75/ € 90
Hotel AUSTRIA Wien	office@hotelaustria-wien.at www.hotelaustria-wien.at	Am Fleischmarkt 20, 1010 Wien	515 23	515 23 506	€ 83-95 - € 114- 129 incl. breakfast
Hotel-Pension MUSEUM	info@hotelmuseum.at www.hotelmuseum.at	Museumstraße 3, 1070 Wien	523 44 26	523 44 26-30	€ 70/€ 125 Double for single use € 85 incl. breakfast

ANNEX 3

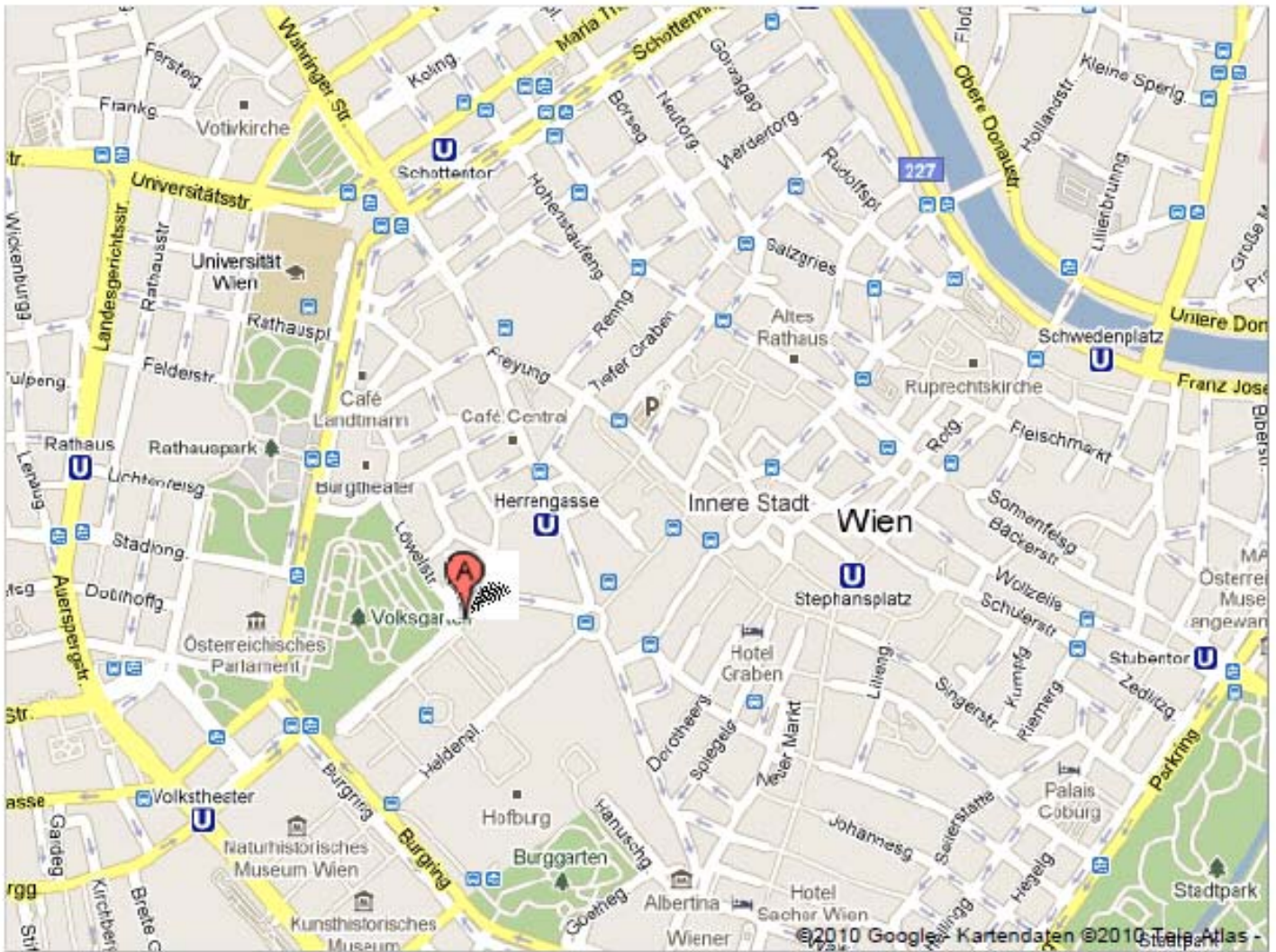
Orientation map Warsaw

Hotel "Sofitel-Victoria"



