



Organization for Security and Co-operation in Europe

The Secretariat Procurement and Contracting Unit

Kärntner Ring 5-7, A - 1010 Vienna

Telephone: +43-1-514 36 – 506

Fax: +43-1-514 36 - 567

E-mail: Michael.dethlefsen@osce.org

DATE: 9 August 2006

SUBJECT: **Amendment No 2 to Bidding Documents (ITB Articles 8 and 9) RFP No 18/2006-90250 - Provision Of Emergency Medical Evacuation Insurance to the OSCE World-Wide**

Pursuant to ITB Article 15.2, Extension of the Deadline for Receipt of Proposals from 16 August 2006 at 12:00h (CET) to 23 August 2006 at 12:00h (CET)

PAGE(S): Two (2), including this cover page

In accordance with Articles 8 and 9 of Section I of the above mentioned Bidding Documents, OSCE notifies herewith all prospective Bidders about the following clarifications and amendments to the Bidding Documents:

Question 1:

Not all providers understand the exact eligibility rules the OSCE wishes to apply (e.g. an official who is in Vienna almost the full year but travels to missions during 60 days per year - pro rata or not ?)

Clarification 1:

For the purposes of classification, it does not matter whether an official travels a certain number of days per year. The determining factor is under which category an individual falls. For example, an individual who falls under categories a and b of the 'Categories of insured persons' under the Terms of Reference is covered constantly, even if he/she travels for less than 60 days per year.

Question 2:

There is also confusion about the utilisation of the term 'lump sum' in TOR 9 (b) (ii) some companies understand that, while the OSCE asks for an annual premium per eligible official per year, they still need to submit a quotation in the form of a lump sum for the entire group.

Clarification 2:

In respect to TOR 9 (b) (ii), please kindly disregard the submission of a lump sum quotation. Bidders are requested to submit one annual premium rate that shall apply per eligible OSCE official and per year and in respect to categories (c), (d), (e) and (f).

Amendments to Bidding Documents:

Pursuant to ITB Article 15.2, the deadline for the receipt of Proposals is herewith extended from 16 August 2006 at 12:00h (CET) to **23 August 2006 at 12:00h (CET)**.

We look forward to receiving your Proposals.

Thank you for your attention and best regards

A handwritten signature in black ink, appearing to read 'Michael Dethlefsen', with a long horizontal line extending to the right.

Michael Dethlefsen
Chief, Procurement and Contracting Unit