



## Organization for Security and Co-operation in Europe

**Office of the Secretary General**

*Section for External Co-operation*

Vienna, 27 July 2010

**To: The Delegations of participating States to the OSCE  
Mediterranean Partners for Co-operation  
Asian Partners for Co-operation**

**Subject: Practical Arrangements – 2010 Mediterranean Conference**  
“The Dialogue on the Future of European Security – a Mediterranean Perspective”, Valletta, Malta, 14 - 15 October 2010

### **I PRACTICAL ARRANGEMENTS**

With reference to the Permanent Council Decisions No. 938 of 29 April 2010 and No. 946 of 22 July 2010, the Section for External Co-operation would like to inform all participants in the 2010 Mediterranean Conference, to be held in Valletta, Malta, on 14 and 15 October 2010, about the following:

#### **I.1 Venue**

The Conference will be hosted at the

**Westin Dragonara Resort, Dragonara Road,**  
St. Julian's, STJ02, Malta (<http://www.westindragonaramalta.com>).

#### **I.2 Registration Form for Participants in the Conference**

Please find attached the registration form to be filled in by participants and to be sent to the OSCE Secretariat as indicated in the form, **not later than 30 September 2010**.

#### **I.3 Hotel Accommodation**

The host country has arranged special room prices for participants staying at the Westin Dragonara Resort – the venue of the conference: EUR 140 per night for a single deluxe sea view room and EUR 165 per night for a double deluxe sea view room. These rates include breakfast and applicable taxes.

Participants are kindly requested to fill in the attached hotel reservation form and to **fax or email it directly to Westin by 17<sup>th</sup> September 2010**: Fax +356 21 381347 e-mail: [reservations.dragonara@westin.com](mailto:reservations.dragonara@westin.com)

## **II TRAVEL**

### **II.1 Visa Requirements**

As a Schengen state, all diplomats accredited to the OSCE and their families, each in possession of a valid diplomatic identity card issued by the Federal Ministry for European and International Affairs of the Republic of Austria, may travel to Malta without the need for a visa. Participants are reminded to bring their diplomatic identity card with them when travelling.

Other participants from capitals or from non-EU/Schengen participating States may require a visa. Visas can be applied for at any of Malta's diplomatic and consular offices. It is advisable that visa applications should be received at these offices at least 3 weeks before the day of travel. Further information on visa requirements and addresses of Malta's Embassies and Consulates can be found at [www.foreign.gov.mt](http://www.foreign.gov.mt)

### **II.2 Flights**

The host country has arranged for a number of discounted seats with Air Malta for participants of the Conference flying from Vienna. These discounted prices are applicable only on the travel dates and travel direction indicated below:

13OCT VIENNA-MALTA KM 513 1015 1230

15OCT MALTA-VIENNA KM 512 1555 1810

16OCT MALTA-VIENNA KM 512 0650 0905

17OCT MALTA-VIENNA KM 512 1555 1810

18OCT MALTA-VIENNA KM 512 0650 0905

Further information from Air Malta is attached to this information circular. Participants are invited to use the indicated internet link, and to use the login and password provided in the attachment. While the discounts available are valid until the end of September 2010, early booking is highly recommended. Participants are invited to contact the Air Malta office in Vienna directly if required: Tel : +43 (1) 96 11 800; Fax : + 43 (1) 96 17 120. Address: Air Malta Office, Opernring 1 / R / 5 / 513-5, A-1010 Vienna.

## **III OTHER USEFUL INFORMATION**

### **III.1 Currency Information**

Malta uses the Euro as its national currency. All hotels and establishments accept major international credit cards (e.g. Visa, MasterCard) for payment.

### **III.2 Point of Contact at the OSCE Secretariat:**

For further information or assistance, please contact: Ms. Aldona Szymanski, Senior External Co-operation Assistant, Tel: (+43-1) 514 36 – 6190, Fax: (+43-1) 514 36 – 6250 E-mail: [aldona.szymanski@osce.org](mailto:aldona.szymanski@osce.org) or [pm-ext-coop@osce.org](mailto:pm-ext-coop@osce.org)

## **IV ADDITIONAL INFORMATION**

Further information, including on transport arrangements and cultural activities, will be circulated after the summer recess.

**OSCE Mediterranean Conference  
14 / 15 October 2010**



Air Malta carries some 2.1 million passengers every year and is the largest airline operating in and out of Malta.