Orientation map Vienna

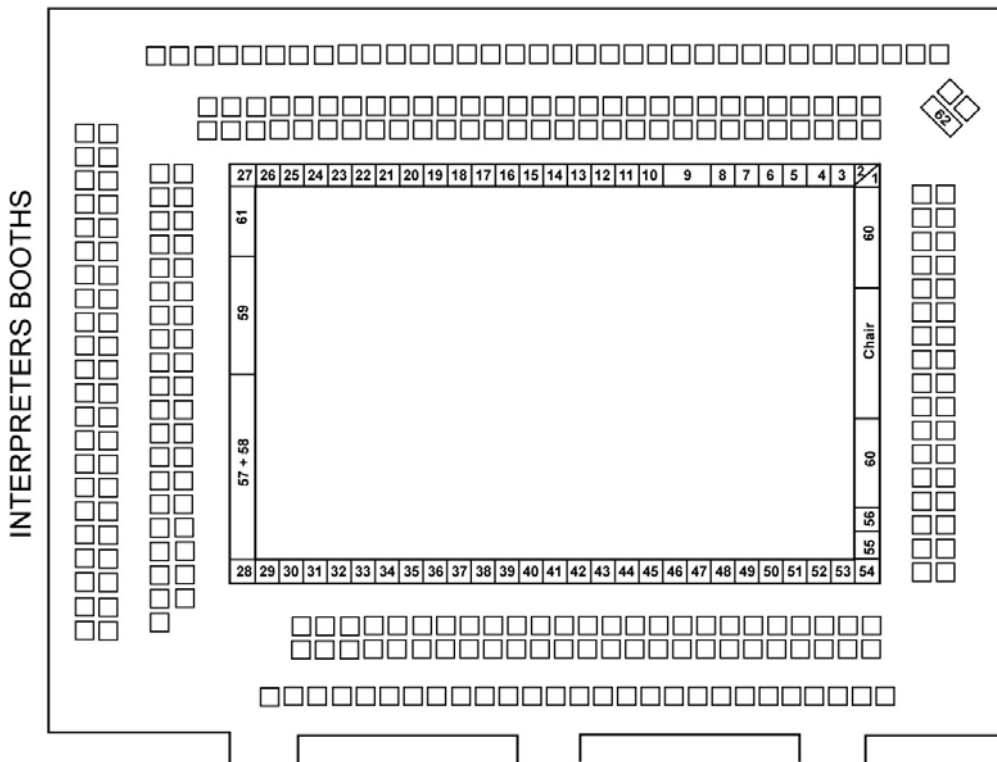
HOFBURG PALACE, Heldenplatz
OSCE Entrance - Flags in Corner



