



Organization for Security and Co-operation in Europe

The Secretariat

Procurement and Contracting Unit

Wallnerstrasse 6, A - 1010 Vienna

Clarifications Note No. 1

Date: 26 February 2010

RFP No. 01/2010, THE PROVISION OF PRINTING SERVICES TO THE OSCE

The Organization for Security and Co-operation in Europe (“the OSCE”) has received requests for clarification from potential bidders. In accordance with Article 8 “Clarification of RFP Documents” of Section I “Instructions to Bidders” the OSCE would like to provide the following clarifications:

Question 1:

As per price matrix, Annex 5 a price for offset printing with 3 options for the cover is requested. There is another matrix for additional costs. On which specifications should the additional costs be based on i.e. option 1, 2 or 3? If it is all three options should two more tables/price matrices be added (for additional costs)?

This question also applies to other Annexes.

Answer 1:

Matrix for additional costs is for bidders to list total **additional** costs resulting of changes of colour variation, varnish, lamination etc. in covers. OSCE presumes that additional cost shall be the same regardless of different paper grammage described for 3 paper options for the covers. Only additional cost shall be stated in this matrix, not a total cost of printed publication including additional cost. No additional tables/matrixes should be added.

Question 2:

Section II Bidding data sheet under 21.2 Evaluation mentions (i) Technical experience with ISO standards. Is ISO 9000 certification mandatory or are other ISO’s acceptable?

Answer 2:

Reference is made to two chapters from RfP document Section V “Terms of Reference”, paragraph 4 “Scope of Services to be provided by the Bidder”;

1. “OSCE Requirements”, paragraph 2.

The Bidder shall possess necessary printing and reproduction technologies, equipment and tools, ensuring professional commercial printing capacities and capabilities with consistent quality levels and satisfactory printing volume capacities. Documentary evidence shall be provided, i.e. certificate **of ISO 12647-2 standard or equivalent**, establishing to the OSCE's satisfaction that the Bidder meets this requirement.

2. “Quality Standards”

The Contractor is committed to follow in printing production the directions, descriptions and process standards for offset **ISO 12647-2** with continuous colour- and print management and workflow with CTP-exposure (Computer to Plate). Paper has to be FSC- and/or PEFC-certificated.

Question 3:

The paper quality in the bidding documents is very specific. Can we offer similar qualities that are PEFC-certificated? Will this be accepted?

Answer 3:

Reference is made to Section IV “Price Schedules;

Bids submitted with alternative specification will be disqualified.

Paper selection in the RfP has been made by the OSCE to ensure; (i) continuity of quality and visual appearance of printed products, (ii) transparency and equality for all bidders in price calculations. All papers specified in the RfP are produced by global paper manufacturers having worldwide distributor network in place. Therefore, please find your local supplier for all papers specified in RfP from web sites listed below:

Munken Pure:

www.europapier.com/start

www.arcticpaper.com/en/arcticpaper/

UPM Finesse Silk:

www.upm.com/en/contacts/

Phoenix motion Xenon:

www.scheufelen.de/content/map.php?section=production&lang=en

Luxosamt Offset:

<http://www.papyrus.se/ourBrands.htm?uniqueName=aboutus&select=s5400010&expand=s5400010#>