Air Malta operates scheduled services to/ from main European points, North Africa and the Eastern Mediterranean.

Air Malta's fleet replacement project has been completed and the airline now has an all Airbus fleet composed of A320 and A319 aircraft with an average age of 2.7 years - which by industry standards is one of the youngest fleets in Europe and throughout the world.

**Your Travel Arrangements on Air Malta flights**

**A 10 percent discount will apply on published pricing for travel on Air Malta scheduled services indicated below. Participants may book online by accessing :-**

**<http://booking.airmalta.com/KM/login.html>**

**and log into our booking engine with a pre defined user name and password to avail themselves of our discounts.**

- **1 KM 513 13OCT W VIEMLA 1015 1230**
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- **2 KM 512 15OCT F MLAVIE 1555 1810**
- **3 KM 512 16OCT J MLAVIE 0650 0905**
- **4 KM 512 17OCT S MLAVIE 1555 1810**
- **5 KM 512 18OCT M MLAVIE 0650 0905**

**Following user name and password are required :-**

- **USER NAME: OSCE**
- **PASSWORD: uKeZfkjP**

**Early bookings are recommended. Bookings can be effected by not later than the end of September 2010, in order to take advantage of this discount.**

**Electronic tickets will be directed back to passenger via email.**

**Conference & Incentive Travel  
OfficeTel 00356 22999381  
[cit.airmalta@airmalta.com](mailto:cit.airmalta@airmalta.com)**

Air Malta may possible issue promotional offers from time to time. The above discount does not apply on promotional 'N' class fares available through [www.airmalta.com](http://www.airmalta.com)

Air Malta schedule subject to change

**THE WESTIN**  
DRAGONARA  
RESORT  
MALTA

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**Hotel Reservation Form**

**OSCE Mediterranean Conference-13 October-17 October 2010**

Your reservation request must be received at the hotel by September 17th 2010 or until the room block has been filled and must include a one night's deposit in order guarantee room reservation. This deposit will not be refunded if cancellation takes place. After September 17th 2010 , rooms will be secured on a first come first serve basis and higher rates may apply. We urge you to make your reservations early. Reservations will be confirmed upon receipt of credit card details.

**Cancellation Policy:** Any reservations cancelled up to 7 days prior to arrival will be subject to 1 night cancellation fee. After that Full Cancellation charges will be applied.

**Fax or email this form directly to the hotel**  
THE WESTIN DRAGONARA RESORT  
Dragonara Road, St. Julian's Malta STJ02.  
Telephone: +356 21 381000 Fax +356 21 381347  
Email: [reservations.dragonara@westin.com](mailto:reservations.dragonara@westin.com)  
Website: [www.westindragonaramalta.com](http://www.westindragonaramalta.com)

**Room Rates (Full English Breakfast & Taxes Included)**

- Deluxe Single Room Rate €140.00 per night
- Deluxe Double Room Rate €165.00 per night

Kindly use capital letters:

Name & Surname:

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Address:

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Phone Number:

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E-mail address:

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Arrival Date:

Departure Date:

**PAYMENT METHOD**

Please Charge my:      • Visa                      • Master Card                      • American Express

Card Number

Expiry Date

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Signature

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Special requests (subject to availability upon check in)

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2010 OSCE Mediterranean Conference  
“The Dialogue on the Future of European Security – A Mediterranean Perspective”  
Malta, 14 and 15 October 2010

### Registration Form

Please complete in capital letters

Family Name: Ms. <input type="checkbox"/> Mr. <input type="checkbox"/>	First Name:

Institution/State:

Title/Position as to appear on the list of participants:

Street or Mail address:	City Code	City	Country:

Tel. No. with all prefixes:	Fax No. with all prefixes:

Mobile No. with all prefixes:	E-mail address:

Arrival		Flight #:	Departure		Flight #:
Date:	.Oct. 2010	Time:	Date:	.Oct. 2010	Time:

During the Conference, I will stay at the Westin Dragonara Resort <input type="checkbox"/>
Alternatively, I can be reached under the following address / tel. / fax #:

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

Please submit this form **not later than 30 September 2010**

Fax: +43-1 514 36- 6250, by fax or e-mail  
e-mail: [pm-ext-coop@osce.org](mailto:pm-ext-coop@osce.org)