ANNEX 4

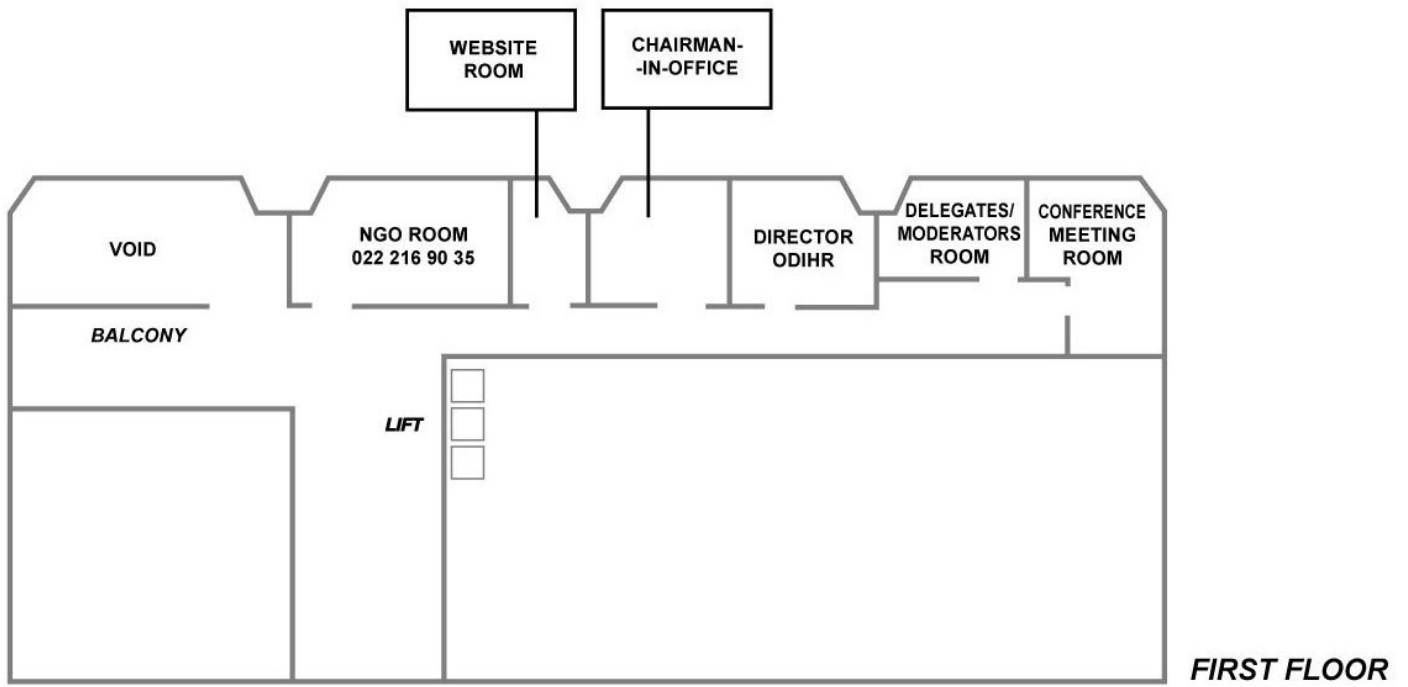
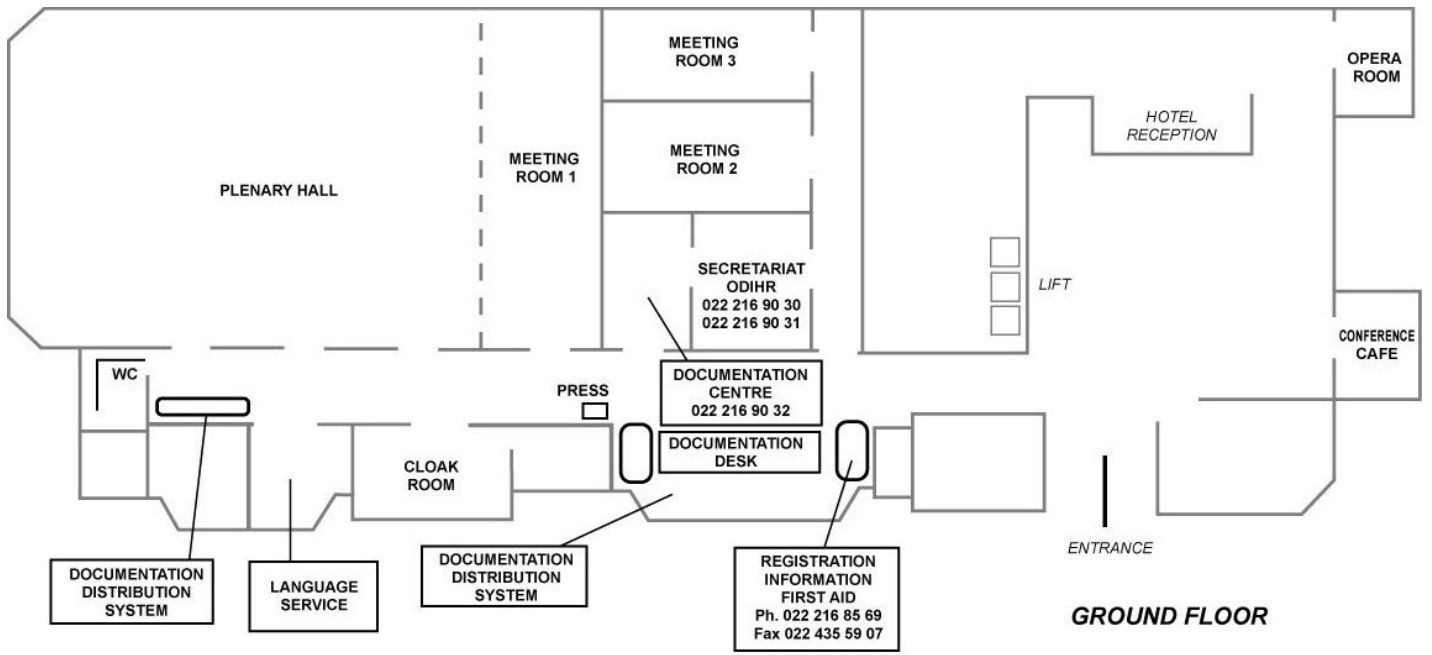
Floor maps Warsaw

PLENARY HALL

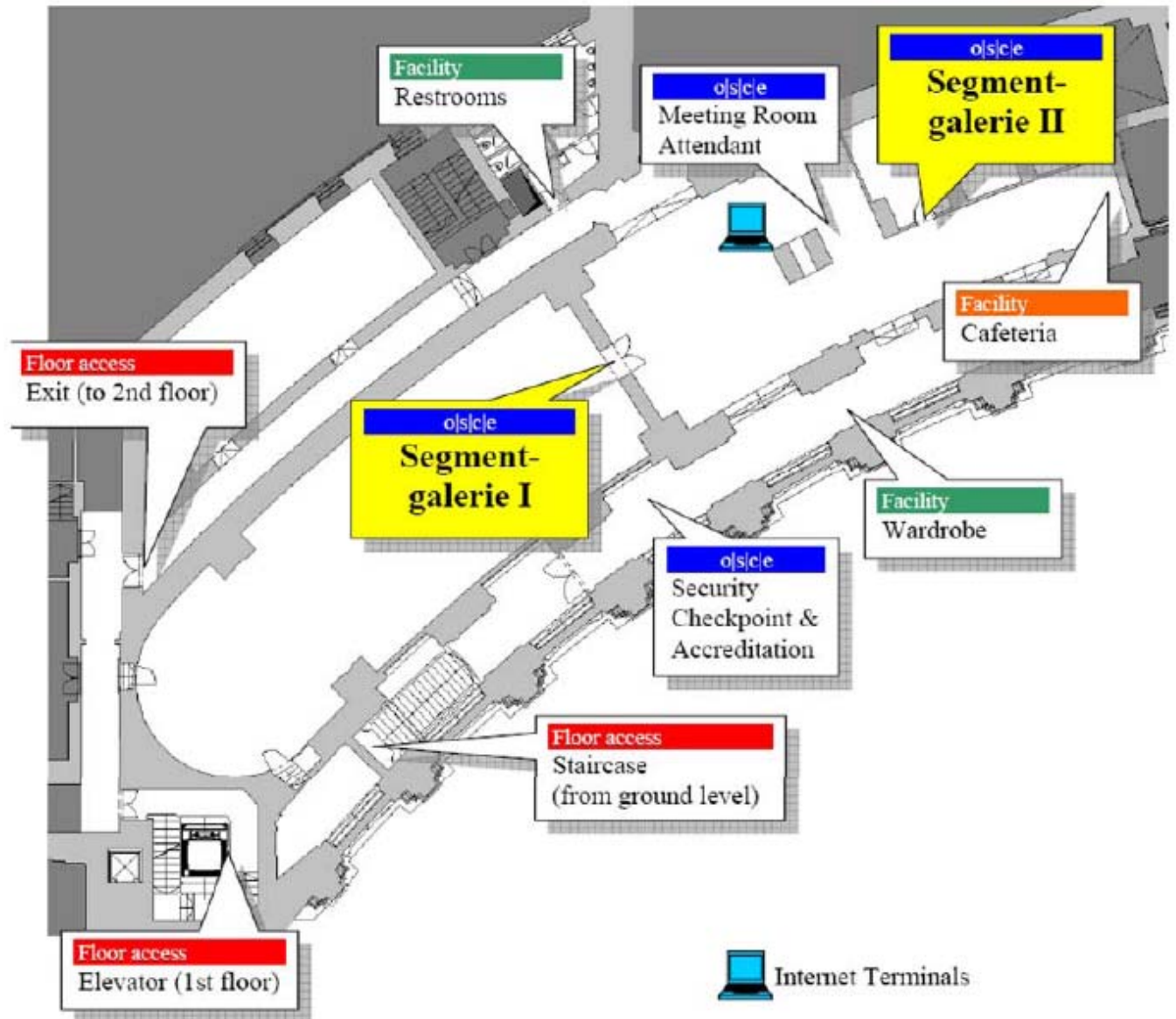


PARTICIPATING STATES

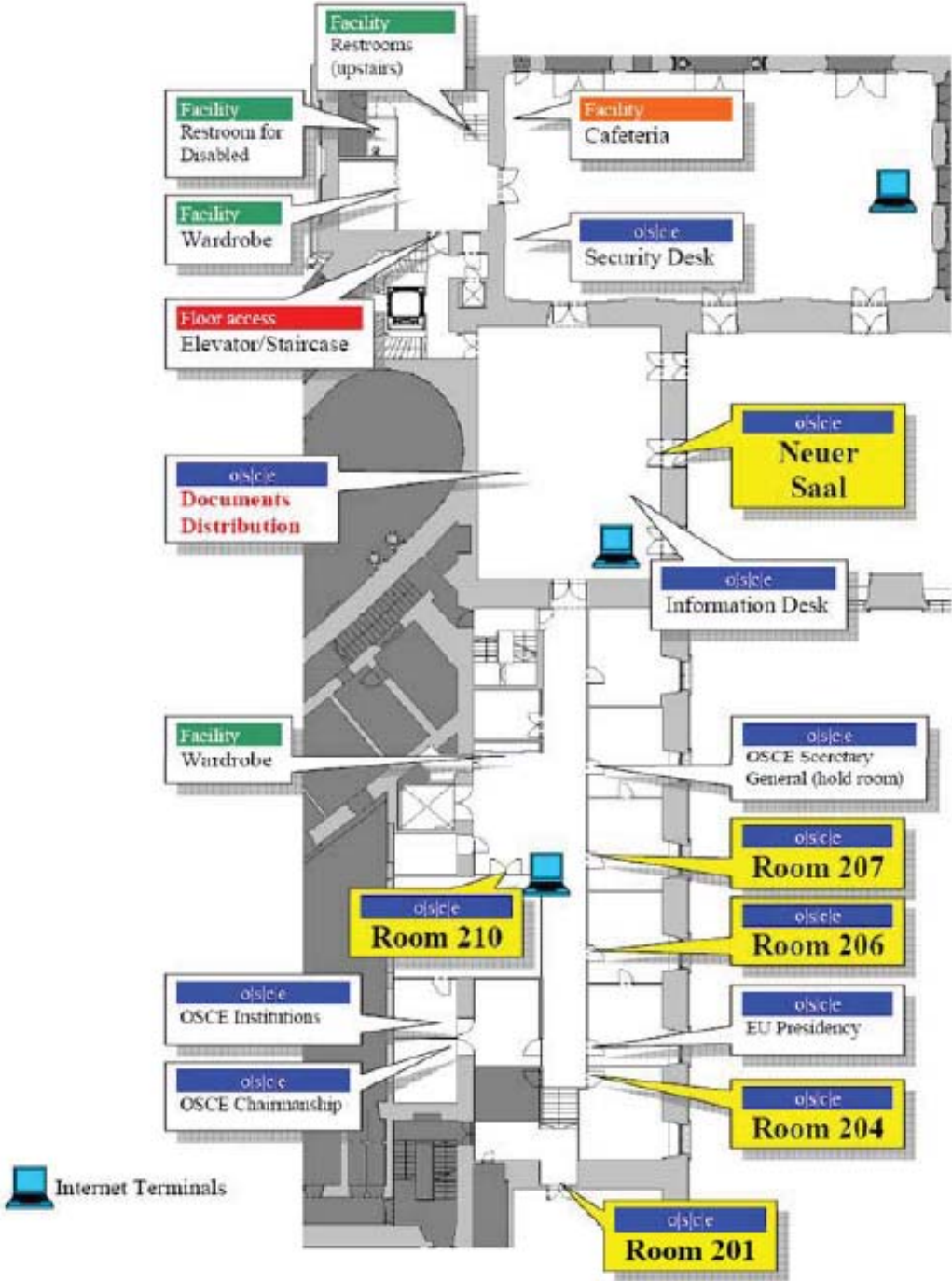
1. Albania
2. Germany
3. United States of America
4. Andorra
5. Armenia
6. Austria
7. Azerbaijan
8. Belarus
9. Belgium (European Union)
10. Bosnia and Herzegovina
11. Bulgaria
12. Canada
13. Cyprus
14. Croatia
15. Denmark
16. Spain
17. Estonia
18. Finland
19. France
20. Georgia
21. United Kingdom
22. Greece
23. Hungary
24. Ireland
25. Iceland
26. Italy
27. Kazakhstan
28. Kyrgyzstan
29. Latvia
30. The Former Yugoslav Republic of Macedonia
31. Liechtenstein
32. Lithuania
33. Luxembourg
34. Malta
35. Moldova
36. Monaco
37. Montenegro
38. Norway
39. Uzbekistan
40. Netherlands
41. Poland
42. Portugal
43. Romania
44. Russian Federation
45. San Marino
46. Holy See
47. Serbia
48. Slovak Republic
49. Slovenia
50. Sweden
51. Switzerland
52. Tajikistan
53. Czech Republic
54. Turkmenistan
55. Turkey
56. Ukraine
57. Partners for co-operation
58. Mediterranean partners for co-operation
59. N. G. O.
60. OSCE Institutions
61. International Organisations
62. Rapporteur and Notetaker



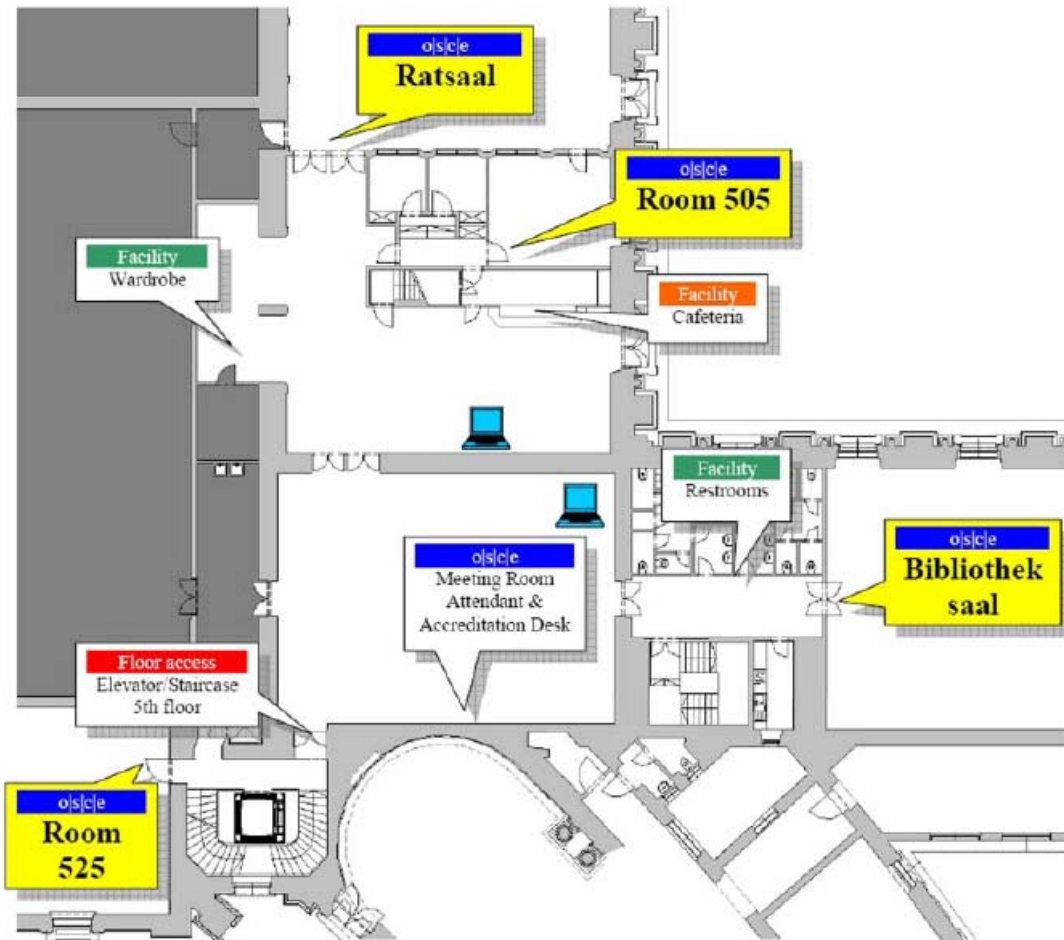
Meeting Rooms 1st Floor



Meeting Rooms 2nd Floor



Meeting Rooms 5th Floor



ANNEX 5

Information for Organizers of Side Events in Warsaw



Human Dimension Segment of the 2010 Review Conference Warsaw, 30 September – 08 October 2010

INFORMATION FOR ORGANIZERS OF SIDE EVENTS

NGOs, governments, and other participants are encouraged to organize side meetings on relevant Human Dimension issues.¹ Side meetings/events provide an opportunity for the participants to discuss issues that have not been fully covered during the working sessions since only limited time is assigned to each of the topics. Side meetings/events are meant to facilitate informal discussions between representatives of governments, NGOs and International Organizations.

The ODIHR will co-ordinate side events organization and make necessary logistical arrangements. The organization convening a side event will be responsible for its content, which will not necessarily reflect the views of the OSCE.

Practical information for side events organizers

When? 30 September – 08 October, lunchtime (13.00-15.00) and in the evening (18.00-20.00 - **except 08.10**).

No RC activities on 02 (Saturday) and 03 (Sunday) October.

Where? Up to four meeting rooms are available **free of charge**:

Meeting room 1: Layout: “Square table” arrangement. Capacity: 100 people. (**not available on the 30 September & 07 October**)

Meeting room 2: Layout: “Square table” arrangement. Capacity: 30 people.

Meeting room 3: Layout: “Theatre style” arrangement. Capacity: 50 people.

Plenary Hall: Layout: “Square table” arrangement. Capacity: 120 people around the table and 200 at the back rows. This room is **not available on the 30 September & 07 October**. Simultaneous interpretation equipment is available free of charge during Side Events organized in the Plenary Hall. Please also note, that the side event, can be organized in the Plenary Hall **only between 13:15 and 14:45, while evening arrangements are not possible**.

How will people learn about the event? The ODIHR will inform the participants of the RC about your side event by posting information on our web-page few days before the Conference starts. In addition, we will also include the schedule and annotated agenda of side events into participants’ packs and put an announcement on the notice board at the RC

¹ The Helsinki Document of 1992 (Chapter IV) called for increasing the openness of OSCE activities and expanding the role of NGOs. In particular, in paragraph (15) of Chapter IV the participating States decided to facilitate during CSCE meetings informal discussion meetings between representatives of participating States and of NGOs, and to provide encouragement to NGOs organizing seminars on CSCE-related issues.

premises. If you wish, you can also make “flyers” with information and leave them on display tables.

Technical equipment? You might wish to use some technical equipment for your event (for example, overhead projector, power point, video + TV, microphones + speakers, etc.) Please let us know in advance what kind of equipment you need so that we could rent it at your expenses. Please find the attached pricelist for additional services.

Interpretation? Interpretation services can be provided upon request at your expenses. ODIHR will put you in touch with the Interpretation Agency in this regard.

Refreshments? Some organizers of side events wish to offer refreshments (sandwiches, soft drinks, water, coffee, tea, etc.) to their audience. If you wish to do so, we can organize it at your expenses. Approximate cost is the equivalent of 15 EUR (60 Polish Zloty) per person to be paid on the spot to the Hotel “Sofitel Victoria”

ODIHR requirements

For timely inclusion of the side events schedule into participants’ pack, please complete the Check-List for Side Events Form below and submit it **before 23 September 2010** to Ireneusz.Stepinski@odihr.pl

CHECK-LIST FOR ORGANIZERS OF SIDE EVENTS

Your name, organization. & website	
Your preferences on date and time of the event	
Number of participants.	
Venue/Room layout (pls. see the setting: roundtable, theatre).	
Title of your event.	
Name of conveying organization(s).	
One, two paragraph description of your event – no more than half A4 page (<i>Please note, this text will be included into the Annotated Agenda of Side Events to be distributed among the participants of the RC</i>).	
Working languages.	
Do you need technical equipment. If yes, please specify your needs. (please see attached price list for additional “technical” services)	
Do you wish to offer lunch/refreshments. For how many people?(<i>55PLN + 7%VAT (approx. 15 Euro) x nr. of orders</i>)	
Special catering	
Name of contact person (incl. tel/fax/e-mail)? PR/PRs nr./nrs. for equipment & catering orders (only OSCE Field Operations & Institutions)	
Any other information that might be useful for ODIHR. Who will make necessary payments (if applicable), etc.	

Please be advised that late cancellation of ordered services may result in cancellation fees.

Contact person: Ireneusz Stepinski (+48-22-5200- 658), e-mail : Ireneusz.Stepinski@odihr.pl



Dear Sir, Madam

Please note below unit prices of supplementary services for Side Events during 2010 REVIEW CONFERENCE to be held from 30 September – 8 October 2010 at "Sofitel Victoria" Hotel in Warsaw. Please note that the services should be ordered at least two days in advance.

Lp.	Cost Component	Quantity (if applicable)	Gross Price in EUR
1	Consecutive interpretation - foreign to foreign	up to 4 hours	305 EUR
2	Consecutive interpretation - foreign to polish	up to 4 hours	204 EUR
3	Simultaneous interpretation - foreign to foreign	up to 4 hours	611 EUR
4	Simultaneous interpretation - foreign to polish	up to 4 hours	407 EUR
5	Simultaneous interpretation system	(up to 50 persons)	219 EUR
6	Simultaneous interpretation system	(up to 100 persons)	328 EUR
7	Interpreters cabin	1	78 EUR
8	Amplification with 2 microphones	1	145 EUR
9	Amplification with 3 microphones	1	175 EUR
10	Amplification with microphones for delegates	(up to 50 persons)	250 EUR
11	Amplification with microphones for delegates	(up to 100 persons)	469 EUR
12	Screen with power-point projector	1	189 EUR
13	Screen with power-point projector & laptop	1	276 EUR
14	TV monitor with multisystem VHS player	1	119 EUR
15	Overhead projector	1	35 EUR
16	Recording on tape (only original version, no translation)	1	34 EUR
17	Recording on CD (only original version, no translation)	1	88 EUR
18	VHS player	1	22 EUR
19	DVD player	1	23 EUR
20	Screen 2m x 2m	1	19 EUR
21	One technician (set up, service, dismantle)	1	47 EUR

Payment method:

Payment for the services provided shall be made against due invoices.

There are two forms of invoice document:

- a simplified bill (a single amount, without separate VAT item)
- VAT invoice.

The following information is required for us to issue a VAT invoice:

1. Full name of the Institution or Organization
2. Detailed address of the registered office
3. Tax Identification Code (NIP) - if assigned to the Institution or Organization
4. Full name of the person authorized to sign and accept the invoice

Payment can be made:

1. in cash - the following currencies are accepted: zł (Polish Zloty), € (Euro), \$ (US Dollars)
2. with credit card
3. by wire transfer within 14 days from date of the purchase document

WARSAW ■ GDYNIA ■ ŁÓDŹ ■ KATOWICE ■ TRANSLATIONS ■ CONFERENCES ■ GRAPHICS ■ FILMS

LIDEX Centrum Tłumaczeń i Obsługi Konferencji, ul. Kawcza 44, 04-167 Warszawa, tel. (22) 879 95 57, faks (22) 673 10 25, e-mail: tłumaczenia@lidx.pl
kapitał zakładowy 520.000,00 zł, Sąd Rejonowy dla m. st. W-wy, XIII Wydział Gospodarczy, KRS 0000198307, NIP 118-00-39-380



D

2010 OSCE REVIEW CONFERENCE

REGISTRATION FORM FOR DELEGATIONS AND PARTNERS FOR CO-OPERATION

SECTION 1 (TO BE FILLED IN BY ALL PARTICIPANTS)

- 1. State / Delegation:.....
2. Surname: Ms [] Mr [].....
3. First Name(s):
4. Position / Title:
5. Delegation's address:
6 Phone: E-Mail:.....
7. Part(s) of the Review Conference to attend (tick one, two or all three boxes):
Warsaw [] Vienna [] Astana []

SECTION 2 (not applicable to the registration for the Vienna Part by delegation members permanently accredited in Vienna)

- 8. Place and Date of birth:
9. Citizenship:
10. Passport No.: Issued by:
11. Issued on :..... Expiry date:.....
12(a) (Warsaw) Arrival Date:Departure Date:
12(b) (Vienna) Arrival Date:Departure Date:
12(c) (Astana) Arrival Date:Departure Date:

NOTE: You are kindly requested to return this registration form duly completed no later than the respective deadline to: elke.lidarik@osce.org or by fax: +43153137577



2010 OSCE REVIEW CONFERENCE

**REGISTRATION FORM FOR
INTERNATIONAL ORGANIZATIONS**

SECTION 1 (obligatory):

- 1. Name of IO:.....
- 2. Surname: Ms Mr
- 3. First Name(s):
- 4. Position / Title:
- 5. Delegation's address:
-
- 6 Phone: E-Mail:.....
- 7. Part(s) of the Review Conference to attend (tick one, two or all three boxes):**
Warsaw Vienna Astana

SECTION 2 (obligatory):

- 8. Place and Date of birth:
- 9. Citizenship:
- 10. Passport No.: Issued by:
- 11. Issued on :..... Expiry date:.....
- 12. Arrival Date:Departure Date:

NOTE: You are kindly requested to return this registration form duly completed no later than the respective deadline to: elke.lidarik@osce.org or by fax: +43153137577



NGO

2010 OSCE REVIEW CONFERENCE

REGISTRATION FORM FOR NON-GOVERNMENTAL ORGANIZATIONS

SECTION 1 (obligatory):

1. Name of the NGO:.....

Country the NGO is based:

2. Surname: Ms Mr

3. First Name(s):

4. Position / Title:

5. Delegation's address:

.....

6 Phone: E-Mail:.....

7. Part(s) of the Review Conference to attend (tick one, two or all three boxes):

Warsaw

Vienna

Astana

SECTION 2 (obligatory):

8. Place and Date of birth:

9. Citizenship:

10. Passport No.: Issued by:

11. Issued on :..... Expiry date:.....

12. Arrival Date:Departure Date:

NOTE: You are kindly requested to return this registration form duly completed no later than the respective deadline to: elke.lidarik@osce.org or by fax: +43153137577



OSCE

2010 OSCE REVIEW CONFERENCE

REGISTRATION FORM FOR OSCE SECRETARIAT, OSCE INSTITUTIONS AND OSCE MISSIONS AND OTHER FIELD ACTIVITIES

SECTION 1:

- 1. Department/Mission:.....
- 2. Surname: Ms Mr
- 3. First Name(s):
- 4. Position / Title:
- 5. Delegation's address:
-
- 6 Phone: E-Mail:.....
- 7. Part(s) of the Review Conference to attend (tick one, two or all three boxes):
 Warsaw Vienna Astana

SECTION 2 (to be filled in by those requesting invitation letters)

- 8. Place and Date of birth:
- 9. Citizenship:
- 10. Passport No.: Issued by:
- 11. Issued on :..... Expiry date:.....
- 12. Arrival Date:Departure Date:

NOTE: You are kindly requested to return this registration form duly completed no later than the respective deadline to: elke.lidarik@osce.org or by fax: +43153137577